

ASSESSMENT MINI-SUMMIT REPORT
COM-FSM KOSRAE CAMPUS
September 01, 2017

Prepared by

Mini-Summit Planning Team Members:
Nena Mike, Campus Dean
Arthur Jonas, Student Services Coordinator
George Tilfas, Instructional Coordinator
Professor Rosalinda Bueno, Education Faculty
Professor Skipper Ittu, English Faculty
Professor Robert Jonas, ESL/ACE Faculty

Assessment Mini-Summit 2017

Kosrae Campus (KC) held its annual mini-summit on September 01, 2017. The theme of this year's mini-summit concentrated on assessment, specifically in making assessment useful and worthwhile. With this focus in mind, topics and presentations for the whole day were developed and presented for further discussions and explorations. As planned and scheduled, Palik Sigrah, CRE Extension Agent and Chairman of Campus Events Committee, was designated as the emcee and facilitator for this year's mini-summit.

Mini-Summit Goals

To be consistent and similar with the college-wide summit, the following goals were retained as the core focus of the KC mini-summit:

1. Clarify the purposes of your assessment, including the decisions that assessment results might help you with.
2. Articulate clear, meaningful learning outcomes.
3. Create a meaningful, useful rubric.
4. Focus Curriculum & Learning Activities on what's Important.
5. Share assessment results in ways that promote conversations on improving student learning.
6. Set appropriate standards and targets for student achievement.

Mini-Summit Process

The launch of this year's mini-summit commenced with breakfast, registration, and participant re-connections and interactions. Following these commonplace opening rituals, a moment of silence was observed then followed immediately with the recitation of the COM-FSM Mission Statement. Next, Campus Dean Nena Mike delivered the welcoming and opening remarks with words of appreciation and continued collaboration among participants, including their full engagement and interaction in the planned activities for the day. Following Dean Mike's opening remarks, the Instructional Coordinator George Tilfas, provided an overview of the mini-summit and the six presentation topics scheduled for the day. As outlined in the day's agenda and reiterated by the Instructional Coordinator, the following are the presentation topics and presenter for each topic, targeting the stated goals for this year's mini-summit.

- *Topic One: Why Are We Assessing?*
Presenter: English Faculty Skipper Ittu
- *Topic Two: Articulating Clear Meaningful Learning Outcomes*
Presenter: Student Services Coordinator Arthur Jonas
- *Topic Three: Create Meaningful, Useful Rubrics*
Presenter: Education Faculty Rosalinda Bueno
- *Topic Four: Focus Curriculum & Learning Activities on What's Important*
Presenter: Instructional Coordinator George Tilfas

- *Topic Five: Share Assessment Results in Ways that Promote Conversations on Improving Student Learning*
Presenter: ESL/ACE Faculty Robert Jonas
- *Topic Six: Set Appropriate Standards and Targets for Student Achievement*
Presenters: Professors S.Ittu, R.Bueno, and R. Jonas

All these topic presenters comprised of participants who attended the college-wide Assessment Summit held at the National Campus in Pohnpei on August 2-3, 2017. Following the last presentation, the Campus Dean concluded the day with some reflections on presentation topics and provided participants an assessment tool as a means to evaluate KC Mini-Summit 2017. The Campus Dean officially closed the day with words of appreciation and gratitude to planning team members, presenters, support staff, and all summit participants.

Mini-Summit Notes, Comments, and Questions

Presentation 1 (Skipper).... Why are we assessing?

- Assessment is “good advertisement for the college” on how good we are....keep our promise...stewardship/ownership of what we do.
- Assessment should be tangible/concrete

Question/Answer session:

- Dokowe George...any other assessment to determine student satisfaction... other means of evaluation if a project is successful???
- Skipper...authentic assessment of student learning (e.g. construction of local huts on campus)...not always lecture and theory with traditional assessment

Presentation 2 (Arthur).... Articulating Clear Meaningful Learning Outcomes

- Measurable Learning Outcomes...three essential components:
 - Student learning behavior
 - Appropriate assessment methods
 - Specific student performance criteria/criteria for success
- Use simple, specific action verbs when writing clear SLOs

Question/Answer session:

- Has the college ever conducted employer satisfaction of our graduates? Former IRPO Director administered employer satisfaction surveys in the past and reports on results were published and distributed widely
- no recent administration of employer satisfaction survey

Presentation 3 (Rosalinda)...Creating Meaningful/Useful Rubrics

- What is a rubric?
 - Assessment tool that indicates achievement criteria
 - Rubrics are useful assessment tools

- Why are rubrics important?
 - Rubrics help coordinate instruction and assessment
 - Rubrics help students learn
- How can you develop an effective rubric?
 - Can interactively engage students
- How can you use rubrics effectively?
- Self-reflection on rubrics

Presentation 4 (George)...Focus Curriculum & Learning Activities on What's Important

- Students learn most effectively....
 - When learning activities and grades focus on important learning goals
 - When faculty organize curricula, teaching practices, and assessments to help students achieve important learning goals
 - When they spend their time and energy learning what they will be graded on.
- Strategies that help college students learn
 - Participants sharing of strategies
 - Learn from each other to identify what works

Other Comments:

- What classes should be offered in the morning hours? English or math?
 - Sharon ...in high school, lower grades have both in the morning and upper grades take other courses in the afternoon

Presentation 5 (Robert)...share assessment results in ways that promote conversation on improving students learning

- You always promote conversations regarding assessment results
- Ways to promote assessment results
 - Conversation starters
 - Nonverbal signals
 - Choosing topics
 - Role play
 - Questions & answers

Presentation 6 (Skipper, Robert, Rosie)...What is a standard?

- The minimum level students need in order to succeed in the:
 - Next course
 - Workplace
 - Next degree program
- What would be considered passing work?
 - C+, C-, D+, D- ???
 - The level that would not embarrass you as a faculty???
- Defined clearly and justifiably

List of Mini-Summit Participants

1. Nena Mike, Campus Dean
2. Arthur Jonas, Student Services Coordinator
3. George Tilfas, Instructional Coordinator
4. Rosalinda Bueno, Education Faculty
5. Skipper Ittu, English Faculty
6. Robert Jonas, ESL/ACE Faculty
7. Sharon Oviedo, Mathematics Faculty
8. Lyte Chapap, Mathematics Faculty
9. Tara Tara, Agriculture & Food Technology Faculty
10. Mary K. Sigrah, Part-Time Faculty (Arts)
11. Joenson Nithan, Part-Time Faculty (Computer)
12. Palik Sigrah, CRE Extension Agent/Chairman, KC Campus Events Committee
13. Dokowe George, Student Services Specialist
14. Singkitchy George, SBA Vice-President
15. Cynthia Erwin, SBA Secretary

Logistics Support Staff

1. Renton Isaac, IT Specialist
2. Hiroki Noda, IT Technician
3. Meryulyn Livae, Campus Nurse
4. Miako Sahm, Campus Secretary/HRO Representative

Appendices

- **Program Agenda**
- **Evaluations**
- **Sign-In Sheet**
- **Photos**

College of Micronesia-FSM Kosrae Campus
Faculty Mini-Summit-September 1, 2017
Making Assessment Useful and Worthwhile

MC/Facilitator Palik Sigrah, Chairman Campus Events Committee

The summit learning goals are:

1. Clarify the purposes of your assessment, including the decisions that assessment results might help you with.
2. Articulate clear, meaningful learning outcomes.
3. Create a meaningful, useful rubric.
4. Focus Curriculum & Learning Activities on what's Important.
5. Share assessment results in ways that promote conversations on improving student learning.
6. Set appropriate standards and targets for student achievement.

Agenda:

8:30AM-9:00AM: Breakfast/Sign in

9:00AM: Sessions Begin:

- Moment of Silent Prayer
- Reading of the COM-FSM Mission Statement-SBA Officers Lead
- Welcoming and Opening Remarks-Dean Mike

9:25AM: General Overview of the Summit/Workshop Topics-George Tilfas, IC

9:40AM-10:20AM: Topic One: Why Are We Assessing? (Prof. Skipper Ittu)

10:25AM-11:05AM: Topic Two: Articulating Clear Meaningful Learning Outcomes (Arthur Jonas, SSC)

11:10AM-11:55PM: Topic Three: Create Meaningful, Useful Rubrics (Prof. Rosalinda Bueno)

12:00Noon-1:40PM: LUNCH/Reflections

1:40PM-2:20PM: Topic Four: Focus Curriculum & Learning Activities on What's Important (George Tilfas, IC)

2:25PM-3:05PM: Topic Five: Share Assessment Results in Ways That Promote Conversations on Improving Student Learning (Prof. Robert Jonas)

3:10PM-3:50PM: Topic Six: Set Appropriate Standards and Targets for Student Achievement (Profs. Ittu, Bueno, and Jonas)

3:55PM-4: 25PM: Wrap Up, Reflections, and Evaluations-Dean Mike and Summit Organ. Committee Members

Kosrae Campus Assessment Mini-Summit
September 01, 2017
Evaluation Form

I am a:

- Faculty Staff Other

Please indicate your impressions of the items listed below.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
The assessment mini-summit met my expectations.	✓				
I will be able to apply the knowledge I learned.	✓				
The topics and objectives were identified and followed.	✓				
The content was organized and easy to follow.	✓				
The presenters were clear and knowledgeable.	✓				
The quality of presentations was good.	✓				
The presenters met the summit objectives.	✓				
Participation and interaction were encouraged.	✓				
Adequate time was provided for questions, discussions, and reflections.	✓				

Overall, how do you rate the assessment mini-summit 2017?

- Excellent Good Average Poor Very Poor

What aspects of the summit could be improved?

Participants should come on time... to give more room for discussion and addressing questions.

Other comments?

Cooperation and collaboration makes the quest a success!

THANK YOU FOR YOUR PARTICIPATION

Kosrae Campus Assessment Mini-Summit
September 01, 2017
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Overall, how do you rate the assessment mini-summit 2017?

- Excellent Good Average Poor Very Poor

What aspects of the summit could be improved?

The food arrived very late - ensure the caterer ~~is~~ agrees to the time we need it

Other comments?

This was one of the best so far!

THANK YOU FOR YOUR PARTICIPATION

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September 01, 2017
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Overall, how do you rate the assessment mini-summit 2017?

- Excellent Good Average Poor Very Poor

What aspects of the summit could be improved?

~~THE~~ INVOLVE & ENCOURAGE PARTICIPATION OF PART-TIME FACULTY AS SUCH TOPICS/DISCUSSIONS ARE EXTREMELY CRITICAL TO HOW THEY ASSESS STUDENT LEARNING OUTCOMES.

Other comments?

- EXCELLENT DISCUSSIONS AND INTERACTIONS AMONG PARTICIPANTS
- FAR MORE IN-DEPTH AND INTERESTING THAN WHAT I EXPERIENCED AT THE SYSTEM-WIDE SUMMIT.

THANK YOU FOR YOUR PARTICIPATION

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September 01, 2017
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Overall, how do you rate the assessment mini-summit 2017?

- Excellent Good Average Poor Very Poor

What aspects of the summit could be improved?

facilities (Instructional technology)

Other comments?

provide time (day) for faculty dialogues.

THANK YOU FOR YOUR PARTICIPATION

Kosrae Campus Assessment Mini-Summit
September 01, 2017
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- Faculty
 Staff
 Other

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Overall, how do you rate the assessment mini-summit 2017?

- Excellent
 Good
 Average
 Poor
 Very Poor

What aspects of the summit could be improved?

Some Presentations need more time for discussion

Other comments?

THANK YOU FOR YOUR PARTICIPATION

Kosrae Campus Assessment Mini-Summit
September 01, 2017
Evaluation Form

I am a:

Faculty Staff Other

Please indicate your impressions of the items listed below.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
The assessment mini-summit met my expectations.		x			
I will be able to apply the knowledge I learned.	x				
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The content was organized and easy to follow.	x				
The presenters were clear and knowledgeable.	x				
The quality of presentations was good.		x			
The presenters met the summit objectives.		x			
Participation and interaction were encouraged.	x				
Adequate time was provided for questions, discussions, and reflections.		x			

Overall, how do you rate the assessment mini-summit 2017?

Excellent Good Average Poor Very Poor

What aspects of the summit could be improved?

Other comments?

THANK YOU FOR YOUR PARTICIPATION

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September 01, 2017
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Overall, how do you rate the assessment mini-summit 2017?

- Excellent Good Average Poor Very Poor

What aspects of the summit could be improved?

No comments !

Other comments?

2-Day Summit Can be Thought of for next one !

THANK YOU FOR YOUR PARTICIPATION

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September 01, 2017
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Overall, how do you rate the assessment mini-summit 2017?

- Excellent Good Average Poor Very Poor

What aspects of the summit could be improved?

More strategic topics focusing on classroom activities!

Other comments?

I would prefer that all college community be included in this type of summit!

THANK YOU FOR YOUR PARTICIPATION

Kosrae Campus Assessment Mini-Summit
September 01, 2017
Evaluation Form

I am a:

- Faculty
 Staff
 Other (student)

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Overall, how do you rate the assessment mini-summit 2017?

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What aspects of the summit could be improved?

Other comments?

THANK YOU FOR YOUR PARTICIPATION

Kosrae Campus Assessment Mini-Summit
September 01, 2017
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Overall, how do you rate the assessment mini-summit 2017?

- Excellent Good Average Poor Very Poor

What aspects of the summit could be improved?

Time

Other comments?

No comments

THANK YOU FOR YOUR PARTICIPATION

Kosrae Campus Assessment Mini-Summit
September 01, 2017
Evaluation Form

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 Staff
 Other

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What aspects of the summit could be improved?

Other comments?

THANK YOU FOR YOUR PARTICIPATION

Kosrae Campus Assessment Mini-Summit
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Adequate time was provided for questions, discussions, and reflections.		✓			

Overall, how do you rate the assessment mini-summit 2017?

- Excellent Good Average Poor Very Poor

What aspects of the summit could be improved?

- * Include group activities.
- * Change venue to Bullys, Nautilus, Good News Retreat, etc.

Other comments?

Thank you for organizing the summit and the invitation. Keep up the good work!

THANK YOU FOR YOUR PARTICIPATION

COM-FSM KOSRAE CAMPUS
 MINI SUMMIT - September 1, 2017
 RM 105- 9:00am - 4:00pm

	Name	Title	Signature
1	Tara Y. Tara	Faculty	
2	Cynthia S. Erwin	SBA Member	
3	Scippen S. Itho	Faculty	
4	LYTE OMAPAP	Faculty	
5			
6	Joenson Nithan	Faculty	
7			
8	Rosalinda DM Buena	Faculty	
9	George Tiffas	IC	
10	Nena Mike	Campus Dean	
11	Mary Sigran	Faculty	
12	Sharon Oviedo	Faculty	
13	Armer Jones	SSC	
14	Singkitchy. George	SBA	
15	Robert Bonas	Faculty	
16	Dokowe George	Staff	
17	Talikona Sigonh	staff	
18			
19			
20			
21			
22			
23			
24			

