

IRPO 2015-2016

C - IEQA - Institutional Research and Planning

Mission Statement: Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.

<i>Administrative Unit Outcomes</i>	<i>Assessment Strategies</i>	<i>Results</i>	<i>Improvements</i>
<p>AUO1_2015-2016 - Planning - Support continuous improvement for plan(s) development and implementation.</p> <p>AUO Status: Active PSLO Assessment Cycle: 2015 - 2016 Start Date: 10/01/2015 Inactive Date: 09/30/2016</p>	<p>S1.1 - Support evidence based decision making at the college by providing both current year and trend data such as student achievement, enrollment & credits, etc. and other vital data reported against targets</p> <p>Target: 1.1.1 - At least monthly update IRPO website with latest data.</p>	<p>Reporting Period: 2015 - 2016 Target Met: Yes Publish trend data of student achievement, enrollment, and other vital data on a semester basis. Published data are available on the IRPO website. Website - http://www.comfsm.fm/?q=irpo (09/12/2016) Related Documents: IRPO Projects Timeline 2016-17.pdf</p>	<p>Improvement: Enrollment data reported within 30 days of semester census date. Student Achievement reported within 30 days of confirmation from OAR regarding grades, graduates, etc are inputted into SIS. (09/28/2016)</p>
	<p>S1.2 - Strategic Plan (2013 – 2017) – Monitor implementation of the strategic plan; report measures of success quarterly and annually; Monitor, track and report progress against Integrated Educational Master Plan (IEMP) goals, objectives and key performance measures (KPIs)</p> <p>Target: 1.1.2 - 4 quarterly updates and 1 annual summary</p>	<p>Reporting Period: 2015 - 2016 Target Met: Yes Monitoring progress of the implementation of the SP and IEMP in the College's quarterly reports. (09/30/2016) Related Documents: College's Quarterly Reports</p>	

Administrative Unit Outcomes	Assessment Strategies	Results	Improvements
	<p>S1.3 - Assist with planning, implementation, reporting and follow up to Visioning Summit 2016</p> <p>Target: 1.1.3 - 1 summit summary report and follow up reports under strategic planning</p>	<p>Reporting Period: 2015 - 2016 Target Met: Yes IRPO assisted in organizing and moderating the Visioning Summit 2016. Draft report prepared and submitted to VPIEQA in September 2016. Summit report link - http://www.comfsm.fm/?q=irpo-summits (09/30/2016)</p>	
	<p>S1.4 - Assist grant development in priority areas for the college and monitor existing grants for compliance with grant requirements</p> <p>Target: 1.1.4 - Provide statistics on grant assistance and monitoring</p>	<p>Reporting Period: 2015 - 2016 Target Met: Yes Assisted with 7 grant applications and monitored 3 existing grants for compliance with grant requirements (07/29/2016)</p>	
	<p>S1.5 - Provide planning and training assistance as needed to align program and office goals, outcomes, strategies to strategic plan</p> <p>Target: 1.1.5 - 1 series on training assistance</p>	<p>Reporting Period: 2015 - 2016 Target Met: Yes Assisted with the development of institutional priorities and department outcomes/goals for the 2017 budget. (09/29/2016)</p>	
<p>AUO2_2015-2016 - Research - Research - Provide for research that supports evidence based decision making at the college.</p>	<p>S2.1 - Based on program assessment and program review reports from FY 2015 design, implement and report on 2 research projects</p> <p>Target: 2.1.1 - 2 research project reports</p>	<p>Reporting Period: 2015 - 2016 Target Met: No Academic program reviews are being completed in September 2016. (09/29/2016)</p>	
<p>AUO Status: Active PSLO Assessment Cycle: 2015 - 2016 Start Date: 10/01/2015 Inactive Date: 09/30/2016</p>	<p>S2.2 - Conduct a series of student focus groups on follow up on student satisfaction surveys.</p> <p>Target: 2.2.1 - 1 Student satisfaction survey from survey monkey</p>	<p>Reporting Period: 2015 - 2016 Target Met: Yes CCSSE was administrated in Spring 2016 that provided student satisfaction on a broad range of benchmarks and topical issues. CCSSE link - http://www.comfsm.fm/?q=irpo-ccsse-reports. (09/30/2016)</p>	

Administrative Unit Outcomes	Assessment Strategies	Results	Improvements
	<p>S2.3 - Coordinate preparation, delivery and reporting for surveys 1) CCSSE & CCFSSSE, 2) Registration, 3) student satisfaction, 4) graduates exit; 5) Orientation; 6) faculty/staff satisfaction</p> <p>Target: 2.3.1 - Deliver and report 8 surveys annually</p>	<p>Reporting Period: 2015 - 2016 Target Met: Yes (1) CCSSE & CCFSSSE: - Complete CCSSE/CCFSSE survey in Spring 2016 (2) Registration/Student Satisfaction/Graduate Exit/Orientation/Faculty/Staff Satisfaction - Reports are generated on a semester basis and are available on IRPO website. (04/29/2016) Related Documents: CCSSE/CCFSSE Reports Base & other surveys</p>	
	<p>S2.4 - Provide training and assistance for individual and program based research</p> <p>Target: 2.4.1 - 1 series on training assistance</p>	<p>Reporting Period: 2015 - 2016 Target Met: Yes Series of meeting were conducted with office heads and departments regarding data and research for the write up of the self-evaluation. (09/29/2016)</p>	
<p>AUO3_2015-2016 - Evaluation - Evaluation - Provide evaluation of critical plans and services</p> <p>AUO Status: Active PSLO Assessment Cycle: 2015 - 2016 Start Date: 10/01/2015 Inactive Date: 09/30/2016</p>	<p>S3.1 - Conduct annual evaluations of strategic plan.</p> <p>Target: 3.1.1 - 100% - 1 annual evaluation</p>	<p>Reporting Period: 2015 - 2016 Target Met: Yes Prepared and submitted report to VPIEQA. (09/29/2016)</p>	
	<p>S3.2 - Assist with planning and evaluation of 1 college policy</p> <p>Target: 3.2.1 - 100% - 1 College policies</p>	<p>Reporting Period: 2015 - 2016 Target Met: No Activities deferred to 2016 due to conflicts with preparation of the self-evaluation and visiting team. (09/29/2016)</p>	<p>Improvement: IRPO will evaluated the selected policies in 2016-17. (09/29/2016)</p>
<p>AUO4_2015-2016 - Data & Reporting - Data & Reporting - Provide and distribute widely critical data needed for evidence based decision making</p>	<p>S4.1 - a) Prepare and distribute 1) semester reports, 2) quarterly reports, 3) annual report for internal and external consumption, 4) IPEDS</p>	<p>Reporting Period: 2015 - 2016 Target Met: Yes 1) Semester Reports - 100% complete - Fall 2015/Spring 2016/Summer 2016 - Reports are available under IRPO 's</p>	

Administrative Unit Outcomes	Assessment Strategies	Results	Improvements
<p>AUO Status: Active PSLO Assessment Cycle: 2015 - 2016 Start Date: 10/01/2015 Inactive Date: 09/30/2016</p>	<p>fall, winter and spring reports and distribute key data internally and externally; enhance reporting of data for the college and comparison data with similar colleges; and 5) Provide periodic "Did You Know" data of high interest to the college</p> <p>Target: 4.1.1 - 90% of reports will be distributed with in time frame: 3 semester data reports, 4 quarterly report, 1 annual report, and 3 sets of IPEDS reports</p>	<p>website (Semester Summary Data Reports).</p> <p>2) Quarterly Reports 75% completed - IRPO prepared and submitted (3) COM-FSM President's Report to the FSM Presidents. (Note: 4th quarter report is due in mid October 2016 and will be added to this report to reach 100% (complete).</p> <p>3) IPEDS - 100% complete - IRPO locked the IPEDS Winter 2016 surveys by February 9, 2016. Note: Preliminary Data will be available in the IPEDS Data Center in mid September 2016.</p> <p>(09/30/2016)</p> <p>Reporting Period: 2015 - 2016 Target Met: Yes</p> <p>1) Semester Reports - 100% Complete -Reports prepared and posted under IRPO website.</p> <p>2) Quarterly Reports - 100% Complete by September 30, 2016 (End of year)- Quarterly reports prepared and submitted.</p> <p>3) IPEDS - 100% Complete. 2015-2016 data collection reviewed and locked.</p> <p>(09/30/2016)</p>	
	<p>S4.2 - Respond to data request and needs of the college and programs</p> <p>Target: 4.2.1 - 90% of data request response within 3 days</p>	<p>Reporting Period: 2015 - 2016 Target Met: Yes</p> <p>IRPO logs all requests. All data requests are prepared and sent within three working days. Data request log sheet link - https://docs.google.com/document/d/1x8Rcgnq-CVlnSelCKCxSV00XqeLjijUuk84q3nqTcw/edit?usp=sharing</p> <p>(09/30/2016)</p>	
	<p>S4.3 - Continually update the IRPO</p>	<p>Reporting Period: 2015 - 2016</p>	

<i>Administrative Unit Outcomes</i>	<i>Assessment Strategies</i>	<i>Results</i>	<i>Improvements</i>
	<p>website to provide the latest data, plans and reports for the college</p> <p>Target: 4.3.1 - 95% of 12 monthly updates IPRO website with latest data.</p>	<p>Target Met: Yes</p> <p>Ongoing - IRPO periodically updates website when required. All data collections and reports are being updated throughout the year. IRPO website link - http://www.comfsm.fm/?q=irpo</p> <p>(09/30/2016)</p>	
	<p>S4.4 - Internal training for HTML and web application drupal.</p> <p>Target: 4.4.1 - Website updates within five days after completion of data and reports.</p>	<p>Reporting Period: 2015 - 2016</p> <p>Target Met: Yes</p> <p>Periodic training and updates on IRPO website. IRPO updates data and reports as required throughout the year.</p> <p>(09/30/2016)</p>	<p>Improvement: Create and update log of website changes as they occur. (09/29/2016)</p>