

# **College of Micronesia – FSM**

## **FY 12 3<sup>rd</sup> Quarter Performance Report**

### **(Instructional Affairs Department)**



**April to June 2012**

**Office of Institutional Research and Planning**

Jimmy Hicks, Director  
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# FY12 3<sup>rd</sup> Quarter Performance Report

College of Micronesia – FSM - Performance reporting form

<b>Department/Division/Campus:</b>	<b>Instructional Affairs</b>	<b>Period:</b>	<b>April 1<sup>st</sup> – June 30<sup>th</sup>, 2012</b>
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**Strategic goal 1:** Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively

Objectives	Accomplishments	Comments/additional detail																																																																																				
<p>1A: Promote quality teaching and learning-centered behaviors and environments for the six campuses</p>	<p><b>LRC Activities (April – June 2012)</b></p> <p><b>Programs/Services</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>CC</th> <th>FMI</th> <th>KC</th> <th>PC</th> <th>NC</th> <th>YC</th> </tr> </thead> <tbody> <tr> <td>Patrons usage</td> <td>8574</td> <td></td> <td>2252</td> <td>8972</td> <td>32633</td> <td>3398</td> </tr> <tr> <td>Reserved materials</td> <td>0</td> <td></td> <td>0</td> <td>9</td> <td>885</td> <td>22</td> </tr> <tr> <td>Materials circulated (all)</td> <td>354</td> <td></td> <td>343</td> <td>483</td> <td>2217</td> <td>1367</td> </tr> <tr> <td>Visitors using computers</td> <td>50</td> <td></td> <td>85</td> <td>21</td> <td>124</td> <td>74</td> </tr> </tbody> </table> <p><b>LRC computer usage (April – June 2012)</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>CC</th> <th>FMI</th> <th>KC</th> <th>PC</th> <th>NC</th> <th>YC</th> </tr> </thead> <tbody> <tr> <td>General application</td> <td>726</td> <td></td> <td>269</td> <td>1867</td> <td>3386</td> <td>661</td> </tr> <tr> <td>Reference</td> <td>38</td> <td></td> <td>458</td> <td>0</td> <td>5926</td> <td>450</td> </tr> <tr> <td>Email</td> <td>7</td> <td></td> <td>0</td> <td>0</td> <td>3146</td> <td>590</td> </tr> <tr> <td>Technical assistance</td> <td>11</td> <td></td> <td>18</td> <td>270</td> <td>275</td> <td>54</td> </tr> </tbody> </table> <p><b>LRC Reference Encounters (April – June 2012)</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>CC</th> <th>FMI</th> <th>KC</th> <th>PC</th> <th>NC</th> <th>YC</th> </tr> </thead> <tbody> <tr> <td>Reference encounters</td> <td>50</td> <td></td> <td>9</td> <td>10</td> <td>281</td> <td>50</td> </tr> </tbody> </table>		CC	FMI	KC	PC	NC	YC	Patrons usage	8574		2252	8972	32633	3398	Reserved materials	0		0	9	885	22	Materials circulated (all)	354		343	483	2217	1367	Visitors using computers	50		85	21	124	74		CC	FMI	KC	PC	NC	YC	General application	726		269	1867	3386	661	Reference	38		458	0	5926	450	Email	7		0	0	3146	590	Technical assistance	11		18	270	275	54		CC	FMI	KC	PC	NC	YC	Reference encounters	50		9	10	281	50	
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1B: Make developmental courses an institutional priority	ESL 092A			MS 092A		
	Sec. 1	Sec. 2	Sec. 3	Sec. 1	Sec. 2	
	Pohnpei	23	25	20	21	23
	Chuuk	14			14	
	Kosrae	8			5	
<i>**extracted from the SIS, July 9, 2012.</i>						

**Strategic goal 2:** Provide institutional support to foster student success and satisfaction

Objectives	Accomplishments	Comments/additional detail
2A: Promote strategic enrollment management for the college	<ul style="list-style-type: none"> <li>● Summer session at National Campus: <ul style="list-style-type: none"> <li>○ 60 Sections</li> <li>○ 32 faculty</li> <li>○ 557 students</li> <li>○ 2 additional UOG instructors taught 4 UOG sections</li> </ul> </li> <li>● Yearly schedule with textbooks listing completed and will be posted on the website.</li> </ul>	
2B: Become more student-centered in the development of specific college system policies and procedures	<ul style="list-style-type: none"> <li>■ Instruction working with student services to organize the fall student orientation.</li> <li>■ July 23, CAC will finalize the Instructional Program Coordinators job description.</li> </ul>	

**Strategic goal 4:** Foster effective communication

Objectives	Accomplishments	Comments/additional detail
4A: Enhance communications pathways	<ul style="list-style-type: none"> <li>■ Since May Board meeting, Campus Deans are reporting to the VPIA. Communication is beginning to flow between campuses and divisions.</li> </ul>	

**Strategic goal 5:** Invest in sufficient, qualified, and effective human resources

Objectives	Accomplishments	Comments/additional detail
5A: Provide on-going professional development of faculty and staff	<ul style="list-style-type: none"> <li>• May 23-24, PPEC Articulation and Student Learning Workshop.</li> </ul>	<ul style="list-style-type: none"> <li>■ Presenters were from UOG, GCC, NMC, and the CMI. Participants were from the College, mostly from the National and Pohnpei campus with some from Chuuk campus. All Departments of the college had represented participation,</li> </ul>

**Strategic goal 6:** Ensure sufficient and well-managed fiscal resources that maintain financial stability

Objectives	Accomplishments	Comments/additional detail
6A: Enhance new and existing revenue resources to promote growth and increase cost effectiveness	N/A	N/A
6B: Diversify resources of the College	N/A	N/A
6C: Budgeting and resource allocation	<ul style="list-style-type: none"> <li>■ Unfilled position for the Instructional affairs (college wide) reprogrammed unfilled positions to compensate the 20% faculty summer pay, the summer faculty contracts, and utilities as proposed by VPAS.</li> </ul>	

**Strategic goal 7:** Build a partnering and service network for community, workforce and economic development

Objectives	Accomplishments	Comments/additional detail
7A: Increase involvement of the community in college affairs	<ul style="list-style-type: none"> <li>• April 24 and June 22<sup>nd</sup>, Meetings with Pohnpei DOE and high school math instructors to align curriculum and strengthen the link between high school and college.</li> <li>• Summer session 2012, The Education division and Peace Corps collaboration on ED392.</li> </ul>	<ul style="list-style-type: none"> <li>■ Alignment of math curriculum</li> <li>■ 10 COM-FSM students worked side-by-side with new Peace Corps volunteers to learn second language teaching strategies. A two week session for elementary students was held at Ohmine Elementary school so that these practicum teachers could try out the newly learned strategies. The idea of working with the new volunteers was to partner them with Micronesian classroom teachers to learn the cultural aspects of teaching in the islands.</li> </ul>

7B: Enhance and promote employment opportunities	<ul style="list-style-type: none"> <li>• April 18-20, CTE workshop with FSM Department of Education facilitated by ADB.</li> </ul>	
7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities	<ul style="list-style-type: none"> <li>• End of July to early August, two non-credit courses developed to be health in Pohnpei and Chuuk state for Public Health staff.</li> <li>• May and June, Karleen Manuel conducted one-week Pacific Digital Library training for local librarians and educators in the Marshall Islands during the month of May and in Kosrae in the month of June.</li> <li>• Chairman of Math/Science working with R&amp;D National Government to offer training for GIS. Grant opportunity for the college.</li> <li>•</li> </ul>	

**Strategic Goal 9:** Provide for continuous improvement of programs, services and college environment

<b>Objectives</b>	<b>Accomplishments</b>	<b>Comments/additional detail</b>
9A: Improve institutional assessment and evaluation	Institutional Learning outcomes were inserted in the course level assessment worksheet. These were collected by DAP at the of Spring semester (end of May).	