

College of Micronesia – FSM - Performance reporting form 3rd Quarter 2009

Department/Division/Campus:	Overall Report	Period:	3rd Quarter 2009 (April 1, 2009 to June 30, 2008)
------------------------------------	-----------------------	----------------	--

FSM Strategic Development Plan Goal 4: to allow FSM student6s to complete postsecondary education to assist in the economic and social development fo the FSM.

Mission Statement

Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.

Values

Learner-centeredness, professional behavior, innovation, honesty and ethical behavior, commitment and hard work, teamwork and accountability

Strategic Goals

The College of Micronesia-FSM, through a cycle of assessment and review, will continuously improve to meet or exceed current accreditation standards and will:

1. Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively;
2. Provide institutional support to foster student success and satisfaction;
3. Create an adequate, healthy and functional learning and working environment;
4. Foster effective communication;
5. Invest in sufficient, qualified, and effective human resources;
6. Ensure sufficient and well-managed fiscal resources that maintain financial stability;
7. Build a partnering and service network for community, workforce and economic development;
8. Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity; and
9. Provide for continuous improvement of programs, services and college environment.

College web site: www.comfsm.fm IRPO web site: <http://comfsm.fm/national/administration/VPA/researchdocs/irpo.html>

For additional information contact: rschplanning@comfsm.fm

Strategic goal 1: Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively

Objectives	Accomplishments	Comments/additional detail
IA: Promote quality teaching and learning-centered behaviors and environments	[President] 1. An institutional effectiveness indicator have been developed and distributed widely for review and comments. The list will be	

for the six campuses

finalized by the end of May 2009.

[VP Instructional Affairs]

National Campus offered 53 courses for the summer session.

3 – internship classes (2 science, 1 media studies)

4 – UOG courses

1 – Independent study in Art.

3 – science classes with labs

21 full-time faculties are teaching; 4 part-time faculty and 1 UOG faculty

[Institutional Research & Planning Office]

Quality data: Students in Good Standing Spring 2009 &

Course completions rates (%)

Campus	Good standing (%)	Completion rate abcp	Completion rate abcdp
Chuuk	73.9	64.6	79.0
Kosrae	69.5	69.6	75.9
National	85.8	68.7	79.2
Pohnpei	59.1	59.1	69.0
Yap	84.6	80.7	87.9
Total	75.1	66.6	77.0

Graduates Spring 2009 (2009.1)

Degree	Major	Total	C	K	N	P
AA	HCOP	13			13	
AA	LA	16			15	1
AA	Mic. Studies	5			5	
AA	TP	7			7	
AAS	BT	1				1
AAS	ET	4				4
AS	AG	2			2	
AS	BA	7			7	
AS	CIS	12			12	
AS	ECE	1			1	
AS	HM	2			2	
AS	MSci	1			1	
AS	TEE	17	10	4		
CA	AFT	2		2		

Description of Abbreviations:

HCOP-Health Career Opportunity Program

LA-Liberal Arts

Mic. Studies-Micronesia Studies

TP-Teacher Preparation

BT-Building Technology

ET-Electronics Technology

AG-Agriculture

BA-Business Administration

CIS-Computer Information System

ECE-Early Childhood Education

HM-Hospitality and Management

MSci-Marine Science

TEE-Teacher Education Elementary

AFT-Agriculture and Food Technology

BK-Book Keeping

BMR-Building Maintenance Repair

CA	BK	1	1				CE-Construction Electricity
CA	BMR	1				1	EET-Electronics Engineering Technology
CA	Carpentry	1		1			GS-General Studies
CA	CE	2					RAC-Refrigeration and Air Conditioning
CA	EET	1					GB-General Business
CA	GS	1					TPE-Teacher Preparation Elementary
CA	RAC	1				1	
TYC	GB	4			4		
TYC	TPE	8			8		
totals		110	11	7	77	8	7

[Pohnpei Campus]

Institution Reports (Provided by IRPO) on
Course completion (Spring 2009)

- Based on final grade reports the success rate for spring 2009 ranged from 31% to 100%. The success rate included “C” or better grades. “W” was not included in the calculation of the success rate. T&T courses, one AG and BK have the highest success rate (100%) with ESL088 at the lowest spectrum. (Refer to Table 1 in the corresponding column for raw data.)

Program completers (Spring 2009)

- A total of 7 students graduated at the end of Spring semester (AAS in BT-1, AAS in ET-3, COA in BM-2, COA in RAC-1)

[Chuuk Campus]

Average of 79% of course completion for Spring 2009

13 students completed their programs Spring 2009

Academic standings (Spring 2009)

Standing Description	totals	%
Academic Probation	55	13.2%
Academic Suspension	7	1.7%
Continued Academic Probation	47	11.2%
Good Standing	309	73.9%
totals	418	100.0%

[FSM FMI]

On May 28th, there were 13 students who completed their studies at FMI. Of the 13, there were 5 who majored in marine engineering and 8 in navigation. There were no awards at this time as the graduates were only average students.

Table 1. Spring 2009 Success Rate

Course	% Pass	Course	% Pass	Course	% Pass	Course	% Pass
AC131	50	ESL098	77	SC098	52	VEE135	80
AG086	100	ESL099	41	SC130	86	VEE222	82
AG092	64	ESS102 B	65	SS100	86	VEE224	92
AG094	92	ESS102 V	86	SS150	86	VEE225	89
BK096	100	FL103	79	VAE103	100	VEE240	92
CA100	72	HTM110	52	VBM102	89	VEM104	78
CA101S	100	HTM120	40	VBM103	86	VEM105	100
EN110	68	HTM165	100	VCF106	80	VEM110	86
EN120A	67	HTM170	71	VCF110	100	VEM111	70
EN120B	87	HTM230	94	VCF124	100	VEM112	88
EN123	93	HTM250	100	VCF132	100	VEM114	100
ESL/BU096	67	MS095	69	VCT154	83	VEM212	88
ESL071	79	MS096	69	VCT163	91	VEM240	78
ESL079	64	MS099	74	VEE103	55	VTM102	100
ESL087	80	MS100	60	VEE104	76	VTM103	100
ESL088	31	MS104	70	VEE110	77	VWE115	94
ESL089	54	MS106	83	VEE125	100		

[Yap Campus]

Course completion (Spring 2009)

1. 15 remedial courses
2. 27 college level courses including voc ed and

[Dormitory]

Need separate/new building to be used by both sexes for study.

HATP/CHC

3. Remedial courses: 288 students enrolled – 16 withdrew; 17 received “F” grades; and 255 passed the courses
4. College level courses: 333 students enrolled – 24 withdrew; 17 received “F” grades; and 292 passes the courses

Program completers (Spring 2009)

1. Spring 2009 graduates: 11 total
 - a. 4 Teacher Education – Elementary
 - b. 4 General Studies
 - c. 2 Construction Electricity
 - d. 1 Electronics Engineering

Academic standings (Spring 2009)

1. SIS Data:
 - a. 3 Honor Roll
 - b. 1 Dean’s List
 - c. 16 Continued on Academic Probation
 - d. 12 Placed on Academic Probation
 - e. 3 Academic Suspension

[Kosrae Campus]

- A total of 51 courses, including developmental courses, were offered during the spring 2009 term.
- A total of 12 courses are currently offered for summer 2009 session.
- A draft schedule of fall 2009 courses has been generated during the spring 2009 term for SIS input. Most courses are now confirmed for Fall09 offerings.

[VP Instructional Affairs]

Curriculum Committee met 2 times. The Developmental Education Proposal was recommended for approval, the revised attendance policy was recommended for approval., and the AS in Teacher Education Elem. Phase-out/replacement with AA in Teacher Prep was recommended for approval

[Pohnpei Campus]

- Faculty opened their classes for presentations by employers on career day to promote a learning community.
- Technology & Trade students showcased their acquired skills during the 2009 T&T Exhibit. Survey result showed that 90% of the observers strongly agreed that the event was well organized and has enhanced the public's perception and appreciation of the T&T programs.
- 14 students are currently placed in governmental and NG organizations under the COA in Agriculture internship program.

[Pohnpei Campus]

- T&T Division received automotive mechanic instructional materials as recommended in its program review to improve course delivery and quality of the program.

[Dormitory]

Study labs and tutorial services provided for both residence hall students.

LRC Activities (April-June 2009)

Programs/Services

	CC	FMI	KC	PC	NC	Y
Patrons usage	5,146	209	2005	9,171	6974	3,86
Reserved materials	75		0	44	39	N/
Materials circulated (all)	1,721		114	507	602	1,97
Visitors using computers	2		638	10	21	N/

[Pohnpei Campus]

- The LRC staff provided support services to students, the college community, and public by maintaining and updating learning resources and making needed resources accessible to

all users.

LRC computer usage (April-June 2009)

	CC	FMI	KC	PC	NC	Y
General application	196		237	427	7,734	63
Reference	1,790		243		6,310	
Email	N/A		158		2,366	26
Technical assistance	269		3	152	144	4

LRC Reference Encounters (April-June 2009)

	CC	FMI	KC	PC	NC	Y
Reference encounters	25	23	15	21	503	13

1B: Make developmental courses an institutional priority

[President]

1. A study has been conducted by one of the staff of the Admissions and records office on the development courses. Vice President for Instructional Affairs has been tasked to review the results and recommend to the administration how the results of the study can be used on improving the developmental courses at the College.

[VP Instructional Affairs]

The Developmental Education Program was recommended for approval by the curriculum committee and is with the Planning and Resource Committee/Cabinet.

[Pohnpei Campus]

- Offered this summer session are 28 classes with 16 qualified instructors.
- 52% of the classes offered this summer session are developmental.

[Yap Campus]

- In spring 2009, 15 remedial courses in English, Math, Science, and Social Science were offered.
- In summer 2009, 8 remedial courses in ESL and Math were

[Yap Campus]

The gap between secondary and post secondary is getting wider each year. We are working with Yap High School to join efforts in narrowing this gap, especially in the area of English skills. All English course outlines for YHS have been re-written in SLO format. The English Department chairperson has worked hard which has shown some positive and encouraging results. The COMET results for YHS seniors this year are higher compared to previous years.

	<p>offered.</p> <p>[Kosrae Campus]</p> <ul style="list-style-type: none"> • A total of 12 developmental courses were offered during Spring09 term: <ul style="list-style-type: none"> ○ ESL 050 Technical English ○ ESL 070 Integrated English I ○ ESL 071 Integrated English II ○ ESL 079 Study Skills ○ ESL 099 Writing V ○ ESL 089 Reading V ○ ESL 088 Reading IV ○ ESL 098 Writing IV ○ MS 095 PreAlgebra ○ MS 096 Elementary Algebra ○ MS 099 Intermediate Algebra ○ SC 098 Survey of Science • The following three (3) developmental courses are offered for the fall summer 2009 session. <ul style="list-style-type: none"> ○ ESL 099 Writing V ○ ESL 089 Reading V ○ SC 098 Survey of Science 	
<p>1C: Enhance faculty involvement in the college</p>	<p>[President]</p> <ol style="list-style-type: none"> 1. The number of faculty that attended the President’s Retreat 2009 increases over last year’s President’s Retreat. 2. Faculty Staff Senate Representative continues to be a member of the President Cabinet and submits his report to BOR meetings quarterly. <p>[VP Cooperative Research Extension] One CRE focus has been on integration to COM-FSM efforts</p> <p>[VP Administrative Services] Continue to recruit faculty to attend standing committees and accreditation committee that the VPAS chairs.</p> <p>[Pohnpei Campus]</p> <ul style="list-style-type: none"> • Instructors participated in the 2009 President’s Retreat and 	<p>[VP Cooperative Research Extension]</p> <ol style="list-style-type: none"> 1. State level staff have been nominated for committee service on appropriate review committees 2. VP-CRE regularly participates in Cabinet, Finance committee, PRC, Accreditation Committee, Facilities & Environment Committee, Sponsored Programs, is chair of the CRE committee and is represented on the Publications, Curriculum, Assessment and Staff Development committees by CRE Staff, some of who are state representatives 3. Staff and researchers attended the President’s Retreat – May 13 -16th 4. VP-CRE reported to COM-FSM BOR meeting Pohnpei -May 19-22 5. VP-CRE reported to COM-Land Grant BOR –

	<p>were instrumental in the planning for the future of the college.</p> <ul style="list-style-type: none"> • Representatives of the instructional divisions are currently involved with the preparation of SY09-10 by attending meetings and carrying out duties as assigned to working groups. • Faculty from the English/SS Division participated in formulating a preliminary plan for the fall 2009 English Speech Contest. <p>[Chuuk Campus] Faculty members continue to serve on ad hoc committees, management counsels, and advisory committees.</p> <p>[Kosrae Campus] The formation of KC Chair committee provided opportunities for faculty members to take full charge in the governance and improvement cycle at this campus.</p>	<p>Majuro RMI, June 4-5</p> <p>6. VP-CRE participated in Budget Review Hearings and OIA Hearing in May</p> <p>[VP Administrative Services] Faculty participation on standing committees have been declining especially during the summer.</p>
--	---	--

Strategic goal 2: Provide institutional support to foster student success and satisfaction

Objectives	Accomplishments	Comments/additional detail
<p>2A: Promote strategic enrollment management for the college</p>	<p>[President]</p> <p>1. Continue to monitor the enrollment management indicators to ensure quality of programs and services delivered at all campuses. Enrollment management indicators were also monitored to ensure the sustainability of the programs and services. Distributed Memo on Executive orders on minimum enrollment on courses and programs at 10 students to be effective beginning fall 2009.</p> <p>[VP Student Services]</p>	

- The Enrollment Management Plan Working Group started working on the Retention Plan. The aim is to complete the plan by the end of summer or July. This is to enhance the Retention rate. The working group has completed the Recruitment and the Marketing Plans.

[VP Administrative Services]

- Continued to work with appropriate offices at all campuses to ensure they meet the enrollment projection established by each campus.

[Office Admissions Records]

1. The Committee on Recruitment, Admissions, and Retention (RAR) reviewed the COMET 2009 scores and results, and recommended to the COM-FSM President: (a) 410 students admitted as degree level, and (b) 1,064 students as certificate level
2. The Committee on RAR revisited and reviewed the COMET 2009 scores and results, and recommended to the COM-FSM President the reconsideration of the admission status of 28 students from certificate level to degree level.
3. Processed (a) 21 applications for readmission, (b) 6 applications for admission into a second degree, (c) 13 applications for admission into the TYC in Teacher Preparation-Elementary program, and (d) 2 applications for admission into the TYC in General Business or Accounting Program. Recommendations for the admissions and readmissions of these applicants were submitted to the COM-FSM President for approval
4. OAR processed the 2009.2 (Summer Session, 2009) enrollment, as shown:

Campus	Headcount	Total Credits	FTE
National	663	3,404	567.33
Chuuk	362	2,070	346.67
Kosrae	140	628	104.67
Pohnpei	423	2,002	333.67
Yap	182	1,059	176.5

5. Processed add/drop requests of students attending national campus for the 2009.1 term.

[VP Administrative Services]

- Caution: emphasis on State campuses should not overshadow the needs of the national campus. Even though some campuses met their enrollment projection this summer, it is important to continue to work on extra measures to help improve the recruitment efforts in order to bring more students to the college.

6. Processed and released mid-term deficiency reports (system wide) for 2009.2 terms. From the report, of the 663 student attending Summer Session, 2009 (National Campus), 176 students or 27% had been included on Mid-term deficiency list.
7. OAR-National continue to receive and process applications for new admissions from among those students who had been invited into the College's degree program in Fall Semester, 2009.

[Pohnpei Campus]

OAR

- Processed and submitted 38 certificate of attendance to Social Security office, 1 to Public Safety, and 1 to Chuuk Scholarship office.
- Assisted 264 students with course selection for summer 2009 and 316 students for fall 2009.
- Packaged and sent 366 admissions packages for certificate bound students.
- Received and sent all the grade sheets for Spring 2009 to the National Campus OAR on June 04, 2009
- Received and processed 300 admissions documents for Fall 2009 incoming students.
- Processed and sent to National Campus OAR the following documents:
 - 14 students withdrawal/clearance
 - 12 change of major
 - 4 change of grade
 - 19 re-admission application
 - 4 transcript request
 - 246 course withdrawal for spring 2009
 - 33 course withdrawal for summer 2009
 - 56 summer 2009 Drop/Add
 - 2 second degree major request

Financial Aid Office:

Financial Aid section of the Student Services Center continues to service the student community with their financial aid needs by providing the following services. These services were also

extended to the community as necessary. Worth mentioning is that there were visits to the FAO for the month of June due to the high number of SY2009-2010 incoming students.

- Issued 161 Textbook Authorizations to Summer 2009 Pell eligible students
- Submitted 15 work study job requests (12 on-campus & 3 off-campus) to NC-FAO for approval
- Selected 48 qualified work study applicants (40 continuing & 8 new) for Summer 2009 semester
- Submitted 73 State Scholarship Applications (7Chuuk & 66 Pohnpei) to NC FAO for official seal and further transmittal to appropriate offices.
- Attend to and provided assistance to 432 student's concerns, queries in regards to financial aid.
- Transmitted a total of 289 student files (26 new & 263 continuing) to NCFAO for disbursement and awarding purposes
- Completed 471FAFSA applications for both new and continuing students
- Counseled and assisted 25 students with their scholarship applications for the upcoming school year 2009-2010
- Collected the 7 remaining work-study surveys provided to employers for evaluation per their employees
- Administered June 19 special COMET for 28 non-traditional students
- Assisted in administering 2 sections of the English Placement Test for NEW students

[FSM FMI]

There were 12 new students who were able to attend the first Summer session which comprised of the Safety Courses (Sea Survival, First Aid, Occupational Health and Safety and Fire Prevention and Control). In attendance were also the returning students as they were late and enrolled at the end of Summer 09. The total students taking the first Summer session are???, with 3 other persons who had graduated last May but were not able to take the courses.

[Dormitory]

Total number of current residence hall students staying in both male

[Dormitory]

There are 87 regular students and 70 UB Students including their staff.

We are fortunate to have the UB students staying with us this summer2009 will be preparing for their return next year.

and female. 157 total of residents staying in the dorms for summer 2009.

Spring Enrollment 2009(final)

	CC	FMI	KC	PC	NC	YC
M	179	37	128	239	411	92
F	241		96	306	398	109
T	420	37	224	545	809	201

Summer Enrollment 2009 (final)

	CC	FMI	KC	PC	NC	YC
M	149	35	81	211	294	74
F	214		58	212	369	108
T	363	35	139	423	663	182

2B: Become more student-centered in the development of specific college system policies and procedures

[President]

1. Continue to include students in the standing committees.
2. SBA President is a member of the cabinet and submits his report to every BOR meeting that reports of needs and wishes of students.

[VP Student Services]

- The College celebrated its 16th Anniversary of the Founding Day on April 1. Cultural dancing, music and floats were put on by the students from different states. This is done to promote national unity and cultural awareness.
- The Board of Regents during its May meeting approved the Revised Alcohol Policy to be effective in Fall 2009. This newly revised policy is an improvement over the old policy as the new procedures have clarity and simple to implement. Students and staff need to be informed prior to its implementation.

[VP Instructional Affairs]

SS 170 World History prepared for online delivery.

	<p>[VP Administrative Services] Administrative decisions were first evaluated for their “student-centeredness” whenever possible. There is still a lot of work needed to have a mind set for all employees working for the college to establish policy gearing toward student-centeredness.</p> <p>[OAR]</p> <ol style="list-style-type: none"> 1. Processed 309 academic transcripts to support (a) transfer or admission to four-year HEs, scholarship applications, job applications, and others; 2. Prepared 123 academic dossiers of students; 3. Processed 96 degrees and 24 certificates as proofs of successful program completion; 4. Released 63 degrees and 20 certificates to graduates as proofs of successful program completion; 5. Processed and released 18 certificates of enrollment to support scholarship applications and others; 6. Processed and released 21 certificates of attendance for FSM Social Security; and 7. E-certified (enrollment verifications) two U.S. veterans with the VA office. <p>[Yap Campus] Reports on SBA involvement/participation in any college activities regarding policies and procedures</p> <ul style="list-style-type: none"> • SBA President Jonathan Gorong participated in the President’s Retreat at the National Campus in Pohnpei in May 2009. He represented the campus students at this retreat whereby the main topic of discussion was the restructuring of the college system. • SBA Organization, through its officers, took the lead in planning and organizing the Founding Day Celebration on campus. • SBA Officers also took the lead in planning and organizing activities on and off campus. Such activities include Movie Nite at the Colonia Community Center for the general public, Student Award Day, and Science Lab Opening Ceremony. Movie Nite was a success where more than 100 people from the 	<p>[VP Administrative Services] No policy gearing toward student centeredness developed during this reporting period.</p>
--	--	---

	<p>communities came together. SBA Officers also participated often in staff meetings which took place biweekly.</p> <p>[FSM FMI]</p> <ul style="list-style-type: none"> • A standing policy at FMI is that students wanting to use the Yap State Sports Complex must check out in a group accompanied by a staff member and report back in the same group simultaneously to avoid individuals straying to a nearby bar in which students during prior years had been found or had ended up in a bar fight with locals. • Students wanted to change it so that individually or in groups, they could go to the Sports Complex at their leisure time to exercise. • The matter was taken up in a general staff meeting and the request was defeated. <p>[Chuuk Campus] SBA members are continuing work on their By-laws and Article of Incorporations</p> <p>[Kosrae Campus] The SBA president attended the 2009 President's Retreat held at the National Campus. Involved in the reviewing and discussion of restructuring effort by the college.</p> <p>[Dormitory] Work in process to revise and amend student college policies.</p>	<p>[Dormitory] To address the current student concern of COM-FSM.</p>
<p>2C: Promote timely college tenure and graduation of students with mastery of array of core learning objectives, including civic-mindedness and self-value</p>	<p>[President]</p> <ul style="list-style-type: none"> • Expanded the data system (SIS) to include information that faculty and staff to advise students on their programs will promote timely college tenure and graduation of students. <p>[VP Student Services]</p> <ul style="list-style-type: none"> • The College held its 49th Commencement Exercises and invited Her Excellency Miriam Hughes, US Ambassador to the FSM to 	<p>[Peer Counseling]</p> <ul style="list-style-type: none"> • There is an increased of 19.5% of counseling this quarter compared to last quarter. Family Planning counseling is the highest increased of 36.3% from last quarter

give the commencement address. Over 100 students graduated. This will enhance the graduation rate for the college. The Student Services Committee organized this annual event.

- The Student Services Committee took the lead in organizing the summer 2009 registration. Over 600 students officially registered for classes. This is an increase in enrollment for the summer.

[OAR]

- OAR-National Campus received and started performing initial degree audits for program completion of 27 applicants for Summer Session, 2009 graduation (system wide). Final evaluations of the eligibilities of these applicants for graduation will be performed by OAR-National Campus after all end-of-Summer 2009 final grades are entered into the COM-FSM SIS and are rolled to academic history.

[Peer Counseling]

- There were 1,158 seeking assistance from the center during the 3rd quarter of 2009 ; 507 of which were family planning, 133 for financial aid, 67 for substance abuse, 13 for personal, and 379 were others.
- There were 59 students reported for tutoring.

April-June 2009 # of Counseling Contacts

	CC	FMI	KC	PC	NC	YC
M	34	17	182	108	157	225
F	70		289	110	150	353
T	104	17	471	218	307	578

College Total:

SEG /CWS Summer 2009 (#/Amount)

	CC	FMI	KC	PC	NC	YC
M	11/1,1 62.50	4/378. 75	7/535	36/2,0 21.25	58/3,2 11.50	13/1,3 35.25
F	19/2,0		8/492.	23/1,0	102/5,	17/1,5

[Student Support Services Program]

No. of students	Services provided	Accomplishments
36	Academic advising and counseling	Students are made aware of the consequences of failing courses. Students updated on IAP or educational goals/plans
51	FA Counseling	Students were able to better understand the consequences of maintaining below 2 point GPA.
57	Individual and Group Tutoring	Students did well on their courses
11	Computer Assisted	Students were able to learn new techniques to work efficiently on their class work and research papers.
67	FAFSA on-line workshop	Students preferred submitting FAFSA on-line then the paper FAFSA. More and more students are utilizing the on-line submission. Counselors noted that more students are doing the FAFSA on-line on their own with less assistance from the SSS counselors.

[Yap Campus]

In school year 2008-2009, there are more students (more than 50%) enrolled in certificate programs compared to degree programs. This indicates that the students enrolling after high school come less prepared for college level courses.

	77.50		50	92.50	485	82.50
T	30/3,2 40	4/378. 75	15/1,0 27.50	59/3,1 13.75	160/8, 696.50	30/2,9 17.75

Pell Grant Spring 2009

	CC	FMI	KC	PC	NC	YC
M	36/855 26.50		20/366 67	6/7097	9/2069 9	3/3549
F	26/508 59		18/359 02	10/141 94	14/295 69	5/5915
T	62/136 385.50		38/725 69	16/212 91	23/502 68	8/9464

Tutorial services April-June 2009

	CC	FMI	KC	PC	NC	YC
M		9			19	
F					37	
T	63	9		104	56	

[VP Student Services]

- The Phi Theta Kappa International Honor Society (Beta Omicron Upsilon Chapter) held its award dinner at Pohnpei Campus to celebrate its accomplishments for the year and handed out awards to those deserving students on Scholarship/Academic, Leadership, Service, and Fellowship Pillars.

Tutoring services began late for spring semester (late march). Nevertheless, the 2 tutors provided tutorials to students every school from 9 am– 4 pm. More and more students are taking advantage of this service. Faculty and student services staff work together to identify students who need this service and of course to encourage all to attend tutorials.

[Kosrae Campus]

NOTE: There is no data on tutorial activities at KC, however, the program was operational in Spring 2009.

[Counseling]

Progress reports on tutorial services, counseling services, etc.

56 students received tutoring in Math, English, Science, Computer, and Education courses.

Conducted workshop for test taking tips to students and provided information and guidelines regarding plagiarism. As a result, workshop participants indicated that the presentations helped in areas of understanding what anxiety is and the importance of avoiding unhealthy anxiety and reducing stress. Participants also understood the importance of preparing oneself both physically and mentally before studying and taking tests. Participants also learned the consequences of plagiarism.

As a result of assisting students with financial aid suspension appeals, students were given chances to re-enroll in classes and continue using financial aid.

Result of assisting students with scholarship applications include complete and accurate information on applications, submitted before deadlines, and students receive additional funds for their education.

	<p>Spring 2009 Midterm Deficiency Results</p> <table border="1"> <thead> <tr> <th></th> <th>CC</th> <th>FMI</th> <th>KC</th> <th>PC</th> <th>NC</th> <th>YC</th> </tr> </thead> <tbody> <tr> <td>M</td> <td></td> <td>15</td> <td>37</td> <td>71</td> <td></td> <td></td> </tr> <tr> <td>F</td> <td></td> <td></td> <td>82</td> <td>70</td> <td></td> <td></td> </tr> <tr> <td>T</td> <td></td> <td>15</td> <td>119</td> <td>141</td> <td></td> <td></td> </tr> </tbody> </table>		CC	FMI	KC	PC	NC	YC	M		15	37	71			F			82	70			T		15	119	141			<p>Assisted students on disciplinary action by providing counseling sessions. End results are students becoming more aware of the college's policies and procedures on drug/alcohol use and abuse; students' attitudes and behavior reflect some changes.</p>
	CC	FMI	KC	PC	NC	YC																								
M		15	37	71																										
F			82	70																										
T		15	119	141																										
<p>2D: Develop a student-friendly campus environment that encourages and enables students to be health conscious</p>	<p>[President] 1. Delivered the opening remarks at the COM-FSM Annual Health Fair at National Campus on May 29, 2008. The opening remarks focused on the theme of "Let's Get Active: Get Educated, Get Tested".</p> <p>[VP Administrative Services]</p> <ul style="list-style-type: none"> Support student activities that encourage student's participation in health related matters. Encourage the college nurse to work on promoting collaboration efforts with the community to bring information relating to health issues to campus. In my 2nd qrt. report, I reported that all classrooms at Chuuk Campus be put on air conditioning system due to the amount of dust students have to put up with during the day. The plan was to shut all of the louvers and install split unit air conditioners to keep the students learn in a healthier environment. <p>[Peer Counseling]</p> <ul style="list-style-type: none"> About 670 college and high school students participated in the Career Fair, Peer Pressure, Youth Problem and Drug and Alcohol related programs/activities which were provided by our centers. Within the 3 months period, we distributed 4,032 brochures to our centers and during all outreach activities. We distributed less this quarter by 12% compare to last quarter. <p>[Sports and Recreation]</p> <ul style="list-style-type: none"> <u>Weight room usage:</u> Within this reporting period the number of students/staff utilized the Recreation Weight Room 87 males/21 females. <p><u>Programs Conducted @ the Sports Center April 2009 to June</u></p>	<p>[Peer Counseling]</p> <ul style="list-style-type: none"> Events for this quarter were focused mostly on drug related issues and some problems faced by youth nowadays. Participants this quarter had increased by 34% compare to last year. The brochures given were on the above topics, and brochures needed by our centers. <p>[Pohnpei Campus] April-June 2009 # of visit to PC Gym</p> <table> <tbody> <tr> <td>M</td> <td>829</td> </tr> <tr> <td>F</td> <td>177</td> </tr> <tr> <td>T</td> <td>1006</td> </tr> </tbody> </table>	M	829	F	177	T	1006																						
M	829																													
F	177																													
T	1006																													

2009:

1. April 1-3 FSM SBOC
2. May 2009 COM-FSM National Graduation
3. May 2009 COM-FSM President Retreat
4. May TSP Program
5. Upward Bound Program June 2009 to July 2009
6. Mormon Church of Jesus Christ (LDS) June 2009
7. Summer 2009 ESS 102T, ESS 102V, EN class, and PE and Health Method

Summer Sports 2009:

1. One COM-FSM Staff Team in the Pohnpei State Department League Softball and games are still going on.

Recreational Sports: (Students Signed-Out Sports Equipment)

- 344 male students/staff & 105 female students/staff this include basketball, pool table, Table Tennis, volleyball and Weight Room/Equipment
- About 47 students sign out to use lockers summer 2009

Accomplishment April to June 2009:

- Assist in organizing of COM-FSM Staff and Students Sports Team.
- Preparation of COM-FSM Graduation
- Preparation of COM-FSM President Retreat Preparation of other conferences, group visit and other Host Community Social Functions.
- Some member from Recreation attended meetings, conferences, and community functions
- Within this reporting period the number of people visited/utilized Sports Center April to June 2009 around 6000 plus.

Sports Highlight

- As reported in the 2nd quarter report on the Pohnpei Basketball open league COM men's team participating in the league. Just a little after the school is out, Team Sharks, walked away with the championship victory over the Slackers. Teams Shark is a combination of students from the respective states and there are 15 of them.

- We were also fortunate in the volleyball open league. Both the men's and women's team made the playoffs and finished in 3rd place. We had 12 females on the women's team and 13 on the men's team. So a total 40 students were still active in the state leagues.
- The Governor's office department league is still on going and we the college team is still within the top eight with a record of 5 wins and 3 losses and it is a combined of staff and students at the National and Pohnpei campuses. We were lucky to have a full team with a number of 20 male staff and 4 students.

April-June 2009 # Visits to Dispensaries

	CC	FMI	KC	PC	NC	YC
M	309	20	0	94	367	4
F	299	0	0	83	598	15
T	603	20	0	177	965	19

[Health Services, National Campus]

◆ Number of visits and the kinds of services provided.

A total of **965** visits were taken care of at the dispensary during the reporting period. Of this number, **181** sought treatment for the flu/cold syndrome, **62** sought treatment for minor injuries, **186** sought treatment for generalized aches/pains/headaches, **24** sought treatment for eye/ear/nose-related problems, **72** sought treatment for skin diseases/infections, **21** sought treatment for gastro-intestinal (GI) related problems, **5** sought treatment for genitor-urinary related problems, **115** were counseled and provided information on reproductive health and other health-related problems, **25** requested usage of family planning/contraceptive methods, **6** were screened and counseled for STIs, **26** received the influenza immunization, **77** were screened for Non-Communicable diseases such as diabetes, hypertension and obesity etc. **3** were screened, counseled and provided information on Communicable diseases such as Leprosy, TB etc. **68** sought treatment for health maintenance and/or prophylaxes. **26** were referred to other health clinics/agencies and **68** were for various reasons.

Activities planned and implemented during reporting period

◆ Health Fair-April 29, 2009

Activities planned implemented during the event including

presentation on the topics of *Hepatitis A* and *Human Papillomavirus & Cervical Cancer*, booths display and dissemination of information on topics such as STIs/HIV/AIDS, Family Planning, NCD, Substance Use and Abuse and others, screening for diabetes and hypertension, screening for eye/vision problems and updates on flu vaccines. These activities were carried out in collaboration with the division of Primary Health Care, Pohnpei State, the Public Safety, State and National governments, NGOs and others

The results of activities implemented showed that over two hundred fifty plus (250+) people received information on topics including Hepatitis A, Human Papillomavirus & Cervical Cancer, Family Planning, Drug Use/Abuse, STIs/HIV/AIDS, and Diabetes & Hypertension etc. Of this number, eighty eight (88) were also screened for diabetes and hypertension and eighty five (85) also received the influenza vaccines.

April-June 2009 Counseling Activities by Campus

Visits

	CC	FMI	KC	PC	NC	YC
Academic	15	5	119	200	83	311
Discipline	4	12	1	0	12	0
Personal	7	0	6	0	17	0
Career	2	0	0	0	6	0
Transfer	4	0	2	0	11	15
Other	26	0	0	15	178	2

April-June 2009# visits to Peer Counseling

	CC	FMI	KC	PC	NC	YC
Family Planning	108	-	232	133	160	07
Financial Aid	61	-	02	-	20	50
Substance Abuse	59	-	01	-	03	04
Personal	04	-	03	-	05	01
Other	10	-	04	-	322	43
	45	-	03	-	11	0
	287	-	245	-	521	105

[Yap Campus]

NOTE: In April 2009, the Peer Counseling Center Manager transferred to her new post as Campus Nurse / Student Services Specialist II. Since then, no peer counseling activities have been carried out. HRO is processing documents to announce vacant position.

Strategic goal 3: Create an adequate, healthy and functional learning and working environment

Objectives	Accomplishments	Comments/additional detail
<p>3A: Provide for adequate facilities to support a learning community</p>	<p>[President]</p> <ol style="list-style-type: none"> 1. Completion of the Research labs at Chuuk, Kosrae, and Pohnpei Campuses will support the learning community initiatives at the COM-FSM. 2. Signed contracts for construction of the Nandaku access road. c. Signed contract for the construction of the generator house for Chuuk Campus and the rewiring of the Chuuk campus,. 3. Bids for construction of the student services and classroom buildings at Yap campus were awarded to local construction company in Yap. Construction of these facilities will start soon. <p>[VP Administrative Services]</p> <ul style="list-style-type: none"> • Facilitate the efforts in getting Chuuk Campus permanent site access road construction. Traveled to Chuuk and monitor the progress of the access road construction. • Facilitate the signing of the contract for CPUC personnel to work on the Chuuk electrical rewiring and installation of the new generator. <p>Status Report Major Projects By Campus</p> <p>[Maintenance]</p> <p>Chuuk Campus</p> <p>Road Upgrade: the road leading up to the permanent site was upgraded.</p> <p>Generator installation: A new backup generator is being installed. The work is ongoing and scheduled to be completed before the opening of Fall 2009.</p> <p>On-going maintenance: Maintenance of current site is on-going</p> <ul style="list-style-type: none"> • Commenced construction of access road to the permanent site in Nantaku. <p>Kosrae Campus</p> <p><i>Vocational Education Center:</i> Campus Director attended an</p>	<p>[Dormitory]</p> <p>Need to furnish and stock girls study room.</p> <p>[VP Administrative Services]</p> <ul style="list-style-type: none"> • Alfred Olter has been to Chuuk now, back in Pohnpei to work on securing the purchase of an excavator to be used for construction of the road.

OIA/Kosrae Governor meeting in Kosrae. In brief consultation with Tim Donahue and Steve Savage it was concluded that since Kosrae Department of Education has no plans for improvement of its vocational education program infrastructures, Kosrae Campus could proceed with its infrastructure plans with FSM government. As concurred, Director of PMU gave a go ahead signal to COM-FSM KC to submit preliminary design for vocational center. The Director of Facilities, VPAS, and the President were consulted with this new development and few follow up telephone calls and emails were made with Director of Facilities.

Learning Resource Center: The long funded project has been approved to begin its architectural design.

Student Services Center: The long funded project has been approved to begin architectural design.

[Maintenance]

- Completion of the renovation for the Research laboratory in Kosrae.

[FMI]

Only routine up-keep maintenance of all the buildings and facilities are being completed at FMI.

[Pohnpei Campus]

- Pohnpei Small Business Development Center (PSBDC) is 95% completed to date with the three classrooms ready to be used for regular classes.
- Research Lab is 98% completed.

[Maintenance]

- Completed construction of the Research Laboratory at Pohnpei Campus

Yap Campus

- New Science Lab Building open on campus in January 2009.

	<p>Since then, there are now:</p> <ul style="list-style-type: none"> ○ 1 science lab / classroom with 30 students capacity ○ 1 small AV Room ○ LRC has moved to the science lab building with more than double the space in the previous location. ○ Old LRC room has become the second biggest classroom on campus. ○ 1 classroom with 15 students capacity ○ 1 small classroom in voc ed building ○ 1 regular computer lab with 29 computer systems ○ 1 electronics / computer lab for voc ed programs with 12 computers and few NIDA equipment. <ul style="list-style-type: none"> • <u>New Facilities:</u> <ul style="list-style-type: none"> ○ Student Center & Classroom Building - project will be awarded to a contractor as soon as IDP funds are received. PMU is managing the project <p>Voc Ed Bldg – BECA Engineering is currently working on the designs for the project.</p> <p>[Maintenance]</p> <ul style="list-style-type: none"> • Bid award for the construction of the Yap Campus Student Center building and Classroom/ Computer Lab building has been issued to the successful bidder. • Notice to proceed for the final design of Yap Campus Vocational building has also been issued. 	
<p>3B: Provide for maintenance and upkeep of grounds, facilities, and equipment</p>	<p>[President]</p> <ol style="list-style-type: none"> 1. Approved contracts for 6 maintenance workers at the National Campus that will help to provide upkeep of grounds, facilities and equipment at the National Campus. 2. 4 contracts for maintenance staff at Chuuk Campus were approved by President. <p>[VP Administrative Services]</p> <ul style="list-style-type: none"> • Provided overall oversight to the Maintenance division. Secure letters to FSM PMU and OIA from the college on the Pohnpei 	

- Campus Library and Kosrae campus facilities design work.
- Visited Chuuk Campus and determine ways to help with the upkeep of the facilities. Painting is greatly needed to be done.

[Maintenance]

- Utilities billing decreased from \$135,593 for the 1st qtr. \$99,066 for the 2nd qtr. and \$85,367 for the 3rd qtr.
- Average monthly power consumption indicates 3.5% decrease in usage from 1st, Qtr. However the attached average monthly KWH usage from 2004 to current indicates a decrease of 25.6%.
- Completed 100% work requests.
- Replaced 5 AC units.
- Purchased 1 flat bed truck.

[Pohnpei Campus]

- Maintenance crew constructed four (4) sets of concrete tables with benches for students under the shade of the mahogany trees.
- Maintenance assisted IT in the installation of SMART Boards in Classroom #5 and the Conference Room.
- Air Conditioning maintenance for 38 units at the lower and upper campus areas.
- Daily housekeeping of all classrooms, offices and restrooms on campus.
- Grounds maintenance both lower and upper campus.
- Fabricated and installed double door gate (Lower Campus Main Entrance) and a gate between Kolonia School and the Campus to improve security.

[Yap Campus]

- All vocational and maintenance equipment and tools are cleaned and maintained on a monthly basis.
- Contractor on special contracts provide ground maintenance every two weeks.
- 2 janitors on special contracts clean the classrooms, labs, restrooms, offices, and koyeng on a daily basis.
- All old AC units have been replaced except for the Central AC units. The bigger one cooling the administration office will be

[Maintenance]

- A decrease in monthly power consumption of 25.6 % from 2004 to 2009.
 - Delay in releasing funds under the IMF has caused facilities to deteriorate.
 - Assist Marine Science Researchers with 16 boat trips.
- 3 Vehicles down for repair.

	<p>replaced at the end of the summer.</p> <ul style="list-style-type: none"> • Energy Conservation & Management: <ul style="list-style-type: none"> ○ Admin Bldg has insulation in the ceiling ○ Computer Lab Bldg. has insulation in ceiling, wall, and windows ○ All computers, printers, copiers, AC units, etc. are turned off at the end of each working day and the duration of weekends • On Tree Planting Day, June 1st, campus staff planted trees on campus and also along the road to the airport. A total of 168 trees were planted by noon that day. <p>[Kosrae Campus] The maintenance division continues grounds and building upkeep, however, two units of Friedrich model were purchased and installed during the reporting period. This model is running on RA10 Freon which is ozone friendly and is energy efficient.</p> <p>[Dormitory] Janitorial services provided by NIHCO</p>													
<p>3C: Provide for a safe, secure and effective college environment</p>	<p>[President] Approved contracts for 5 security guards at the National Campus that will provide security at the campus.</p> <p>[VP Administrative Services] Conducted 1 campus inspection to have a first look at status of facilities at the National Campus.</p> <p>[Information Technology] System-wide Virus/Exploit attempts per month for 2nd Quarter 2009:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">April</td> <td style="text-align: right;">4</td> </tr> <tr> <td>May</td> <td style="text-align: right;">661</td> </tr> <tr> <td>June</td> <td style="text-align: right;">420</td> </tr> </table> <p>System-wide e-mail identified as potential SPAM per month for 2nd</p>	April	4	May	661	June	420	<p>[VP Administrative Services]</p> <ul style="list-style-type: none"> • Walk around; check out facilities; observe classes; meet/talk to various personnel and students; take notes and follow up with appropriate offices. Communication to appropriate office is needed. <p>Kb/s Data Traffic by Main Gateway per minute average for 2nd Quarter 2009:</p> <p>*kb/s = Kilobits Per Second (source; mrtg. graphs)</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Chuuk</td> <td style="width: 30%;">In</td> <td style="text-align: right;">126.3 kb/s</td> </tr> <tr> <td></td> <td>Out</td> <td style="text-align: right;">21.7 kb/s</td> </tr> </table>	Chuuk	In	126.3 kb/s		Out	21.7 kb/s
April	4													
May	661													
June	420													
Chuuk	In	126.3 kb/s												
	Out	21.7 kb/s												

Quarter 2009:

April	125923
May	123898
June	155179

System-wide High Score SPAM e-mail Deleted per month for 2nd Quarter 2009:

April	102600
May	102739
June	136799

April-June 2009# incidences reported by campus

	CC	FMI	KC	PC	NC	YC
T	6	10	1	15	29	1

[Dormitory]

Security around the clock by COM national campus security force.

[Maintenance]

- Conducted 1 Dorm fire drill
- Conducted 1 dorm. Safety inspection
- Conducted 4 fire fighting system inspection.

Kosrae	in	122.1 kb/s
	out	22.7 kb/s

National/PNI	in	649.8 kb/s
	out	163.9 kb/s

Yap/FMI	in	100.6 kb/s
	out	18.1 kb/s

Others

System/Server issues and information:

Accounting: MIP version 10.0 successfully updated and is functioning, on schedule as planned

All NAS scheduled backups of primary systems and data are on schedule and successful.

[Maintenance]

- 29 cases of Liquor Law Violation (14 in April and 12 in May).
- 5 arrests
- 3 aggravated assaults.
- Increase in alcohol violation related to the social nights and founding day after math celebrations.

[Pohnpei Campus]

Provide 24 hours round the clock security and safety service for the whole campus with seven (7) security

		<p>guards.</p> <p>[Dormitory] Recommend separate security for the dorm to be supervised by dorm manager.</p> <p>[Chuuk Campus] An assembly was held for the students to discuss alcoholism on campus.</p> <p>During the assembly it was decided that there will be a zero tolerance.</p> <p>[Yap Campus] All 4 security guards and maintenance supervisor as well as the Campus Nurse have successfully completed a course in CPR & First Aid in late May 2009 and will be certified.</p>
--	--	--

Strategic goal 4: Foster effective communication

Objectives	Accomplishments	Comments/additional detail
4A: Enhance communications pathways	<p>[President]</p> <ol style="list-style-type: none"> 1. Continue to approved minutes of the standing committee meetings and promote the distribution of the minutes to college community 2. Met with the Chairs of the Standing Committees and discussed with them the importance of attendance of the members as outlined in the terms of references for the standing committees. 3. Conducted a workshop on participatory governance at Kosrae Campus. This workshop will be delivered at all campuses. <p>[Pohnpei Campus]</p> <ul style="list-style-type: none"> • IC and available Division Chairs joined CD and SSC in a preliminary meeting with State DOE Director and key staff to 	

	<p>revive partnership between the college and the State DOE. The result is improved and closer working relationship between PC and PNI DOE.</p> <p>[Yap Campus]</p> <ul style="list-style-type: none"> • SBA Officers in spring 2009 were more active and participated in more staff meetings. Also, the SDA Advisor acts as liaison between SBA and campus administration. • The campus admin has an open door policy which encourages students to walk in to ask questions, share ideas, and/or bring to attention complaints & concerns. • Campus has formed a good working relationship with the SAIL (School Administrators Instructional Leaders) or school principals. This has helped in planning and providing teacher training to DOE teachers of Yap State. • Governance policy is explained to all students, faculty, and staff. <p>[Kosrae Campus]</p> <ul style="list-style-type: none"> • The formation of the Chair Committee enabled internal stakeholders to share and discuss matters of the campus as they are related to the system wide efforts. In their April inception meeting, the committee voted to hold regular meetings every two months. At the first meeting they discussed issues related to student attendance and performance, bridging the gap between high school and post-secondary, student transportation to and from school and for community projects/practicum, and community perceptions of the Kosrae Campus. • In the June Chair Committee meeting, issues in April were reflected upon in-depth. Interventions are identified to address those issues considering research based strategies. <p>[Dormitory]</p> <ul style="list-style-type: none"> • 2(two) computers in the boys dorm. • 6(six) computers in the girls dorm. 	<p>[Dormitory] Need more computers</p>
<p>4B: Provide communications infrastructure to support communication pathways</p>	<p>[President]</p> <ul style="list-style-type: none"> • Development of websites for enhancing the capabilities of the 	<p>[Dormitory] Recommend equipping all rooms with phone line.</p>

	<p>college to disseminate information on website.</p> <ul style="list-style-type: none"> Recent installations of smart board at all campuses will support communication pathways at the college. <p>[VP Administrative Services]</p> <ul style="list-style-type: none"> Work with Pohnpei Campus Director to work out an MOU regarding the sharing of telephone and office space at the new Small Business Center facility. Work with IT to construct the Administration website to include pictures. <p>[Information Technology] Current proposals to expand COM-FSM's communications capabilities using GE23 satellite and WINDS satellite continue</p> <p>As part of our overall communications improvement plan, the COM-FSM would like to expand its capabilities in the area of satellite communications between its campuses.</p> <p>[Yap Campus]</p> <ul style="list-style-type: none"> Internet connectivity for students', faculty, and staff's use if provided at all times. IT staff works hard to make sure it is operational. New Science Lab building where the LRC has been moved is now connected to the college WAN. In July, IT will connect the new building using fiber optic cable. IT Plan for the campus is being developed with regards to construction of new facilities on campus. Standing Committee meetings via VoIP is not very successful and encouraging for us at Yap Campus. Too often the reception is too bad making our attempts to participate in meetings frustrating and pointless. <p>[Kosrae Campus] The availability of Elluminate program provides easier access to some system wide meetings.</p>	<p>Recommend equipping all rooms with computer and telephone hook-up.</p>
<p>4C: Enhance the college</p>	<p>[President]</p>	

<p>community's ability to communicate effectively</p>	<p>1. Use of e-mails, websites, and participatory governance are means of improving the ability of the college community to communicate effectively.</p> <p>2. Uses of telephone and VOIP also enhances the college community's to communicate effectively</p> <p>2. Informed all standing committee chairs to use telephone lines for teleconferences for improvement of transmitting information to committee members at state campuses.</p> <p>[VP Administrative Specialist]</p> <ul style="list-style-type: none"> Continue to work with Directors of campuses and program directors to enhance flow of communication between VPAS or administration and the state campuses. Attended a NABUCO and learned ways to communicate better and support the President in areas relating to the fiscal matters of the institution. <p>[Development & Communications Relations]</p> <ul style="list-style-type: none"> Ensure that information about the college is conveyed to the public to foster better understanding and appreciation of what the college does but giving an exclusive interview to Kaselehlie Press on the topic of the college's accreditation and the general setup of the college. Involve the alumni with the college by organizing the first alumni gathering. Improve communications and collaboration with the community by arranging for a cultural show at the National campus called "China Tibet History & Culture Show". The presentation was organized by the Embassy of the People's Republic of China. Communicate official information to the public by designing, laying out, and facilitating the printout of the college's general 	<p>[VP Administrative Services] Developing plan to improve and guide internal and external communication at the college. (Ongoing)</p> <p>[Development & Communications Relations] The interview resulted in a comprehensive report by Kaselehlie Press.</p> <p>- The first alumni association was created. The following are the officials (Wayne Mendiola – president, Pelma Palik – vice president, Amanda Jack – treasurer, and Pamela Joseph – Secretary). The executive officers were invited by the Director of Development and Community Relations to create an alumni subcommittee for the Endowment Fundraising Steering Committee.</p> <p>- The event took place at the MITC on April 17, 2009.</p> <p>- The production is in Guam for printing</p>
---	---	--

	<p>catalog, editing 2009-2011.</p> <ul style="list-style-type: none"> • Communicated to the community about the college by organizing and participating in a live radio program about the Trades Shows at Pohnpei campus. • Inform the community about activities and developments at the college through the writing and dissemination of press releases. <p>[Pohnpei Campus]</p> <ul style="list-style-type: none"> • Meetings of the SY 09-10 Prep Committee chaired by the Campus SSC have been regularly held on a weekly basis since the end of the Spring Semester. The collaborative efforts among three campus' departments: the student services, instructional, and administration resulted in enhancement of recruitment efforts, improved efficiency during the registration, and increased enrollment for the summer semester. The Prep Committee continues to maintain its weekly meeting to prepare for Fall 09 Semester. • IC chaired monthly meetings of the Division Chairs to share information and discuss instructional matters. • CD shared important information gathered from the Presidential Retreats and from the BOR meeting with Campus Management Team at the end of May in order to increase awareness of important issues affecting the college. <p>[Yap Campus]</p> <ul style="list-style-type: none"> • New campus representatives have been assigned to committees at the national campus. The names of reps have been submitted last week. Committees include Accreditation, Curriculum, Finance, CRE, Sponsored Programs, Personnel, Staff Development, Planning & Resources, Admissions, Financial Aid, Student Services, Publications, and Endowment Fundraising Steering Committee. • The on-going assessment process will improve communication, at least for Yap Campus as we will need to work together as one team in order to accomplish all goals and objectives. 	<p>- Other information about the organization of the college and its programs and services were also discussed during the program.</p> <p>- Release 1: http://www.comfsm.fm/news/retreat2009.html</p> <p>- Release 2:</p> <p>VPAS checks on Chuuk campus access road and Teacher Summer Institute</p> <p>Vice President Habuchmai visited Chuuk to follow-up on the Teacher Summer Institute planned for Faichuk and the work done on an access road construction to the Chuuk permanent site.</p> <p>The College of Micronesia-FSM (COM-FSM) entered into a contract with the Chuuk State Department of Education (DOE) to provide outreach coursework to teachers in the Faichuk region of Chuuk. The college agreed to provide teacher training on the Chuuk island of Tol to address the pressing need to improve teacher quality and increase the number of certified teachers in Chuuk.</p> <p>The initial visitation to Tol was conducted by Vice President for Academic Affairs, Jean Thoulag, when initial negotiations prior to the signing of the contract started. Since the visit, auditors who audited COM-FSM found that three out of 104 transactions tested lacked evidence of competitive bidding. All three transactions were agreements between the college and the Chuuk State DOE for COM-FSM to provide teacher training.</p> <p>Tim Donahue of the U.S. Department of the Interior, Office of Insular Affairs (DOI) clarified that the</p>
--	---	---

		<p>college is the only accredited institution of higher education operating in the Federated States of Micronesia (FSM) that has the capacity to deliver on-site teacher training in Chuuk that meets the needs of the school system. Mr. Donahue concluded that competitive bidding in this case would be fruitless and overtly time consuming and that this is a situation the OIA has no objection to.</p> <p>OIA clarified another competitive bidding audit finding by acknowledging that it is acceptable for the Chuuk State DOE to enter a sole source contract with the college without the requirement to find other competitors, again citing the college's accreditation and quality. In defense of the college's decision to acquire the two facilities on Tol for the Summer Institute, Mr. Donahue also noted that St Julia school and the former Faichuk campus of the Pacific Island Bible College are the only available sites for the College to conduct the training. OIA finds it acceptable for the Chuuk State DOE to enter sole source contracts with the land owner so each school site to provide training facilities and room and board for training participants.</p> <p>Vice President Habuchmai also took the time to visit the construction site of the access road to the Chuuk state campus permanent site at Nantaku. Alfred Olter of the college's office of facilities maintenance and security was in Chuuk weeks prior to Habuchmai's visit to ensure the progress of access road construction. Construction is well underway and the college is currently working to solve an issue regarding the need to acquire needed machinery to complete the project. Vice President Habuchmai noted some urgent personnel issues to ensure the continual progress of the project.</p> <p>The Vice President for Administrative Services (VPAS), Mr. Joe Habuchmai, conducted his visit</p>
--	--	--

		during the third week of June.
--	--	--------------------------------

Strategic goal 5: Invest in sufficient, qualified, and effective human resources

Objectives	Accomplishments	Comments/additional detail
<p>5A: Provide on-going professional development of faculty and staff</p>	<p>[President]</p> <ol style="list-style-type: none"> 1. Eight faculty and staff at the college are enrolled in San Diego State University Master Degree Program in Higher Education Leadership Program. 2. Four faculty members at Chuuk Campus, two faculty/staff at Pohnpei Campus and one staff at National Campus are currently working on their Master Degree Programs are different colleges and universities online programs. 3. Over 10 staff at all campuses are enrolled in the UOG Partnership Program in Teacher Education as well as COM-FSM courses. 4. Two staff from the National Campus attended Level I Assessment workshop in California during the month of April 2009. 5. Six administrators, faculty, and a Regent have been selected to attend the CCLDI Summer Leadership Academy in Hawaii during the month of July 2009. <p>[VP Administrative Services]</p> <ul style="list-style-type: none"> • Endorsed 2 professional staff to attend workshop pertaining to their work. Comptroller Danny Dumantay and Pelma Palik attended the NABUCO to enhance their knowledge about current practices and ideas relating to institutional funding management. <p>[Peer Counseling]</p> <ul style="list-style-type: none"> • The Peer Trainer is preparing himself before taking the National Substance Abuse Prevention (SAP) test in August 2009 which is sponsored by the CSAP agency. • The Coordinator attended the 23rd Family Planning Conference in Saipan. • Two Peer Educators graduated last spring 2009; one in the 	<p>[Peer Counseling]</p> <ul style="list-style-type: none"> • If pass, he will earn his title as Substance Abuse Prevention Specialist. • Comprehension is enhanced, on preparing the Family Planning Annual Report (FPAR), and the Grant Proposal. • Both graduates are planning on continuing their education with COM-FSM.

3rd yr. program, the other in the 2 yr. program. The 3rd yr. student is now applying for the 4th yr. program. The 2nd yr. student gave the salutatorian speech.

[VP Cooperative Research Extension]

Pohnpei CRE:

- Formal Studies- CES Staff enrolled in the MS program at University of San Diego on-line program.
- Trainings- CES staff were given opportunities to still further, strengthen, improve their skilling in their respective fields by attending trainings including training on youth and nutrition in Puerto Rico, Use of herbal plants as alternative medicine for livestock in the Philippines, and EFNEP capacity building for the PICTs to enhance capacity for women with disability.
- Conferences- Attended a conference of the Pacific Head of Veterinary and Animal Production Services (PHOVAPs) held in Nadi, Fiji. The meeting was a follow-up and review of the current activities carried out by the PRIPPP project.

[Human Resources]

Summary Major Professional Development Activities by Campus under Human Resources Office

DEGREE PROGRAMS

1. **Chuuk Campus**
One [1] faculty member completed his master's degree at UH-Manoa online.

NON-DEGREE PROGRAMS

2. The program funded three other employees to participate in off-island classes and training directly linked to their work duties and with certification of credits in their work area.
3. Coordinated Smart board and illuminate workshop for meeting enhancement. Eleven [11] employees attended and have used both instruments in subsequent meetings.

[Health Services, National Campus]

[Human Resources]

- ❖ 4 other faculty members continue with master' degree programs online under the staff development program.

[Chuuk Campus]

Advised to take development English courses to understand the policy and plan.
Attainment of Master's degree envisioned end of Summer 2009 or Fall 2009.

Review and final approval pending.

- Participated in the 23rd Annual Pacific Basin Family Planning and the 31th Annual American Pacific Nurse Leaders Council conferences held on Saipan, May 7-9, 2009 and June 15-19, 2009 respectively.
- Participating in the conferences has provided opportunities to earn Continue Education Units towards renewal of FSM nursing license which must be maintained in order to be able to practice legally and professionally in the field and provide the needed services at the COM-FSM dispensary.
- Also, information/knowledge gained from the conferences has helped upgrade nursing skills which is useful in improving the delivery of family planning services and other services provided at the dispensary.
- In addition, the conferences had also provided networking opportunities which has helped promote and enhance good working relationships with nurses and other health care professionals on island and in the region.

Summary Major Professional Development Activities by Campus:

Chuuk Campus

- Provided consultation to janitorial supervisor and employee on employee's performance objective plan.
- Staff development funds approved for (1) faculty to pursue his Master's degree requirements during summer 2009.
- Staff development funds approved for campus nurse to attend conference as C.E. Units will be earned which is needed for license renewal.
- Staff development funds for (1) UBP staff recommended by Chuuk Campus SD committee, to cover once on-line course.

Koreas Campus

- Library technician Michael Williams attended the 2009 Leaders for Pacific Library workshop. The 3-week digital library workshop was held at the National Campus LRC Mr. Williams was selected and funded by a grant from IMLS.
- Library technician also attended IMLS funded Kosrae school

library training and workshop from June 23-26, 2009.

- Basic Computer Training for Kosrae-DOE Teachers was held in the RML from June 29 - July 3, 2009.
- IC and instructor Skipper Ittu attended COM-FSM 2009 Presidential Retreat at the National Campus.
- Mr. Arthur Jonas has enrolled in SDSU masters program and has been attending class sessions, occasionally, in Pohnpei. Mr. Willer Benjamin continues to take classes at University of Hawaii –Manoa toward a master degree in education administration. Both students are given minimal financial assistance by local staff development committee.

FMI

The staff and faculty of FMI, together with those from COM Yap Campus, gathered together for their staff development day on April 9. There were various topics presented, including the Noni Effects, dousing of fire with fire extinguishers, student services presentation, etc., which made the day interesting.

Pohnpei Campus

- IC graduated on May 16, 2009 from UH Manoa REMOTE program with a M.Ed. degree.
- Joyce Roby continues on internship course requirement for a BA degree in Hospitality & Tourism, MSU.
- Teacher of the Year award was bestowed upon English Instructor Jean Ranahan.
- TA Romino Victor enrolled in 3rd year education classes.
- Vocational Instructor Xavier Yarofmal enrolled in continues to take on-line classes toward a Master's degree with SDSU.
- Vocational Technician Albert Amson enrolled in EN110.
- Math Instructor Debra Perman continued on-line course for a MBA degree with Walden University.
- Math Instructor Deeleeann Daniel attended NCTM conference in Washington, D.C. She also attended workshops on math assessment sponsored by the FSM DOE.
- LRC staff, Nercy Simina and Mesihna Ezekias, attended an in-service training in shelving materials and customer service at the National Campus conducted by LRC Director Sue Caldwell.

	<p>Yap Campus</p> <ul style="list-style-type: none"> • Yap Campus and FSM FMI collaborated and had a Staff Development Day in April at Yap Campus. It was a day filled with short presentations on: • Jon Berger, Math Instructor, is taking the lead in working with all faculty to do course and program assessment. This is an on-going process. • Robert Yangerluo, Social Science Instructor, has completed all required courses for his Master's Degree program in Micronesian Studies. He is now working on his thesis for which he is expected to complete and defend before a panel by end of spring semester. • Staff development day for all staff and faculty took place on April 9th in collaboration with FSM FMI. All faculty and staffs at both campus participated. Activities for the day included presentations on SIS, Using 2007 XP, Assessment Overview, Games, Interactive Learning Classroom, Advisement Workshop, Student Evaluation, Safety & Fire Prevention & demonstration by Fire Department, Facts on Noni, and, a Farm Visit. It was a successful day filled with fun and educational activities when all of us at both campuses could be together. 	
<p>5B: Recruit and retain qualified personnel to allow delivery of quality services</p>	<p>[President]</p> <p>1. Approved hiring of music, Japanese Instructor, and English Instructor positions at National Campus.</p> <p>[VP Administrative Services]</p> <ul style="list-style-type: none"> • Signed five different evaluations from the state campus and the National campus. <p>[Peer Counseling]</p> <ul style="list-style-type: none"> • The Coordinator is now in the process of advertising the position of Site Manager at the Yap Campus after it was vacated in April this year. • Both graduates expressed their willingness to continue working for our centers for the new school year, 2009- 	<p>[VP Administrative Services]</p> <p>Annual evaluations of faculty signature by the VPA.</p> <p>[Peer Counseling]</p> <p>Hope the hire a new Site Manager before fall 2009.</p>

2010.

[VP Cooperative Research Extension]

1. Hired new Clerk/Typist in Yap CRE
2. Hired EFNEP Extension Assistant - Chuuk
3. Interviews concluded for CRE Researcher – Pohnpei
4. Applications closed for Youth Extension Agent – Chuuk
5. Hired under Special Services contracts – ANR and CRD agents in Chuuk

** open positions **

- ANR Agents – Chuuk and Yap
- CRD Agent Chuuk
- CRE State coordinator – Chuuk

[Institutional Research and Planning Office]

- Recruitment action for grant writer did not receive any applications – due to intuitional financial constraints, position will not be re-announced until 2010
- Recruitment action posted for replacement of data researcher.

[Human Resources]

April-June 2009 Full Time vs. Part Time Employees

	CC	FMI	KC	PC	NC	YC
Full Time	53	19	37	72	177	33

College totals: College ratio Full to Part Time Employees:

Hiring Activities

Fifteen [15] positions were advertised and filled within the reporting period.

Summer Semester 2009 Full Time vs. Part Time Faculty

	CC	FMI	KC	PC	NC	YC

[Pohnpei Campus]

- Three vacant positions were filled. Kenson Santos was hired (5/4) as the ETSP Administrative Specialist, Joan Amor filled the OAR Clerk position (5/13), and Cooper Etse was hired (5/25) as the new Information System Specialist.
- Special Contract for Landscape Technician, Mr. Benjamin Ioanis was extended for another six months.
- Special Contract for IT Assistant, Hank Stephen was extended for one more month.
- Mrs. Evelyn Tadena submitted her resignation to be effective August 2, 2009 and position is now in the process of advertising.
- Recommended applicants for the security position and janitorial position were forwarded to HRO for further processing.
- Ad hoc hiring committee interviewed the three qualified applicants for the Researcher position on 6/16 and recommendation was forwarded to the President.
- Recruited 5 volunteer instructors from World Teach Inc. for fall 2009 and Spring 2010.
- Recommended 5 part time instructors for T & T courses to increase the division’s pool of qualified instructors and relief overload of full time faculty.

[Human Resources]

Seven [7] resignations were receive during the reporting period.

[Yap Campus]

There are 8 full time faculties on board, however, only 5 are teaching during the summer while 3 are on vacation. 2 faculties resigned in spring semester and the positions are currently being announced.

Full Time		6	7	16		5
Part Time		5	3	11		10
% Full Time		1	70%	5		50%

Profile College Faculty by Degree and Origin Spring 2009

[Pohnpei Campus]

Name	Degree	Origin
Ada, Alicia	MA/Ed. (2)	UH Manoa
Alosima, Alan	BS/C.Engineer	Manuel Enverga University
Daniel, Deeleeann	BA/Math MA/Math	UH Hilo UH Manoa
Elidok, Taylor	BA/ED MA/ED	Southwestern Adventist SDSU
Esteban, Bertoldo	MA/ET	Marikina Institute of Science & Tech.
Garcia, Emmanuela	MS/Management Engineering	St. Louis University
Jano, Shirley	BA/Management MA/ED	Southwestern Adventist SDSU
Jonas, Robert	MA/ED	UH Manoa
Tadlock, Stacy	MA/English Language & Literature	Eastern Michigan University
Lamsis, Pablo	BS/Industrial Ed. MA/ED (in progress)	Nueva Vizcaya State U. Central Luzon State U.
Mangonon, George	MBA	St. Louis University
Perman, Debra	BA/Business	UH at Hilo

	Admin. MBA (in progress)	Walden University
Permitez, Nelchor	PhD/Ed. Management	Eulogio Amang Rodriguez Institute of Science & Technology
Ranahan, Jean	M.Ed. BA, English	University of Maine St. Joseph College, Maine
Recana, Cirilo	MA/Teaching	Marikina Institute of Science & Technology
Rice, Howard	BA/Communicati ons	MSU
Roby, Joycelyn	AS/HTM BS/HTM (in progress)	COM-FSM MSU
Silbanuz, Phyllis	MS/CIS	University of Phoenix
Silbanuz, Salba	COA/CM Journeyman Certificate (in progress)	COM-FSM US Dept. of Labor
Victor, Romino	AAS/BT in Electrical Journeyman Certificate BA/V. Ed. (in progress)	COM-FSM US Dept. of Labor
Edgar, Gardner	BS/Technology	Texas State University
Macaraig-Santos, Sheila	MS/HTM	Adventist University
Yarofmal, Xavier	BA/Elementary Ed.	UOG
Tadena, Evelyn	Ph.D/Ed; MA/Math	De La Salle University

[Chuuk Campus]

5B1. (20) Special contracts for Summer 2009 faculty completed. Out of (20), 15 are certified and returned.

5B2. Ad hoc committee's task for recommendation of Math instructor position done.

5B3. Ad hoc committee's task for recommendation of System Specialist position done.

[FSM FMI]

Full Time FMI Faculty

Benjamin James

Master, Class 3 Certificate of Competency

Penijamini Nailati

Master, Class 3 Certificate of Competency

FIT School of Maritime Studies

Alvin Sinem

Master, Class 5 Certificate of Competency

FSM Fisheries and Maritime Institute

Alex M. Raiuklur

Marine Engineer, Class 3 Certificate of Competency

AS, Oklahoma State Tech.

Joseph D. Falmed

Marine Engineer, Class 4 Certificate of Competency

AS, Central Texas College

Part-Time FMI Faculty

Patrick Wichilmel

AS, School of Nursing

Community College of Micronesia

[Yap Campus]

Profile College Faculty by Degree and Origin Spring 2009

7 US Masters – 5; MD – 1; AS - 1

3 Philippine Islands PhD – 1; Masters – 2

9 FSM Bachelors + graduate credits - 3

[Chuuk Campus]

5B2. Final Approval pending.

5B3. Final Approval done.

	<p>Master's – 1 Medical Officer – 1; Dental Officer – 1 Bachelors - 1 Associate / Journeymen Cert. – 1 Certificate – 1</p> <ul style="list-style-type: none"> • Vacant positions now are: <ol style="list-style-type: none"> 1. Lang. / Lit. Instructor 2. Voc. Ed. Instructor 3. Peer Counseling Ctr. Mgr 4. CES Extension Agent <p>[Kosrae Campus] <u>Full-time instructional faculty Degree Profile:</u></p> <ul style="list-style-type: none"> • R. Bueno-B.S; MA • L. Bacongus-B.S; M.S • E. Damayon-B.S; M.A • S. Ittu- B.S; M.A • M. Ribauw- N.Z.C.E. New Zealand Qualification Authority; B.S. • M. Filipowski-B.A; MA • N. Mike-B.A; M.Ed. 	
<p>5C: Update personnel policies and procedures to meet on-going human resources needs</p>	<p>[President] 1. Implemented the recently BOR approved policy/procedures on faculty compensation on March 23, 2009.</p> <p>[Human Resource] Policy Development:</p> <p>Personnel Committee completed the review and revisions to Policy 004 Extended Benefits.</p> <p>[Pohnpei Campus]</p> <ul style="list-style-type: none"> • CD and Campus Secretary, who functions as Campus Personnel Officer attended the presentation by MiCare on 6/24 at MITC to gather information regarding policy change, if any, to share with the Campus staff. • CD and a few key staff attended the presentation by Alan Searle, Director of Alan Searle & Associates Limited 	

	<p>Management Consultants on their compensation methodology on 6/29 at MITC.</p> <p>[Chuuk Campus] Participated in the system-wide teleconference Personnel Committee.</p>	
--	---	--

Strategic goal 6: Ensure sufficient and well-managed fiscal resources that maintain financial stability

Objectives	Accomplishments	Comments/additional detail		
<p>6A: Enhance new and existing revenue resources to promote growth and increase cost effectiveness</p>	<p>[President]</p> <ol style="list-style-type: none"> 1. Continue to enforce a freeze on reprogramming requests on FY 2009 budgets. The freeze does not include the federal programs and or project grants. 2. Continue to collect outstanding dues from students. For example, Chuuk Campus recently collected \$66,000 from Chuuk Education Department on past dues. <p>[VP Administrative Services] Continue with the promotion of energy conservation. The college has now realized sufficient fund to pay for the utility bill for the next two more months before next fiscal year 2010.</p> <p>[VP Cooperative Research Extension]</p> <ol style="list-style-type: none"> 1. COM-LGP announced matching funds of \$35,000 per state. Only Chuuk state was able to provide local match in time. Pohnpei State may get matching funds but at risk due to the delay in State providing funds. 2. COM-LGP BOR offered a further \$5000 of Hatch matching funds to VP-CRE office for FY'09 3. COM-LGP BOR offered \$3000 to Administration Office for equipment, materials and supplies through the VP-CRE office. 4. COM-LGP BOR is offering and extra \$10,000 for program support to all CRE Sites that are fully staffed in FY' 10. <p>[Pohnpei Campus]</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Categories</td> <td style="width: 50%;">Amount</td> </tr> </table>	Categories	Amount	
Categories	Amount			

	<table border="0"> <tr><td>Total Tuition</td><td>\$</td><td>192,412.50</td></tr> <tr><td>Total Registration Fee</td><td>\$</td><td>6,655.00</td></tr> <tr><td>Total Health Fee</td><td>\$</td><td>6,330.00</td></tr> <tr><td>Total Student Act.</td><td>\$</td><td>8,440.00</td></tr> <tr><td>Total Tech. Fee</td><td>\$</td><td>21,100.00</td></tr> <tr><td>Total Lab. Fee</td><td>\$</td><td>400.00</td></tr> <tr><td>Total Text Books</td><td>\$</td><td>12,889.00</td></tr> <tr><td>Total</td><td>\$</td><td>248,226.50</td></tr> </table> <ul style="list-style-type: none"> T&T Division Chair submitted descriptive status report on the OMIP grant to CD in preparation for another grant proposal. <p>[Chuuk Campus] A contract with CDOE was signed to deliver outreach training to uncertified teachers in the Faichuuk region. \$221,540.00</p> <p>Summer contracts for regular teacher training with CDOE is \$82,335.15</p>	Total Tuition	\$	192,412.50	Total Registration Fee	\$	6,655.00	Total Health Fee	\$	6,330.00	Total Student Act.	\$	8,440.00	Total Tech. Fee	\$	21,100.00	Total Lab. Fee	\$	400.00	Total Text Books	\$	12,889.00	Total	\$	248,226.50	<p>[Chuuk Campus] The Faichuuk Teacher Training Project (FTTP) is a projected to run for 3-4 years.</p>
Total Tuition	\$	192,412.50																								
Total Registration Fee	\$	6,655.00																								
Total Health Fee	\$	6,330.00																								
Total Student Act.	\$	8,440.00																								
Total Tech. Fee	\$	21,100.00																								
Total Lab. Fee	\$	400.00																								
Total Text Books	\$	12,889.00																								
Total	\$	248,226.50																								
<p>6B: Diversify resources of the College</p>	<p>[President]</p> <ol style="list-style-type: none"> The college continues to college indirect funds from new grants. College continues to get funding supports from Pacific Postsecondary Education Council for staff development, development of its Fact Book, and leadership training. The funding for LSAMP and the National Science Foundation Grants that have supported the Marine Science Programs were renewed. The AHEC grant that will provides seed money for the AS degree programs in Nursing and Public Health has been approved for funding for five years. <p>[VP Cooperative Research Extension]</p> <ol style="list-style-type: none"> VP-CRE received an on-going MOU with UOG for RIIA (CariPac) phase IV funds total \$80,500 VP-CRE received \$6000from FAO to administer MOU with FAO/ FSM R&D for project: Response to Soaring Food Prices, to organize and provide planting materials for 																									

distribution to needy.

3. VP-CRE received SunGrant award for study of Coconut Oil quality for fuel – total \$11,240
4. VP-CRE submitted grant proposal for RIIA-CariPac Phase V total of \$84,500
5. VP-CRE submitted H₂O Quality grant proposal for Region 9 total \$27,400
6. VP-CRE submitted OIA grant proposal for 5 years @ \$60,000 per year for Apprenticeship Program
7. Yap CES Aquaculture Agent Steven Young Uhk received \$29,892 from WSARE to study tilapia fish as a low cost protein supplement for chicken feeds
8. Dr. Virenda Mohan Verma CRE Kosrae received \$38,220 to study Sustainable Farming Systems in Kosrae

[VP Administrative Services]

Support venture into various grant opportunities by encouraging staff to attend meetings with Rural Development Programs and other overseas funding sources.

[Development & Community Relations]

- Putting the framework for maintaining the college’s endowment fund by organizing the first alumni association, created an executive community, and requested the alumni association to create an alumni subcommittee of the endowment fundraising steering committee. The alumni subcommittee is requested to be created by July 2009. The creation of the committee will result with the representative of the committee to send a representative to the endowment fundraising steering committee. This group will accomplish the following as its first act toward finalizing the comprehensive endowment fundraising plan:
 - Conduct SWAT analysis
 - Get together in working groups to write out the plan and implementation strategies, as well as leading the implementation.

[Chuuk Campus]

6D1. Out of 50 employees on employment contract, (39) employees to date, are now allotting to the College’s Endowment Fund, and (1)

[VP Administrative Services]

Grant Writer position still not filled.

[Chuuk Campus]

6D1. **Increase of 6% to 72%.**

	<p>employee on special contract. 6D2. Bake Sale to support the Endowment Fund was held. 6D3. Raffle tickets were sold in support of the Endowment Fund</p> <p>[Kosrae Campus] Kosrae campus has been unsuccessful in meeting the \$5.5k annual target for the endowment fund. In the middle of June an auction was conducted at the pig pen and netted a little over \$4k. Local farmers as well as consumers were welcomed by an aggressive team of auctioneers. It was fun.</p>	<p>6% (3 out of 50) 72 % (36 out of 50)</p> <p>6D2. All food items were sold out. 6D3. Tickets were sold to staff and students</p>
<p>6C: Budgeting and resource allocation</p>	<p>[President] 1. Development of annual budgets and resource allocations are based on priorities and approved budget guidelines for FY 2011. 2. Implementation of a freeze on reprogramming on FY 2009 budgets is due to sectors of the college not following the established guidelines on use of their budgets. 3. Lobbied FSM Congress to increase the FY 2010 budget ceiling from FSM President's recommendation of \$3.67 to \$3.8. Congress appropriated \$3.8 for the College FY 2010 budget.</p> <p>[VP Administrative Services] Lobbied for FSM Congress to reinstate at least up to 3.8 million of the college's 2010 budget which was recommended for reduction to 2.68 million.</p> <p>[Business Office] 6C1 The Board of Regents approved the budget guidelines for developing FY 2011 budgets for the college.</p> <p>6C2 The FY 2010 budget is being reviewed by Planning and Resources Committee to consider actual trend of enrollment.</p> <p>6C3 Finance Committee is reviewing FY 2009 budget to find means and ways of how to reduce the deficit of \$872k due to revenue shortfall from tuition fee.</p>	<p>[VP Administrative Services] Congress reinstates that and Ways and Means along with the Executive branch reconcile the budget to meet the changes approved by Congress.</p> <p>[Business Office] 6C1The FY 2011 budget shall consider college's initiative in restructuring and its institutional priorities. The request from FSM appropriation shall not be less than \$3.8 Million, the same level recommended for FY 2010.</p> <p>6C2 The data provided by Research and Planning Office indicate a declining trend of enrollment.</p> <p>6C3 Finance Committee identified unused budgets from personnel (salaries, housing and benefits) amounting to \$736k, reducing the deficit to \$186k.</p>

	<p>[VP Cooperative Research Extension]</p> <ol style="list-style-type: none">1. Balance the FY'09 and FY'10 budgets.2. PNI CRE coordinator presented budgets for Carry-over of CES Program funds accepted by Pohnpei State3. VP-CRE through LGP Accountant submitted documentation of the use of Kosrae FY'07 matching funds to Kosrae Director of Administration in an effort to avoid having to repay the outstanding amount. <p>[Institutional Research and Planning Office]</p> <ul style="list-style-type: none">• Generated figures for completion rates, good standing, etc. to assist with decisions related to balancing FY2009 and FY2010 budgets.• Revised ESG budget request FY 2010 based on \$3,800,000 recommended for approved by congress• Recommended use and provided template for balance scorecard approach to determine and monitoring quality indicators for all strategic goals	<p>Finance Committee will support the freezing of reprogramming for the remaining period of fiscal year 2009.</p>
--	---	---

6D: Develop and implement college sustainability plans that will lead to the careful stewardship of natural and man-made resources, saving of revenue, and enhancement of the college experience; serves as a model for the nation

[VP Administrative Services]

Continue working EU and FSM reps on collaboration on renewable/alternative energy initiatives. Currently, we are hiring a consultant to come on board and help us develop a research institute for the college to serve the FSM. The EU renewable energy/alternative energy fund for EDF9 will fund the contract for consultant at \$24,000 dollars to work with the college and FSM on these initiatives. The plan is to prepare ourselves for the second phase of the EU funding which will be the EDF10 which will include COM-FSM portion of the renewable energy fund for trainings and curriculum development in this area.

April-June 2009 Power Consumption (Kw)

	CC	FMI	KC	PC	NC	YC
Total		46,440		49,731	84,273	23,784

[FSM FMI]

Total power consumption 46,440 kW = \$34,241.26
 Total water consumption 1,885,140 gals = \$5,563.17

[Yap Campus]

YSPSC has changed its regulations to include all public corporations or government funded organizations / agencies under the government rate. Consequently, Yap Campus now is being charged government rate instead of commercial rate as previously done. This has resulted in a much higher utility charges each month.

[VP Administrative Services]

Japanese solar installation at COM-FSM will need to be discussed thoroughly with Pohnpei PUC and FSM prior to accepting this project be installed on our buildings. The ownership issue and the maintenance of the solar panels will still need to be discussed prior to making official commitment to have this project.

[Chuuk Campus]

During the report period, our backup generator was running for a total of 211.35 hours vs. 580.25 hours of municipal or island power:

MONTH	ISLAND POWER	GENERATOR POWER
APRIL	230.45	40.95
MAY	179.15	42.15
JUNE	170.65	128.25
TOTAL	580.25	211.35

6E. Ensuring sufficient fiscal resources

[Business Office]

6E1 Statement of Revenues and Expenditures (SRE) for Unrestricted Fund (UF) for the six months ended March 31, 2009 of FY 2009 indicate a fund balance (FB) change of \$2.411 Million, consisting of \$1.475 Million for National campus and \$935K for state campuses.

[Business Office]

6E1 The breakdown of the FB change per campus of \$2.411 Million are as follows:

- National operations - \$1.476M
- Pohnpei campus - 598k
- Chuuk campus - 103k
- Kosrae campus - 77k
- Yap campus - 154k
- FSM-FMI - 3k

The second quarter is expected to provide positive FB change due to timing of recording revenues and expenses. The recorded revenues from tuition and

	<p>The SRE for Restricted Fund (RF) for the six months ended <u>March 31, 2009</u> of FY 2009 shows a negative FB change of 95K.</p> <p>The net consolidated FB change for UF and RF is \$2.316 Million.</p> <p>6E2 The gross receivable from students showed a net increase by \$129K, from \$3.897 Million on December 31, 2008 to \$4.027 Million on March 31, 2009.</p> <p>With the provision of allowance for doubtful accounts as of September 30, 2008 of \$3.717 Million, the net receivable from students as of March 31, 2009 is \$309K.</p> <p>The Business Office is working with the SIS Consultant in generating reports that will provide a percentage of the remaining balance with the gross receivable.</p>	<p>fees consists of two regular semesters (fall 08 and spring 09) which is about 89%, while expenditure is only at 50% level.</p> <p>RF consists of revenue and expenditures from PELL of \$7.353 Million, TRIO programs of \$677k and OMIP grant of \$60K. The negative FB change represents the college's share in OMIP grants and travel advances.</p> <p>6E2 The comparative breakdown per campus of gross receivables from students for Dec. 08 and March 09 are as follows:</p> <table border="1" data-bbox="1339 651 1885 933"> <thead> <tr> <th></th> <th><u>Dec. 08</u></th> <th><u>Mar 09</u></th> <th><u>Inc(Dec)</u></th> </tr> </thead> <tbody> <tr> <td>• National</td> <td>- \$ 1.433M</td> <td>\$ 1.488M</td> <td>\$ 55K</td> </tr> <tr> <td>• Pohnpei</td> <td>- .635M</td> <td>.665M</td> <td>30K</td> </tr> <tr> <td>• Chuuk</td> <td>- 1.286M</td> <td>1.280M</td> <td>(6K)</td> </tr> <tr> <td>• Kosrae</td> <td>- .316M</td> <td>.350M</td> <td>34K</td> </tr> <tr> <td>• Yap</td> <td>- <u>.227M</u></td> <td><u>.244M</u></td> <td><u>17K</u></td> </tr> <tr> <td></td> <td><u>\$ 3.896M</u></td> <td><u>\$ 4.026M</u></td> <td><u>\$</u></td> </tr> <tr> <td></td> <td></td> <td></td> <td><u>129K</u></td> </tr> </tbody> </table> <p>The net increase in gross receivable from students of \$129K consists of the following:</p> <ul style="list-style-type: none"> • Spring 2009 - \$ 425K • Fall 2008 - (213K) • Summer 2008 - (37K) • Prior years - (46K) 		<u>Dec. 08</u>	<u>Mar 09</u>	<u>Inc(Dec)</u>	• National	- \$ 1.433M	\$ 1.488M	\$ 55K	• Pohnpei	- .635M	.665M	30K	• Chuuk	- 1.286M	1.280M	(6K)	• Kosrae	- .316M	.350M	34K	• Yap	- <u>.227M</u>	<u>.244M</u>	<u>17K</u>		<u>\$ 3.896M</u>	<u>\$ 4.026M</u>	<u>\$</u>				<u>129K</u>
	<u>Dec. 08</u>	<u>Mar 09</u>	<u>Inc(Dec)</u>																															
• National	- \$ 1.433M	\$ 1.488M	\$ 55K																															
• Pohnpei	- .635M	.665M	30K																															
• Chuuk	- 1.286M	1.280M	(6K)																															
• Kosrae	- .316M	.350M	34K																															
• Yap	- <u>.227M</u>	<u>.244M</u>	<u>17K</u>																															
	<u>\$ 3.896M</u>	<u>\$ 4.026M</u>	<u>\$</u>																															
			<u>129K</u>																															
<p>6F: Managing and administration of fiscal resources.</p>	<p>[Business Office]</p> <p>6F1 The audit of the college's financial statement for the fiscal year ended September 30, 2008 was completed on time and transmitted by the auditor to the college on June 16, 2009. The auditor expressed an unqualified opinion that financial statements present fairly the financial position of the College as of September 30, 2008, and the changes in net assets and cash flows.</p>	<p>[Business Office]</p> <p>6F1 The summary of Auditors' results provide the following:</p> <ul style="list-style-type: none"> • The Independent Auditors' Report on the financial statements expressed an unqualified opinion. • No significant deficiencies in internal control over financial reporting were identified. 																																

	<p>6F2 With the completion of the audit of the college's financial statements for fiscal year 2008 before June 30, 2009, the required Federal reports were submitted on time.</p>	<ul style="list-style-type: none"> • Instances of noncompliance considered material to the financial statements were not disclosed by the audit. • No significant deficiencies in internal control over compliance with requirements applicable to major federal awards programs were identified. • The Independent Auditors' Report on compliance with requirements applicable to major federal award programs expressed an unqualified opinion. • The audit disclosed no findings required to be reported by OMB Circular A-133. • COM – FSM did qualify as a low – risk auditee. <p>6F2 The following reports were transmitted on time via online:</p> <ul style="list-style-type: none"> • Data Collection Report to Federal Audit Clearinghouse • Accreditation Annual Fiscal Report to Accrediting Commission for Community and Junior Colleges (ACCJC) • Annual Submission of audited Financial Statements to Federal Student Aid 																					
<p>6G: College meets annual endowments targets.</p>	<p>[Business Office] 6G1 Market value of Endowment Fund dropped by \$151K, from \$2.472 Million as of December 31, 2008, to \$2.321 Million as of March 31, 2009.</p> <p>The current allocation was maintained based on the board's directive on March, 2009.</p> <p>6G2 The fund raising receipt for the second quarter is \$4,091, for a total of \$6,568 for two quarters, from October 01, 2008 to March 31, 2009.</p>	<p>[Business Office] 6G1 The market value and unrealized gain (loss) from December 31, 2008 to March 31, 2009 for each money market manager are as follows:</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: right;"><u>Market Value</u></th> <th style="text-align: right;"><u>Gain(Loss)</u></th> </tr> </thead> <tbody> <tr> <td>Met West (LC Value)</td> <td style="text-align: right;">- \$ 494k</td> <td style="text-align: right;">(\$ 56K)</td> </tr> <tr> <td>Renaissance (LC Growth)</td> <td style="text-align: right;">- 295k</td> <td style="text-align: right;">(25K)</td> </tr> <tr> <td>Atlantic (S/M Cap Growth)</td> <td style="text-align: right;">- 151k</td> <td style="text-align: right;">(2K)</td> </tr> <tr> <td>SEIX (Fixed Income)</td> <td style="text-align: right;">- 1.050M</td> <td style="text-align: right;">(2K)</td> </tr> <tr> <td>Brandes (Global Equity)</td> <td style="text-align: right;">- <u>331k</u></td> <td style="text-align: right;">(<u>66K</u>)</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>\$2.321M</u></td> <td style="text-align: right;"><u>(\$ 151K)</u></td> </tr> </tbody> </table> <p>6G2 With the target fund raising receipt of \$100,000 per annum or \$25,000 per quarter, the college is short by 86% or \$45,432 from the target as of March 31,</p>		<u>Market Value</u>	<u>Gain(Loss)</u>	Met West (LC Value)	- \$ 494k	(\$ 56K)	Renaissance (LC Growth)	- 295k	(25K)	Atlantic (S/M Cap Growth)	- 151k	(2K)	SEIX (Fixed Income)	- 1.050M	(2K)	Brandes (Global Equity)	- <u>331k</u>	(<u>66K</u>)		<u>\$2.321M</u>	<u>(\$ 151K)</u>
	<u>Market Value</u>	<u>Gain(Loss)</u>																					
Met West (LC Value)	- \$ 494k	(\$ 56K)																					
Renaissance (LC Growth)	- 295k	(25K)																					
Atlantic (S/M Cap Growth)	- 151k	(2K)																					
SEIX (Fixed Income)	- 1.050M	(2K)																					
Brandes (Global Equity)	- <u>331k</u>	(<u>66K</u>)																					
	<u>\$2.321M</u>	<u>(\$ 151K)</u>																					

		2009.
--	--	-------

Strategic goal 7: Build a partnering and service network for community, workforce and economic development

Objectives	Accomplishments	Comments/additional detail
<p>7A: Increase involvement of the community in college affairs</p>	<p>[President]</p> <ol style="list-style-type: none"> 1. Had quarterly meeting with the FSM President on April 17, 2009. Updated him on happenings at the College and asked for his inputs on programs and services at the College. Gave him 4 copies of the 2008 Fact Book for COM-FSM. 2. Had quarterly meeting with Governor of Kosrae State and the Speaker of Kosrae Legislature during the week of May 4-6, 2009. Gave them copies of the 2008 Fact Book. 3. Had Quarterly meetings with Yap Leadership and updated them on programs and services at the College. Followed up on the status of the land lease agreement on former Seabees Camp. Governor Anafel assured Director Lourdes and I that the lease will be renewed by August 2009. Discussed bridging the gap with Speaker and leaders of the Yap Legislative Branch and they encourage Director of Yap Campus to submit a model of bridging the gap program to them to fund. <p>[VP Administrative Services]</p> <ul style="list-style-type: none"> • Worked with the Baptist Calvary to use the gym for graduation. Coordinated with gym staff and maintenance staff to prepare the venue for the graduation. • Worked with FSM SBOC to secure their request for the use of the gym for the conference. Assigned gym staff and maintenance staff and IT to work with the staff in completing the task. <p>[VP Instructional Affairs]</p> <ol style="list-style-type: none"> 1. Career and Technical standards for FSMNDOE completed and final reports were submitted. 2. Attended DOI Pacific workforce conference in Honolulu that resulted in the current development of FSMNDOE skill workforce database development in collaboration with Guam Department of Labor. 	<p>[VP Administrative Services]</p> <p>The conference was held and turned out to be successful.</p>

3. Attended USDOL apprenticeship action clinic in San Francisco and as a result the Regional workforce council in currently developing a credentialing system in preparation for the military build up.
4. Recruitment trip to Chuuk
5. Trip to Chuuk to assess vocational programs and discuss possible future programs and partnership with Chuuk DOE.
6. Developing an advance GIS training for FSM R & D and state agriculture offices.
7. Gave a presentation on vocational programs at COM-FSM to members of APIL
8. Submitted a list of possible course to be articulated with GCC
9. Met with FSM Supreme Court on a certificate ceremony for trial counselor program completers.
- 10.

[Institutional Research & Planning Office]

- Director, IPRO provided technical assistance to Pohnpei State department of education in a curriculum frameworks workshop that is forming the basis for development of a curriculum framework for PDOE
- Director, IRPO provided technical assistance to PDOE for developing priorities and monitoring of accomplishments against their strategic plan.

[Pohnpei Campus]

- T & T Advisory Council with membership from the community, government and NG organizations had its regular monthly meeting and adopted its TOR and elected Ludickson Edward of Telecom as vice-chair and Xavier Yarofmal of PC as secretary.
- Regular partnership meetings between PC and State DOE.
- Quarterly meetings between State Governor and PC Management.

Pohnpei Campus Training Institute (PCTI)

Works in partnership with the community in identifying training

needs for economic, workforce, social and personal development. Accomplished during this quarter are the following trainings and activities.

- Basic Pohnpeian Conversation—14 participants
- Excel for Pohnpei State—35 participants
- Kid's Computer—33 participants
- Computer & Accounting for Pohnpei State—signed MOA for \$14,000
- Summer Day Camp—Advertised to the community via flyers, electronic, and word of mouth. Recruited traditional skills training facilitator.
- Ongoing projects include PCTI manual and brochure for summer trainings.

Pohnpei Small Business Development Center (PSBDC)

PSBDC works in collaboration with Pohnpei State to enhance economic development by providing business training, one-to-one mentoring and advisory services to current and potential business people. The following are activities completed this quarter to accomplish the above goal.

Technical Assistance

- Assisted 7 clients with business plan development and submitted 5 to PSBG&FC for review and possible funding.
- Assisted Lohdpah Community with concept paper for GEF-SGP-NZ Aid & corporate materials. Staff gained experience in GEF-SGP application preparation.

Advising/Counseling

- Provided counseling to 9 clients on general business matters.

Conference/Meetings

- Contacted 7 meetings for the preparation of PSBDC grand opening
- Met with RECDS and discussed status of applications for RBOG.
- Attended the 5th DOI Conference on Business Opportunities in the Islands.

- Attended UNDP-sponsored consultation meeting on CSO Capacity Development Plan in line with MDG.
- With SBGFC and FSMDB representatives, met with PIFS consultants and discussed trade issues and performance assessment of PIFS Trade Office in NZ on its services to the FSM.
- CD, Coordinator & Business Trainer met with Lt. Governor regarding FY10 budget. Subsequently a proposed budget was submitted to Governor's office at the request of Lt. Governor who chairs the budget review committee. The proposed budget was turned down on June 30, 2009.
- Held meeting with Dr. Don Shuster of University of Guam on good governance.
- Attended meeting with CD, SeNellie Singeo and Aliti Vunisea of SPC regarding the prospect of SPC and PSBDC to work in partnership on women in business training.
- Met with SBGFC representatives and discussed the possibility of PSBDC sharing office space with SBG. SBG needs were discussed in relation to spaces available for its use as well as joint use. Final decision would be based on a MOA to be negotiated and signed by COM-FSM and Pohnpei State Government.
- Participated in the Women's Workshop and gave presentation on the PSBDC program and encouraged women to participate.
- Attended Trade and Technology Advisory Council's monthly meeting in which the TOR for the TTAC was formally adopted.
- Attended the State Funeral of late Senator Resio S. Moses, who was a former President of College of Micronesia. COM-FSM leaders and staff went as a group for the funeral ceremony.
- Attended a meeting, facilitated and arranged by Micronesia Conservation Trust Director, with the Program Implementation Team Manager, Conservation International based in Apia, Samoa, on various grant schemes that are available under its program.

Others

Provided information and a tour of the facility to a group of 25 COM-FSM National Campus students and their instructor.

	<p>[Yap Campus]</p> <ul style="list-style-type: none"> • Yap State Youth Congress sponsored a Youth Summit and invited Yap Campus staff to partake in the discussion panel. It was a very successful event with live broadcast by the radio station. • Recruitment Campaign in villages has been on-going. A total of 11 groups (comprised of a total of 290 individuals) have been visited to share information on college programs and services. New high school graduates and their parents / guardians have been contacted personally by campus staff to share information and to encourage enrollment at COM-FSM. • As a result of the ongoing recruitment campaign, village groups are requesting campus tour. • Yap State Scholarship Office works with high school students and encourages them to attend COM-FSM before transferring to a college / university outside the FSM. This is because of the fact that students who attend COM-FSM tend to remain in the FSM to work compared to students who go outside the FSM for post secondary education. <p>[Dormitory]</p> <ul style="list-style-type: none"> • Open invitation to surrounding community to participate in college activities. • DSO participated in church services by local catholic parish. 	
<p>7B: Enhance and promote employment opportunities</p>	<p>[President]</p> <ol style="list-style-type: none"> 1. Implementation of AS Degree and Nursing Programs and other new vocational and trade programs like apprenticeship will promote employment for students. 2. The offering of the Trial Counselor Program at the College has promoted employment for the graduates in the legal fields. The placement of the graduates of this program has been exceptionally good. This is a model program for the college. c. Current structure of the college allows for employment 	

	<p>opportunities for the FSM citizens at the college.</p> <p>[Pohnpei Campus] <u>Training programs</u></p> <ul style="list-style-type: none"> Partnership with 3 community employers employing 3 work-study applicants for summer 2009. <p><u>Internship programs</u></p> <ul style="list-style-type: none"> 14 students are currently placed in governmental agencies and NGOs under the COA in Agriculture internship program. 1 student is currently placed in hospitality establishment under the HTM practicum program. <p>[FSM FMI] At the moment, there are three graduates who have been placed at the FMI to learn about teaching as well as to increase their knowledge in the subject areas that they would be exposed to in relation to teaching.</p> <p>[Yap Campus]</p> <ul style="list-style-type: none"> Ongoing training programs are trainings for all DOE teachers without an AS/AA degree as required for certification as mandated by law, and health assistant / community health workers. Thus far, about 10 teachers in the neighboring islands are still working toward their associate degrees while more than 80 teachers from Yap Proper still need to complete their degree programs. Health Assistants / Community Health Workers still need several courses to complete their certificate program. 	<p>[Yap Campus] Provide more internships and training programs for students.</p>
<p>7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities</p>	<p>[President]</p> <ol style="list-style-type: none"> 1. Development of Nursing and public health programs were based on the changing needs of educational workforce needs of the communities in the FSM. 2. Collaborations with University of Hawaii at Hilo on health related fields like pharmacy will address the workforce needs of the FSM. 3. Partnerships with other higher education institutions like University of Guam and Michigan State in the areas of teacher education, accounting, and hotel and tourism program also address the workforce needs of the FSM. 	

[Pohnpei Campus]

Educational Talent Search Program:

- Services for SY2008-2009 ended in May with administering and scoring post tests, evaluation, and college admission & scholarship workshops.
- Graduations were held in June with 74 seniors graduating from high schools and 222 from 8th grade. Both valedictorians of PICS and NHMS were participants of ETSP.
- ETSP is very much blessed this summer to receive invitation from other TRIO programs to send some of our participants to attend their summer academic program. UBP Hilo – 1, UBP RMI – 2, UBP PNI – 5 and UBP Kosrae – 10.
- The two trainees sent from the WIA are both participants of the program – Julinda Wilson and Timenleen Fitim.

Upward Bound program

- College visit for our TRIO sister states was arranged with three branches of the national government
- Director and administrative staff attended draw down workshop conducted by Comptroller gaining new insights on the budget draw down and routing processes.
- Director participated in the Pohnpei Constitutional Convention from April 27 to May 30.
- 27 seniors took the COMET and 26 or 96% were placed at the degree level while 1 or 4% was placed in certificate.
- Held PTA meeting on May 27 and provided information to parents on academic progress and plan for the summer residential program. 90% of parents turned up for the meeting
- 100% of UB seniors enrolled in summer classes at the college.
- Hired on special contract to assist with the summer program activities are, 1 academic coordinator and 15 academic and cultural instructors.
- Purchased 5 new computers for students' use to assist with the shortage of equipment for the summer program.
- Summer residential program started on June 14, 2009 and will end on July 26, 2009. A total of 67 students moved into the dorms at the NC with 7 staff as RA's.
- 2 Marshallese UBP students and 5 ETSP students participated in

	<p>this year's summer program.</p> <ul style="list-style-type: none"> • Two contracts were on hold by HR to clear with Immigration. • Advertised the positions for Academic Coordinator & Administrative Specialist for 15 days or until filled. 	
<p>7D: Provide Cooperative Extension Services to the community</p>	<p>[President]</p> <ol style="list-style-type: none"> 1. Traveled to Kosrae during this reporting period to review the Land Grant extension services to the Kosraean State communities. b. CRE Programs continue to provide extension services to 4 states of the FSM. <ol style="list-style-type: none"> 2. Attended COM Board of Regents in Majuro, MI during the week of June 4-6, 2009. COM-FSM BOR approved the FY 2009 budgets for the Land Grant Programs at three colleges under the COM system. <p>[VP Cooperative Research Extension]</p> <p><u>From Chuuk CRE</u></p> <ul style="list-style-type: none"> • Continued to showcase organic farming through gardening at the Fefen island • Maintained three public agro forestry nurseries at two islands • Established collaboration with the Department of Agriculture and Xavier High School • Shared with practical cultural management practices to 7 CRE staff and 3 sewing class participants • PowerPoint presentation to the CRE staff good practices of solid waste management especially composting biodegradable wastes • Research lab started to be furnished • Sewing class continued to offer classes • Culinary Art participants learned new saleable recipes • Handicrafts training brought to an island • Youth-at -risk participants graduated at the end of April • Vacant positions of the Youth Development Extension Agent and CRE Coordinator under process • EFNEP brought to Romanum island • Nutrition Enrichment Program offered to a high school class • Advocated promotion of women's health 	<p>[VP Cooperative Research Extension]</p> <p><u>Chuuk CRE Activities</u></p> <ul style="list-style-type: none"> • Demo garden with eggplants, taro and papaya maintained at farmer's site • Powene Elementary 7th graders taught about site selection and planting banana, taro and breadfruit • Maintained, propagated and distributed to several families seedlings of breadfruit, cassava, tapioca, sweet taro, papaya and sour sop at two sites in Patta. • Newly established public nursery with Vice Mayor's support and vegetable seedlings for public distribution at Tol island • Researcher discussed with the DA Director about work plans including promotion of local produce through demos, agriculture and food fairs, use of solid wastes in composting and stakeholders' inputs in plan of work • With VP-CRE President, Researcher explored and got positive response with the Xavier High School Principal about conducting research and extension activities at this school. • Morphological characterization of 7 sweet taro originating from Papua New Guinea and Hawaii

	<p><u>From Pohnpei CRE</u></p> <p>➤ Each CES agent continuous to conduct demonstrations, provide technical assistance and give advice and improve management</p>	<ul style="list-style-type: none"> • Demonstrated replacing hand weeding by covering a weedy area with opaque objects for few weeks • Mangium and Sesbania leaves mulched to sweet potato for fertilization • Created awareness to the CRE staff about use of solid wastes in enhancing crop production through composting • Island and off-island canvassing, comparative price analyses and purchase orders continually processed • 3-month sewing class finished at the end of April with 15 female graduates • Just started offering to 30 women enrollees expected to satisfy these requirements to graduate: boys' pants and shirts, girls' dresses, ladies' muumu, shirt and western-style dresses and men's wear • 10 homemakers expressed satisfaction upon learning preparation of hot cakes, starch cookies and spaghetti at Land Grant's office • 31 students and 32 homemakers from Tonoas island taught in making head maramar, necklaces, tray and 3 kinds of decors • 30 participants with few females and mostly school drop outs finished 3- month training conducted by community experts in public safety, public health and community development programs • Screening applicants for the Youth Development Extension agent position • CRE Coordinator position recently announced for competitive application • 2 female students and 22 homemakers learned to cook chicken and beef curries and banana jam • 2 sections composed of 50 students at the Pentecost Light House Academy lectured on food values and foods like salt and sugar to be eaten moderately to prevent non-communicable
--	---	---

	<p>tips to farmers on livestock, crop, nutrition, and aquaculture production. A total of 958 farmers and clients have been assisted by the CES program for the quarter. Conducted three presentations –one on use of herbal plants as alternative medicine for livestock, one on Integrated Pest Management (IPM) and final one on capacity building for the PICTs to enhance capacity for women with disability.</p> <p>➤ Extension agents have been out in the communities identifying potential farmers to get planting material for the FAO project to be commenced soon.</p> <p><u>From Yap CRE:</u></p> <ol style="list-style-type: none"> 1. <u>Banana Plantation Project</u> is to serve as a center where farmers can come to and obtain banana planting materials for their farms. 2. <u>Bird Nest Fern</u>: Yap-CES has centralized a mini-farm demonstration project for bird nest fern (<i>cayratia trifolia</i>) at Yap Campus. 3. <u>The Black Lipped Pearl Oyster Hatchery Proposal</u> submitted to the Yap State Government for submission to other funding sources. 4. <u>Dechmur Nipa Project</u> proposal for \$29,584.31 was reviewed and revised by Yap-CES for funding. 	<p>diseases like hypertension and diabetes</p> <ul style="list-style-type: none"> • Participated in a one week (May 10-16) celebration of the Women’s Health Week sponsored mainly by the Women’s Council with 50 island/village members <p><u>From Pohnpei CRE</u></p> <p>CES PNI staff visited several communities in Sokehs and Nett to promote its programs and services to the communities. Four visits were carried out including two in Sokehs and two in Nett. The visits in Sokehs include farmers and community members attending where each agent was given a slot to present his/her program activities. The visits in Nett include two Early Childhood Education Centers where parents and relatives were in attendance.</p> <p><u>From Yap CRE:</u></p> <ol style="list-style-type: none"> 1. Elementary schools depend on their teachers and parents for planting contributions. A site in the village of Nimar had been cleared and cultivated with more than 80 banana plantings. The aim is to collect and plant all types of banana trees in Yap. 2. New leaves of this fern are edible but the problem is that no one cultivates this fern for food. The current practice is to have the harvester hunt for ferns covering a large wooded area. By centralizing the plants, the harvester can easily access them at this single plot. Yap Campus is demonstrating various techniques and methods of cultivating this fern: direct soil planting, tree trunk, hanging on a string and planting in containers. The plant is perennial and a single plant can be harvested year-round for many years. They are organically maintained and chemical-free.
--	--	--

	<p>5. <u>Micronesia Challenge Initiative (MCI)</u> meeting was attended by CRE Coordinator on Thursday, May 21, 2009 at the Manta Ray Hotel.</p> <p>6. <u>Piggery Project</u>: Yap-CES has been collaborating with UOG/WSARE Manny Duguies on a feed/piggery project.</p> <p>7. <u>Medicinal Plants for Animals Project</u>: Another Interagency and multi-institution collaboration is earmarked to take place in August 2009 with the College of the Northern Mariana Islands (CNMI).</p> <p>8. AES Researcher Dr. Murukesan represented VP-CRE at the SPC Regional Extension Directors meeting in Suva Fiji</p> <p>9. AES researcher Dr. Markesan attended the USDA annual Project meeting for his Gargey Project</p> <p><u>From Kosrae CRE:</u> Kosrae CRE Coordinator and CRE Youth Extension Agent participate in the USDA annual Communities, Youth and Families at Risk (CYFAR) meeting</p>	<p>3. Yap Farmers Organization (YFO) will help by supporting and processing the proposal to the Government for fy2011.</p> <p>4. Proposal is for Dechmur village, Tomil municipality, and would be screened, and submitted by the Yap Farmers Organization (YFO).</p> <p>5. There were 2 major items on the agenda: Public Awareness and Micronesia Challenge Targets for Yap –What is important for Yap. CRE Coordinator presented a program example of the Guest Speaker Program whose prime targets are elementary school students.</p> <p>6. UOG has paid for some local feed-related supplies amounting to \$1,182.00. Supplies include chainsaw and cooking pot for cooking wet-feed for the pig. Receiving Reports on supply items will be submitted to both institutions officiating item reception by Yap-CRE and item delivery (with pictures) to clientele as stipulated in the project.</p> <p>7. A collaborative workshop/survey will take place at the Yap Agriculture Station with a Tinian facilitator lecturing about medicinal plants for domesticated animals. There will also be a nutrition/recipe demonstration and taste session.</p>
--	--	--

Strategic goal 8: Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity

Objectives	Accomplishments	Comments/additional detail
8A: Increase community involvement in college affairs	<p>[Pohnpei Campus]</p> <ul style="list-style-type: none"> • Faculty opened up classes to MRCS for health related presentation. • Ongoing recruitment of facilitators from the local community, governmental and NG organizations for the PCTI training pool. • Assessment of training needs in the community by PCTI. <p>[Dormitory] Invitation by local parish to DSO to participate in Sunday services.</p>	
8B: Cultivate respect for individual differences, and champion diversity	<p>[President] 1. Delivered the welcoming and opening remarks at the Founding Day 2009. The remarks focused on the theme of: “16 Years of Preserving Culture”.</p> <p>[Human Resources] 14 ethnic groups from around the world in addition to the four states of the FSM are represented in the employees hired and work for the College.</p>	<p>[Human Resources] Saipan, Hawaii, UK, US, Palau, Canada, Romania, Sri Lanka, India, Nauru, Kiribati, Thailand, Philippines, Fiji, Yap, Kosrae, Pohnpei, & Chuuk.</p>

Strategic Goal 9: Provide for continuous improvement of programs, services and college environment

Objectives	Accomplishments	Comments/additional detail
9A: Improve institutional assessment and evaluation	<p>[President]</p> <ol style="list-style-type: none"> 1. Approved contracts for two consultants to assess the assessment and evaluation of courses/programs at the college and let us know if the college is in the right direction. The opinion of the two consultants revealed that the college is in moving in the right direction regarding its student learning outcome assessment. 2. Two staff from National Campus attended the Level I Assessment Workshop in California. They will be conducting similar workshops for the faculty and staff at the college as a means of improving the assessment at the college. 3. Drafted Institutional Learning Outcomes and transmitted to Curriculum Committee for their review and action. Curriculum Committee approved the 	

draft Institutional Learning Outcomes.

[VP Cooperative Research Extension]

CES PNI have engaged in interagency meetings, participated in committee both at state and national level of the college, attended board meetings and NGOs. Such meetings have been helpful in assessing and evaluation the CES programs in order to align priorities both State and the COM-FSM

[VP Instructional Affairs]

Assessment workshop on revising the General Education Core was held May 15 with members from the state campuses present. Gen. Ed. outcomes were written, a new course alignment matrix prepared, and a draft assessment plan for fall 09 prepared. Information will be sent to curriculum committee for recommendation during June 2009.

[IRPO]

- Introduced initial processes and procedures for policy on continuous improvement that helps define the role of administration and standing committees in assessment, program reviews, and recommendations on resource allocation
- Employer survey data shared with various standing committees – formal report set for summer 2009

[Student Support Services Program]

SSSP Student Satisfaction Survey was conducted during the month of May and the result showed that 109 student participants completed the survey. Of the services that were provided – Individual Tutoring received the most number of students (100 or 92%) followed by Academic counseling/advising (75 or 69%) and Academic workshops (71 or 65%), and Personal counseling being the lowest of 50 or 46% students to receive this service.

The overall satisfaction on program services shows that 83 or 76% evaluated as Strongly Agree

[Pohnpei Campus]

- Faculty attended training on course level assessment provided by VPJA and DAP enhancing their knowledge and skills in course level assessment.
- Course level assessment conducted and submitted by the MS/SC and T&T Divisions

9B: Integrate planning, evaluation and resource allocation for continuous improvement

[President]

1. The planning that is being utilized in the restructuring of the college is based on the idea of improving the quality of programs at the college.
2. The visit by WASC Commissioner Takeuchi during the week April 28-29, 2009 is for the purposes of monitoring the continuous improvement at the College.
3. Attended Pacific Postsecondary Education Council (PPEC) meeting in Honolulu during the week of April 3-5, 2009. The PPEC established three collaborative programs that member institutions will collaborate on and these included: Workshop on ESL, development of PPEC Fact Book, and leadership academy in Hawaii during the month of July 6-12, 2009. All of these collaborative programs support the continuous improvement at the member institutions.

[VP Administration]

Chaired the Planning and Resources Committee and conducted several meetings to work out plans for restructuring the college to be sustainable, maintain quality and responsive to the needs of manpower development for the FSM. Several of these meeting have involved lengthy discussions by VPs, President, Directors trying to arrive at something which will be presented at the Presidential Retreat in May 2009.

[VP Student Services]

- The Self Study Standard III Working Group completed the writing of the Descriptive Summary and began the Self Evaluation. The goal is to finish writing Self Evaluation and Planning Agendas by end of July.
- VPSS and the Director of Research and Planning Office started to develop the Student Services Program Evaluation Rubrics for continuity and consistency as well as continuous improvement across the system.

[VP Cooperative Research Extension]

From Yap CRE

1. IPOW, CPOW and POW which emphasizes outcomes via meaningful extension programs/projects that reinforce clientele-centered learning via full participation in planning, implementing, and evaluating of valued programs.

[IRPO]

- Introduced balanced scorecard approach to monitoring quality in college

systems against strategic goals and for forming a basis of program review and strategic planning

- (same as for 9A) Introduced initial processes and procedures for policy on continuous improvement that helps define the role of administration and standing committees in assessment, program reviews, and recommendations on resource allocation
- Based on participation in PPEC meetings on preparation of a regional fact book, Director IRPO has been assigned to coordinate the PPEC project. Worksheets have been sent to PPEC institutional researchers with a deadline of August 2009 for submission.

[Human Resources]

Director is part of Accreditation Self Study Group on Standard III and is sub-chair of the Human Resources Section. Director has completed all 3 parts of the report on this section.

Director completed and submitted Plan of Action for a Job Audits for the College's review and approval.

[Pohnpei Campus]

- In collaboration with Student Services staff, the Instructional staff administered English placement tests to 260 incoming students who were tested by the COMET into certificate programs. Testing in advance will improve student placement in appropriate level of English courses.

[Board of Regents]

ACTIONS AND DIRECTIVES

May 19-21, 2009

- Guidelines for developing FY 2011 operations budget was approved for use in formulating the system wide FY 2011 budget.
- Increase in the cost of meals at the Cafeteria was approved effective fall 2009 as follows:

	Current Rate:		New Rate:
		COM-FSM	Non-COM-FSM
Breakfast	\$2.50	\$3.00	\$4.00
Lunch	3.00	3.50	4.50
Dinner	3.00	3.50	4.50

- The Board approved phasing out the A.S. Degree in Teacher Education –

[Human Resources]

☞ Standard III –Human Resources section is developed in conjunction with the assessment of the HR Unit and is shared with HR staff and relevant college members.

☞ The Job Audits Plan will be reviewed by Board in their August 2009 meeting. Appropriate actions will be followed.

	<p>Elementary Program that is available at state campuses and replacing it with the A.A. Degree in Teacher Preparation Program.</p> <ul style="list-style-type: none"> The class attendance policy was revised to read: <p>Regular and prompt class attendance is expected of all students. It is the student's responsibility to inform the instructor(s) of anticipated or unavoidable absences and to make up work missed as a result of absences. Mandatory attendance is at the discretion of the instructor provided the conditions for attendance are included in the course syllabus and communicated to the students on the first day of class.</p> <p>This policy will be evaluated every three (s) years.</p> <ul style="list-style-type: none"> The proposed revisions to the alcohol policy and imbedded procedures were approved for immediate implementation. The Board revised its FY 2009 expenditure budget to reflect the appropriated amount. The Board amended the travel advance policy to provide 100% of the per diem prior to traveling. The policy on outstanding travel advances are to be enforced. The minutes as amended of the March 10-12, 2009, special meeting were adopted. The next Board meeting will be held late August in Kosrae. The dates are to be determined. 	
<p>9C: Increase research and data driven decision making</p>	<p>[President] 1. Completion and distribution of the 2008 Fact Book for the College will assist all managers to rely on making informed decisions.</p> <p>[VP Administrative Services] Conducted Research for Standard IV Accreditation Committee to do the analysis part of the self study.</p> <p>[IRPO] Provided initial data for fall 2006, 2007, 2008 on good standing, completion rates for fall 2008 and spring 2009</p>	<p>[VP Administrative Services] (Work has been put off due to members left for vacation during the summer.)</p>

	<p>[Human Resources] HRO continues to track, collect and provide HR statistical information and research on policy developments and procedures.</p>	<p>[Human Resources] Information is used in committee and office decision making and recommendation.</p>
<p>9D: Develop an integrated data system</p>	<p>[President] a. College is now working on the second phase of the data system (SIS). First phase has been completed and this has improved the ability of the campuses to share information quickly. Second phase will adding into the data system information that faculty and staff need to use in advising students regarding their programs.</p> <p>[VP Administrative Services] Facilitated the development of the SIS Procedure Manual. Work has been delayed due to busy schedule and awaiting Joey to complete the compilation of all submissions from different offices.</p> <p>[VP Cooperative Research & Extension] CRE Agents submit activity reports on-line to a Land Grant Program database which has been made available to IRPO</p> <p>[Information Technology] Work on SIS phase II continues. Efforts to integrate existing usernames and passwords for com-fsm personnel and students into the LDAP system used by the SIS database were successful.</p> <p>The developer's 2nd site visit for onsite work at the national campus for SIS phase II is being scheduled.</p> <p>The current plans for SIS Phase II are for providing faculty access to the student database continues.</p> <p>A student portal which all registered students can use to check their e-mail, see their account information, their class schedule and their grade, is in mid phase of completion. This advancement should assist with communication, self assessment and information sharing with students.</p>	

<p>9e: Enhance decision making and communications at the college through implementation, monitoring and evaluation of the new governance policy and revised standing committee structure.</p>	<p>[VP Student Services]</p> <ul style="list-style-type: none"> • The Student Services Department has completed its management level job functional responsibilities. This will enhance the governance structure and continuity and consistency across the department and the system. <p>[Institutional Research and Planning Office]</p> <p>Completed check lists for assessment committee’s use in review of assessment plans and reports and initialed committee meetings for implementation of checklists</p> <p>[OAR]</p> <ol style="list-style-type: none"> 1. Committee on Recruitment, Admissions, and Retention (RAR) recommended to the President’s approval: (a) readmission of 21 students, (b) admission into the second degree of 6 students, and (c) admission into the TYC programs of 13 students. Additionally, based on the COMET 2009 scores, the Committee also recommended to the COM-FSM President the: (a) admission of 438 students as degree level, and (b) admission of 1,036 students as certificate level. 2. OAR released the Summer Session, 2009 mid-term deficiency list report. Based on the list, 176 students or 27% of the 663 registered students at the National Campus are included in the mid-term deficiency list. As such, these students had been referred to the academic advisors, counselors, and others for academic support, and the like. 	<ul style="list-style-type: none"> •
---	---	---

COLLEGE OF MICRONESIA - FSM, Enrollment Management Indicator Data SPRING 2009

#	Indicator	Target ratios	National	Pohnpei	Chuuk	Kosrae	Yap	FMI
1	Student/Faculty Ratio	# of faculty		29			201/10	5
2	Learning resources staff ratio	# LRC staff	12	2	2	1	1	0
3	LRC volume capacity	# of LRC volumes	54,202	9,201	9,533	5,722	7,654	1,571
4	LRC seating capacity	# LRC seats	136	28	46	25	32	
5	Counselors (FAO, OAR & Counseling)	1 counselor of each type for every 250 students						
5a	Counselor FAO	# of FAO Counselor	3	2	2	1	1	0
5b	Counselor OAR	# of OAR counselor	2	2	3	1	1	1
5c	Counselor General Counseling	# of general counselor	3	2	2	.5	0	2
6	Student life specialists	# of recreation staff	6	2	1	0	0	1
7	Nurse/Health	# of nurse	1	1	0	1	1	0
8	Administrative staff	# of administrative staff	12	11	8	5	3	1
9	Overall Environmental	Electrical power & email access during all school hours; 1 female toilet for every 30 students & 1 male toilet facility for every 40 students, accessible drinking water per building; a bookstore and campus store or available food source						
9a	Electrical power	Is power available 100% of instructional day?	Yes	Yes	Yes	Yes	Yes	Yes
9b	Email access	Is email accessible all school hours?	Yes	Yes	YES	Yes	Yes	Yes
9c	Toilets (female)	# of female toilet	31	17	11	3	6	3
9d	Toilets (male)	# of male toilet	31	14	11	3	4	3
9e	Accessible drinking water	# of buildings w/ accessible drinking water	14	6	11	6	1	3
9f	Building	# of buildings	15	15	13	6	4	3
9g	Bookstore	Is there a bookstore available?	Yes	Yes	Yes	Yes	Yes	No
9h	Refreshment source	Is there a food source/store available?	Yes	Yes	Yes	Yes	Yes	Yes
10	Daytime security	# of security guard	3	7	7	1	1	4
11	Classroom capacity	# of classroom	21	16	11	6	4	4
12	Maintenance	# of maintenance staff	8	5		3	2	1
13	Janitors	# of janitor	13	6		1	2	1
14	IT technicians	# of IT technician	2	1	1	1	1	1
15	Student computers	# of student computer	161	95	73	47	47	10
16	Faculty computers	1 computer for every full time faculty & 1 for each 1 part time FTE						
16a	Faculty computers (full time)	# of full time-faculty computer	30	28		10	10	6
16b	Faculty computers (partly time)	# of FTE part time-faculty computer	14	28		1	0	3

College of Micronesia - FSM
Institutional Priorities FY 2009

Introduction

The institutional priorities for FY 2009 guide major improvement efforts for the College of Micronesia – FSM. The institutional priorities form a basis of allocation of resources (human and financial) to support improvement efforts of the college and are a foundation for reporting on the college to the Board of Regents, FSM national government and other key stakeholders.

1. Improve communications, governance and technical assistance by:

- a. Promoting linkages with K – 12 and external stakeholders. **PRPS 1, 3, 4, 5 WR 1, 4, 5 REPORT against SG 4a**
- b. Promoting the college as a major source of technical assistance for the nation. **PRPS 1, 3 REPORT against SG 7c**
- c. Ensure that all WASC recommendations on communications and governance are met by implementation of the communications and governance policies and plans with emphasis on completing all decision grids for roles and responsibilities and decision making and development of written processes and procedures. **PRPS 1, 3 WR 1, 2, 3, 4, 5 REPORT against SG 4a**

2. Enhance instructional and student services (Promoting all aspects of the college as a learning centered community college) by:

- a. Expanding service learning opportunities on all campuses through student organizations and academic courses. **REPORT against SG 1a (instruction) 2b (student services)**
- b. Increasing opportunities for improved transfer and continuing education opportunities for students. **REPORT against SG 2b**
- c. Conducting training for all faculty and staff for the college on student centered learning, TESOL techniques and improved assessment activities. **REPORT against SG 5a**
- d. Implementing at least one learning community at each campus per semester. **REPORT against SG 1a**
- e. Revising program and course outlines to reflect learning centered learning approaches. **REPORT against SG 1a**
- f. Revising job descriptions of faculty and staff to reflect learning centered work activities. **REPORT against SG 5c**
- g. Implementing a uniform general education core assessment across all campuses. **REPORT against SG 9a**

3. Improve fiscal stability and facilities by:

- a. Implementing a comprehensive strategy for the college's endowment fund. **WR 4 REPORT against SG 6b**
- b. Developing a plan for attaining fiscal stability of the college. **PRPS 1 REPORT against SG 6a**
- c. Conducting a comprehensive review of college operations for equity in resource allocation, based on data and evidence collected in FY 2008. **WR 4, 6 REPORT against SG 9b**
- d. Implementing the college's facilities master plan with emphasis on:
 - i. Promoting infrastructure development for Chuuk campus permanent site **WR 8 WR 9 REPORT against SG 3a**
 - ii. Improving preventive maintenance and energy management in new and existing building **WR 9 REPORT against SG 3b**
 - iii. Promoting facilities design and renovation to enhance a learning centered physical environment **WR 9 REPORT against SG 3a**

4. Ensure Continuous improvement by:

1. Implementing and monitoring progress on the college's enrollment management plan and conducting formative assessment. **PRPS 4, 5 REPORT against SG 2a**
2. Review and revision of the college's technology plan that evaluates, supports and plans for the future of instruction, student services and administrative functions across the college's sites. **WR 4 REPORT against SG 4b**
3. Raising the profile of the college through enhanced research and reporting. **PRPS 1 REPORT against SG 9c**
4. Monitoring implementation of the institutional assessment system for all programs and services of the college to **ensure program review occurs for all programs and services** and met training needs of faculty and staff with emphasis on closing the loop to determine change based on evidence. **PRPS 4, 6 WR 3, 4, 5, 6 REPORT against SG 9a**
5. Providing continuous improvement through a comprehensive staff training program. **WR 4 REPORT against SG 5a**
6. Preparing for development of the college's self study to meet WASC accreditation standards in FY 2010. **PRPS All WR All REPORT against all strategic goals as appropriate**
7. Meeting all WASC Recommendations by March 31, 2009 **REPORT against all strategic goals as appropriate**
8. Following up on implementation and status of FY 2008 priorities. **PRPS All WR All REPORT against all strategic goals as appropriate**

PRPS # (President's Retreat 2007 Problem Statement #) WR # (WASC Recommendation #)

College of Micronesia-FSM
Summary of Compact II Expenditures
From October 01, 2008 to June 30, 2009

Divisions	National	Pohnpei	Chuuk	Kosrae	Yap	Total
<u>Prior Quarters 1 and 2 (October 01 to March 31, 2009)</u>						
201	110,335	-	-	-	-	110,335
211	53,536	-	-	-	-	53,536
212	115,330	-	-	-	-	115,330
213	56,355	-	-	-	-	56,355
214	194,202	-	-	-	-	194,202
215	121,102	-	-	-	-	121,102
217	8,475	-	-	-	-	8,475
272	41,091	-	-	-	-	41,091
273	1,703	-	-	-	-	1,703
112	-	367,217	272,114	152,430	133,805	925,567
114	-	73,124	52,401	33,442	18,800	177,768
	824,200	440,341	324,515	185,872	152,605	1,927,534
<u>This Quarter 3 (April 01 to June 30, 2009)</u>						
201	89,223	-	-	-	-	89,223
211	28,798	-	-	-	-	28,798
212	59,403	-	-	-	-	59,403
213	35,130	-	-	-	-	35,130
214	93,586	-	-	-	-	93,586
215	49,013	-	-	-	-	49,013
217	5,673	-	-	-	-	5,673
271	56,901	-	-	-	-	56,901
272	22,839	-	-	-	-	22,839
273	-	-	-	-	-	-
112	-	197,563	146,537	58,115	75,566	477,781
114	-	33,554	23,980	15,159	12,887	85,580
	440,566	231,117	170,517	73,274	88,453	1,003,927
<u>Total Quarters 1 - 3 (October 01 to June 30, 2009)</u>						
201	199,558	-	-	-	-	199,558
211	82,335	-	-	-	-	82,335
212	174,732	-	-	-	-	174,732
213	91,485	-	-	-	-	91,485
214	287,788	-	-	-	-	287,788
215	170,114	-	-	-	-	170,114
217	14,148	-	-	-	-	14,148
271	178,972	-	-	-	-	178,972
272	63,930	-	-	-	-	63,930
273	1,703	-	-	-	-	1,703
112	-	564,780	418,652	210,545	209,371	1,403,348
114	-	106,678	76,381	48,601	31,687	263,348
	1,264,766	671,458	495,033	259,147	241,058	

COM - FSM Expenditures Under COMPACT II - Education Sector Grant

2,931,461

College of Micronesia - FSM
Summary of Expenditures
From October 01, 2008 to June 30, 2009

		Actual Expenditures	Compact II Share	COM-FSM Share
Campuses:				
	Pohnpei	1,161,334	671,458	489,876
	Chuuk	1,114,733	495,033	619,700
	Kosrae	581,557	259,147	322,410
	Yap	493,185	241,058	252,126
		<u>3,350,808</u>	<u>1,666,696</u>	<u>1,684,112</u>
National				
	211 Social Science	105,974	82,335	23,640
	212 Education	196,293	174,732	21,561
	213 Business	115,659	91,485	24,174
	214 Math & Science	370,549	287,788	82,761
	215 Lang & Lit	223,523	170,114	53,409
	217 Agriculture	23,648	14,148	9,500
	221 Exercise Sport Sc	5,645	-	5,645
	271 LRC & MITC	224,288	178,972	45,316
	273 Media	1,831	1,703	128
	313 Counseling	52,814	-	52,814
	314 Recreation/Gym	78,512	-	78,512
	315 Health Services	25,193	-	25,193
	401 Dormitory	102,981	-	102,981
	371 Maintenance	674,437	-	674,437
	National	<u>2,201,346</u>	<u>1,001,278</u>	<u>1,200,069</u>
System support:				
Office of the President				
	151 Office of the President	156,475	-	156,475
	900 Land grant	-	-	-
		<u>156,475</u>	<u>-</u>	<u>156,475</u>
Administrative Services				
	191 Office of VPAS	49,766	-	49,766
	153 HR Office	148,907	-	148,907
	152 Research/Planning	62,493	-	62,493
	163 Business Office	252,308	-	252,308
	155 Dev./Community Rel.	40,265	-	40,265
	272 Information Technology	196,501	63,930	132,571
		<u>750,241</u>	<u>63,930</u>	<u>686,311</u>
Instructional Affairs				
	201 Office of the VPIA	230,049	199,558	30,491
	216 Vocational Education	-	-	-
		<u>230,049</u>	<u>199,558</u>	<u>30,491</u>
Student Services				
	301 Office of the VPSS	190,676	-	190,676
	311 Admissions & Records	84,726	-	84,726
	312 Financial Aid	96,977	-	96,977
		<u>372,379</u>	<u>-</u>	<u>372,379</u>
	System-wide	<u>1,509,143</u>	<u>263,488</u>	<u>1,245,656</u>
	Total Expenditures	<u>7,061,298</u>	<u>2,931,462</u>	<u>4,129,836</u>

