

FY13 Third Quarter Performance Report

(April - June 2013)

College of Micronesia – FSM - Performance reporting form

Department:	Student Services	Period:	April 1st – June 30th, 2013
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Strategic goal 2: Provide institutional support to foster student success and satisfaction

Objectives	Accomplishments	Comments/additional detail														
2A: Promote strategic enrollment management for the college	<p>Office of OAR – National Campus Applicants for readmissions, admissions into a second-degree, and admissions into the TYC program</p> <p style="text-align: center;">In headcount</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Type</th> <th style="width: 50%;">Headcount</th> </tr> </thead> <tbody> <tr> <td>Readmission</td> <td style="text-align: center;">19</td> </tr> <tr> <td>Second-Degree</td> <td style="text-align: center;">6</td> </tr> <tr> <td>TYC Admission</td> <td style="text-align: center;">3</td> </tr> </tbody> </table> <p>OARR has issued the following documents to students in support of their applications for scholarships and others:</p> <p style="text-align: center;">Type of Documents</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Type</th> <th style="width: 50%;">Count</th> </tr> </thead> <tbody> <tr> <td>Enrollment Verification</td> <td style="text-align: center;">32</td> </tr> <tr> <td>Certificate for Social Security Claim</td> <td style="text-align: center;">27</td> </tr> </tbody> </table>	Type	Headcount	Readmission	19	Second-Degree	6	TYC Admission	3	Type	Count	Enrollment Verification	32	Certificate for Social Security Claim	27	
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	<ol style="list-style-type: none">1. From April 1 to June 30, 2013, OARR has processed and/or released 278 academic transcripts to support applications for scholarships, employments, admissions to other higher education institutions, and other purposes.2. From April 1 to June 30, 2013, OARR has processed 138 and released 88 Degrees and processed 40 and released 20 certificates.3. From April 1 to June 30, 2013, OARR has created 285 Students files	
2B: Become more student-centered in the development of specific college system policies and procedures		

2C: Promote timely college tenure and graduation of students with mastery of array of core learning objectives, including civic-mindedness and self-value

Counseling Office – National Campus

- Providing transfer and scholarship advise for graduating students who are transferring to universities in Guam and Hawaii.
- Participating in COMET discussions of issues raised by the state campuses and assisting in deriving at a fair recommendation for all concerned.
- Representing the Counseling Services during a college visit by the TSP students who have passed into COM-FSM degree programs. A presentation on the three main services – General Advising and Counseling, Tutoring, and Education USA Advising – was the topic of information sharing.
- Providing information on available counseling/advising services to Close Up Program participants from the four FSM states who were doing their annual campus visit.
- Assisting in receiving the juniors from the Calvary Christian Academy to providing information and advise on how to select colleges/universities in the U.S. and how to search for scholarships and financial assistance.
- Four tutors were hired for the summer session. Tutors assist students in the subjects of English, Math, Education, and

Accounting/Business courses.

- To better assist incoming students the Counselors are spearheading training for Peer Advisors and New Student Orientation for fall 2013.

Tutorial Service

	NC
M	30
F	8
T	38

2D: Develop a student-friendly campus environment that encourages and enables students to be health conscious

**Dispensary – National Campus
February 21-April 16, 2013- # Visits to
Dispensaries**

	NC
M	472
F	622
T	1094

◆ *Below is the breakdown of the total number of visits to the dispensary during the reporting period and the reasons for the visits:*

Of the **1,094** visits taken care of during the reporting period, **82** sought treatment for the flu/cold syndrome, **76** sought treatment for minor injuries, **160** sought treatment for generalized aches/pains/headaches, **30** sought treatment for eye/ear/nose-related problems, **63** sought treatment for skin diseases/infections, **26** sought treatment for gastro-intestinal (GI) related problems, **5** sought treatment for genitor-urinary related problems, **0** Personal/Family Problem Counseling, **181** were counseled and provided information on reproductive health/family planning and other health-related problems, **17** requested usage of family planning/contraceptive methods, **148** were screened, counseled and/or referred for STIs and given prophylactic treatment for chlamydia, **3** received the seasonal influenza vaccines, **59** were screened for

non-Communicable diseases such as diabetes, hypertension and obesity etc., **103** for health maintenance and/or for prophylaxes, **41** requested prescription fills/refills, **24** were referred to other health agencies and **76** were for various reasons.

In addition to taking care of the visits reported above, the following were also carried out during the reporting period:

- Participated in meetings of the Student Service Management Team;
- Participated in meetings of the Ad hoc committee to review applications and interview candidates for the position of Director of Student Life.
- Prepared and submitted 2nd Quarterly and Board Reports As member of the Staff Development Standing Committee, assisted in planning activities for the Incentive Award Day (May 17, 2013) and reviewing/approving applications for funding requests;
- As member of the Founding Day Steering Committee/Sub-Committee, assisted in planning and implementation of activities for the Founding Day event, and chaired sub-committee on First Aid & CPR;
- Organized and chaired meetings of the planning committee on 2013 COM-FSM Health Fair. The event was held at the national campus on April 19, 2013 with the theme: Health is Wealth; Your Choice Your Life. The primary objective was to

increase health/safety awareness through presentation, dissemination of information, health screening and other activities. These activities were implemented in collaboration with government and non-government agencies and others. The outcome of these activities showed that around **450** people actively participated in the event's activities. Of this number, **46** received the seasonal influenza vaccine, **40** were screened for eye/vision problem, **20** screened for oral/dental caries, **30** had blood typing processed and around **200** were screened for diabetes, hypertension and obesity. In addition, **160** people were screened for sexually transmitted diseases and were also given prophylactic treatment for chlamydia. To assess the level of knowledge gained from these activities, a pre and post test was conducted, however, the result is not available at this time, but should be in the next report.

Counseling Office – National Campus

- Participating in the Founding Day activities
 - Working and having fun side by side with students created a sense of belonging and caring
 - Marching with the floats helped increasing awareness to the public of COM-FSM
- Organizing and chairing 5 Disciplinary Committees

- Students became more aware of colleges' rules and policies
- Students finally learned and realized that the penalties and consequences of violating policies can be harsh which had taught them great lessons
- Safety and less problems are enjoyed by RH residents and staff
- Consistency in applying penalties was learned and practiced
- Policies and procedures were found to be outdated and inconsistent; therefore, recommendation for revisiting such needs were made
- Gained more experience by dealing with the different cases and hearing directly from the students.
- Participating in RAR Committee meetings
 - Confusion with student's admissions and results of COMET was made clear
 - Learned to accept and understand the views of other members
- Participating in Management Team meetings
 - Worked with other Supervisors and Department Heads to understand the Strategic Directions from the Board of Regents.
- Attended meeting with consultant Jim Miulik
 - Gained more information on Administrative Unit outcomes
- Hosted a meeting with Migrant Resources Center (MRC) representatives
 - Student Services directors at National

Campus, Counselor from Pohnpei Campus, and HR Director attended this introductory meeting of services available from MRC.

- Ladies Club meeting
 - Assisted Ladies Club to fundraise for endowment fund
- Completed and submitted Assessment Plan worksheets 1 and 2
- Completed and submitted worksheet 3

April to June 2013 Counseling Visits

	NC
Academic	6
Discipline	6
Personal	2
Career	3
Transfer	25
Other	98

Peer Counseling Office – National Campus

- Special events on campus (Science Fair and Health Fair) 350 in attendance.
- Doing peer to peer outreach on birth control guide, STi, and Gonorrhea with 28 participants.
- Advertising the position for Peer Advisor.

Many applicants for PA results.

- Did presentation on STOP HIV to Gear-Up and PICS students. Students will be able to recognize signs and symptoms of HIV/AIDS.
- Provide workshops on: Substance Abuse: Tobacco/Nicotine, Family Planning: Birth Control, and Environment beautification to about 150 students. Some students use information gained from this workshops as part of their assignments.

**Sports & Recreation – National Campus
Founding Day Events 2013**

**The float and the cultural performances
Total Number of Games Accomplished Since kick
off April 1st until June 30th**

2013 Pohnpei March Madness Basketball
Tournament (March 25 – April 11)

- Total of 12 boys team and four girls team
- COM participated by registering three boys team and one girls team. This includes the students from nation and Pohnpei campus. Result boys got second and third place and girls got fourth.

2013 Pre Liberation Basketball tournament (April 29
– May 13)

- Ten boys team and four girls team
- COM also participated in this basketball tournament as a good will.

Both basketball tournaments played at our gym and

students also have the opportunity to learn to officiate and referee or call the game of basketball. This serves as a community service between the Pohnpei Basketball Association and the Collage which the students really like and the outcome of these two tournaments was a very successful one.

- 280 Total Liability Waivers signed by the students and players participated in the 2013 Basketball Tournaments
- Through continuous College Tournaments /Leagues and Clinics, 7% of our active participants had build self confidence and motivated to compete in higher levels of competitions that POHNPEI State or other NGOs organized

Students Log shows students utilizing our services and doing recreational sports and activities for this reporting period.

April ----- 500 Males and 323 Females

May ----- 300 males and 125 Females

June ----- 113 Males and 85 Females

Weight Lifting Room

April ----- 242 Males and 88Females

May ----- 221 Males and 72 Females

June ----- 209 Males and 68 Females

Other Sports or Activities the Recreation Office is involved in and the outcome

- Department Volleyball League still going on.
- Loatis participated in three days meeting for the upcoming Micronesian Games next year

(organizing committee for management and marketing).

- All Recreation Staff attended an accreditation workshop and a follow meeting is still in the planning stage
- COM-FSM Fun Run/Walk 2013, is set for May 4th
- ❖ Preparation for the graduation and the graduation on May 2, 2013.
- ❖ Preparation for the COM FSM Fun Walk.

Activities at the Gym and the staff assisted in the planning and monitoring:

- Investment and leadership ----- May 6, 201
- PE method class ----- summer session
- Table tennis class ----- summer session
- Farewell party ----- May 17, 2013

Strategic goal 5: Invest in sufficient, qualified, and effective human resources

Objectives	Accomplishments	Comments/additional detail
<p>5A: Provide on-going professional development of faculty and staff</p>	<ul style="list-style-type: none"> ● As member of the Staff Development Standing Committee, participated in meetings of the Committee to review and approve funding requests and planning activities for 2013 Incentive Award Day. Also assisted in implementing activities for the event. ● Participated in the 35th Annual American Pacific Nursing Leaders Council conference held in Yap State from June 17-21, 2013. Participating in the conference was an excellent learning opportunity as well as an enriching experience. Information/knowledge gained from presentations by experts in the medical and nursing fields has helped upgrade nursing skills useful in improving the delivery of health services provided at the dispensary. In addition, the conference had also provided opportunities for networking with other health-care providers in the region and to earn the needed CE units towards renewal and maintenance of FSM nursing license. 	<p>Institutional priority 2c: Conducting training for all faculty and staff for the college on student centered learning, TESOL techniques and improved assessment activities.</p> <p>Institutional priority 4e: Providing continuous improvement through a comprehensive staff training program</p>
<p>5B: Recruit and retain qualified personnel to allow delivery of quality services</p>		
<p>5C: Update personnel policies and procedures to meet on-going human resources needs</p>	<p>Peer Counseling Office – National Campus</p> <ul style="list-style-type: none"> ● Trained the new Site Manager on the overall management of the program. She appreciated 	<ul style="list-style-type: none"> ● Institutional priority 2f: Revising job descriptions of faculty and staff to reflect learning centered work activities. ●

of the training because she is now confident of herself handling the work of the center.

- Peer Educators workshop: "Who Am I" with community members. Outcome: Peer Educators will in turn do the workshop to the Peer Advisors.
- Attended meeting with Migrant Resources Center (MRC) representatives.
- Completed Assessment Plan worksheets 1 & 2. Worksheet 3 ready to finish and put on TracDat.

April – June 2013 # visits to Peer Counseling

	CC	FMI	KC	PC	NC	YC
Famil y Planni ng	57	-	1	-	38	0
Subst ance Abuse	70	-	50	-	150	0
Perso nal		-	8	-	0	0
Other	298	-	13	-	0	0

Note: Chuuk Site Manager position had already been replaced.

Yap Site Manager position is still open.

Strategic goal 7: Build a partnering and service network for community, workforce and economic development

Objectives	Accomplishments	Comments/additional detail
7A: Increase involvement of the community in college affairs	See SG2D (2013 Health Fair)	
7B: Enhance and promote employment opportunities		
7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities		
7D: Provide Cooperative Extension Services to the community		

Strategic Goal 9: Provide for continuous improvement of programs, services and college environment

Objectives	Accomplishments	Comments/additional detail
9A: Improve institutional assessment and evaluation	<ul style="list-style-type: none">• Prepared and submitted Assessment Plan Worksheets 1 and 2	
9B: Integrate planning, evaluation and resource allocation for continuous improvement		
9C: Increase research and data driven decision making		
9D: Develop an integrated data system		

