

FY13 Third Quarter Performance Report (April to July 2013)

College of Micronesia – FSM - Performance reporting form

Department/Division/Campus:	Instructional Affairs	Period:	April 1st – July 31st, 2013
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Strategic goal 1: Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively

Objectives	Accomplishments	Comments/additional detail
<p>IA: Promote quality teaching and learning-centered behaviors and environments for the six campuses</p>	<p><u>Yap Campus</u></p> <p><u>Summer Semester 2013</u> Total Enrollment = 111 Male = 43 (61%); Female = 68 (39%) # Degree students = # Certificate Students =</p> <p><u>ASSESSMENT FOR SPRING 2013:</u></p> <ul style="list-style-type: none"> - ILO's assessment for 200 level courses done for 4 courses (ED 292, EN 208, ED 210, MS/ED 210) - Course level assessment and authentic assessment reports done by all full time faculty members. Course level assessment done by all part time faculty. - Evaluations for all 18 full time and part time faculty members done. Evaluations included ratings by students & classroom observations. - Students with grades of A,B, & C's = 78% - Students with grade of D's = 9.7% - Students with grade of F = 12% - Students with grade of I = 0.3% <p><u>AWARDS FOR FACULTY, STUDENTS, & STAFF:</u></p> <ul style="list-style-type: none"> - 2 students awarded for Outstanding / commendable academic performance - 2 students awarded for perfect attendance - 32 students awarded for Most Improved / Significant Improvement - Faculty of the Year award given to Dr. Joy Guarin - Student's Choice Award given to Student Services Specialist Gertrude Mangarwen 	

- Staff of the Year Award given to Campus Nurse Julie Waathan
- Professional Recognition award given to Dr. Murukesan, AES Researcher, Yap CRE.

Assessment is ongoing for summer 2013.

FSM FMI

Summer Semester 2013

Total Enrollment = 23 [22 males; 1 females]

First Year Students = Will come onboard in early August for Fall Semester 2013

- Sub-regional observer training program for SPC & NORMA is ongoing since June 12th for a duration of 6 weeks. FMI courses in Sea Survival, First Aid & CPR, and Firefighting were also offered during the first 2 weeks as part of this training.
- All course outlines in Navigation, Fishing Technology, and Marine Engineering were revised by faculty, reviewed for STCW & SPC standards compliance by Campus Director (Captain Ewarmai) and submitted to VPIA for review and approval by CAC in May.
- Terms of Reference for Corp of Cadets was worked on by faculty members and student services staff and is being finalized at present for full implementation in Fall.
- Merit System is currently being finalized by faculty and student services for review and approval by Campus Director (Capt. Ewarmai).
- Shipboard training for Navigation and Fishing Technology 2nd year students done in April with assistance and cooperation from Yap State Department of Public Works & Transportation, Sea Trans Division.

LRC Activities (April - June 2013) Programs/Services

	CC	FMI	KC	PC	NC	YC
Patrons usage						4962
Reserved materials						65
Materials circulated (all)						1555
Visitors using computers						5

LRC computer usage (April - June 2013)

	CC	FMI	KC	PC	NC	YC
General application						1195
Reference						493
Email						472
Technical assistance						42

LRC Reference Encounters (April - June 2013)

	CC	FMI	KC	PC	NC	YC
Reference encounters						54

- Library User Survey conducted May 13 – 14, 2013:
- 100% level of satisfaction by full time faculty members
- Library services rating by students = very satisfactory (4.2 out of 5.0)
-

Chuuk Campus:

All fulltime and part-time instructors had class observations and evaluations done by the Instructional Coordinator.

Pohnpei Campus:**LRC Programs/Services**

	Apr	May	Jun	Total
Patrons usage	3621	2076	1882	7579
Reserved materials	0	0	0	0
Materials circulated (all)	203	83	162	448
Visitors using computers	3	0	5	8

LRC Computer Usage

	Apr	May	Jun	Total
General application	844	509	610	1963
Reference				
Email				
Technical assistance	30	34	46	110

FMI –the LRC at FMI needs to be further developed to hold library materials (books, references, etc.) that support the programs offered on campus (e.g., navigation, engineering, & fishing). FMI Library Assistant is seeking advice and guidance from Yap Campus Librarian to develop the FMI LRC.

LRC Reference Encounters

	Apr	May	Jun	Total
Reference encounters	11	1	2	14

1A.1: Summary grade report: 65% passing rate with grades of A, B, and C.

1A.2: Technology & Trades:

- Thirteen (13) students successfully completed OJT through the VEE250 Cooperative Education course.
- Spring 2013 T&T graduates including 11 AAS [5 BT and 6 ET] and 16 COA [3 BMR, 3 CA, 2 CE, 7 CM, and 1 MVM], totaled of 27 graduates.
- CA and BMR programs have completed the construction of the typhoon-proof house as planned and expected.
- T&T students diagnosed and repaired various electronic devices; constructed 5 dining tables for the HTM program; repaired many vehicles including vehicles from the college and the community; and diagnosed and repaired various AC & refrigerant units.
- Electrical students accompanied by instructors provided a clear presentation and demonstration on the use of solar power system during the Earth Day celebration.
- CM Instructor is assisting the top 2 students in completing the following projects as part of their learning experiences:
 - 10 brochure stands
 - 5 dining tables
 - 4 dining tables with benches

1A.3: Three (3) internship students were involved in the micro-algae operation and half-pearl seeding operation at Nett Point hatchery and were actually learned the basic methods of making food nutrients and make algae culture.

Kosrae Campus:

- Spring 2013 instructional activities closed on the 17th of May. Seven students completed their programs. With an enrollment of 217 and FTE of 23%, sixty-six percent completed their courses with ABC or passing grades. Thirty-four courses were offered; at the end at the end

PNI Campus -

1A.1: Details of grade report:

- 14% = A
- 25% = B
- 26% = C
- 10% = D
- 11% = F
- 14% = W

	<p>of Sp13, 160 students were in good standing, 38 were continued academic probation, five academic suspension, and 14 academic probation.</p> <ul style="list-style-type: none"> • Summer term (2013.2) began with an enrollment of 150 and offering of 22 courses. At midterm 33% of the enrollment were placed on the deficiency list. <p><u>National Campus:</u> May 2013, faculty turned in course assessment for spring 2013. May 20th, CAC had its first assessment retreat of the committee.</p>	
<p>1B: Make developmental courses an institutional priority</p>	<p>Yap Campus – # developmental courses = 4 [Summer 2013] Total courses offered summer 2013= 14</p> <p>FMI – no development courses offered in summer. Only advanced safety courses offered in summer as part of the programs in navigation, fishing technology, and marine engineering for a duration of 10 weeks. This is to ensure all SLO's for each course are achieved as much as possible.</p> <p><u>Chuuk Campus:</u> ACE II (Math and English) courses are offered for new students who are placed in ACE II by the COMET. By Fall 2013, these students will become regular degree students upon successful completion of these ACE II courses.</p> <p><u>Pohnpei Campus:</u> 1B.1: <u>ACE Courses</u></p> <ul style="list-style-type: none"> • 86% passed ACE English II <p>75% passed ACE Math II</p> <p><u>National Campus:</u> ESL 089 – one section is offered with 16 enrolled for summer session. MS099 – one section is offered with 16 enrolled for summer session.</p>	
<p>1C: Enhance faculty involvement in the college</p>	<p>Yap Campus – All faculty are members of one of the standing committees for the college system. Attendance in meetings has been very good. Faculty members meet</p>	

once a month with the acting IC attending the campus management team meetings. All faculty members are involved in authentic assessment and course level assessment. They also collaborate with student services with regards to the campus tutoring program as well as academic advisement. All faculty members (full time) serve as advisors and each has met with their respective group of advisees during the 2 scheduled Pow wow meetings. Faculty members have also participated in every “all campus meetings” held each month on campus.

FMI Campus – all faculty are members of one of the standing committees but attendance needs improvement. Faculty members are also involved in Admission & Recruitment Committee, Disciplinary Committee, and Campus Management Team. They are also very much involved in formulation of a Merit System for the campus.

- Faculty is part of the chain of command similar to that of a ship (e.g., captain to quartermaster). This chain of command oversees the core of cadets comprised of “students.”
- Faculty members are also very involved in formulation of campus policies, rules, and regulations.

Pohnpei Campus:

1C.1: Instructors for T&T, HTM/BU, and AFT participated in the preparation and supervision of the Skills Expo 2013.

1C.2: Instructors participated in standing committee meetings and provided input as necessary.

1C.3: BU instructor volunteered to revise COs for BU100 and BU99b per CAC recommendations.

1C.4: Instructors are involved in hiring process by being members of ad hoc committees.

1C.5: Instructors are involved in Student Conduct Board.

1C.6: Instructors along with staff and students participated in the Founding Day activities.

National Campus:

90% of Standing Committees chaired by Faculty members.

Strategic goal 2: Provide institutional support to foster student success and satisfaction

Objectives	Accomplishments	Comments/additional detail																																				
<p>2A: Promote strategic enrollment management for the college</p>	<p>Yap Campus Summer 2013 Enrollment = 111 [43 males; 68 females]</p> <p>FMI Campus Summer 2013 Enrollment = 23 [1females; 22 males] Observer Trainees: 13; Observer Trainers: 4 [Living Quarters Capacity = 60]</p> <p><u>Pohnpei Campus:</u> 2A.1: Pohnpei Campus in support of student centeredness produced and submitted the following to appropriate offices:</p> <table border="1" data-bbox="537 683 1253 1003"> <tr><td>18</td><td>Certificate of attendance to FSM Social Security Office</td></tr> <tr><td>01</td><td>Change of Major to NCOAR</td></tr> <tr><td>11</td><td>Readmission applications</td></tr> <tr><td>36</td><td>Students reported on the 2013.1 mid-term deficiency list</td></tr> <tr><td>07</td><td>Withdrawal slips received</td></tr> <tr><td>36</td><td>Clearance/Withdrawal</td></tr> <tr><td>04</td><td>2nd Degree Application</td></tr> <tr><td>22</td><td>Transcript Request</td></tr> <tr><td>74</td><td>Admission Documents for 2013.2</td></tr> <tr><td>120</td><td>Admission Documents for 2013.3</td></tr> </table> <p>Summer 2013 Enrollment</p> <table border="1" data-bbox="537 1065 747 1193"> <tr><td></td><td>PC</td></tr> <tr><td>M</td><td>96</td></tr> <tr><td>F</td><td>115</td></tr> <tr><td>T</td><td>211</td></tr> </table> <p>Spring 2013 Graduates</p> <table border="1" data-bbox="537 1255 747 1383"> <tr><td></td><td>PC</td></tr> <tr><td>M</td><td>24</td></tr> <tr><td>F</td><td>12</td></tr> <tr><td>T</td><td>36</td></tr> </table>	18	Certificate of attendance to FSM Social Security Office	01	Change of Major to NCOAR	11	Readmission applications	36	Students reported on the 2013.1 mid-term deficiency list	07	Withdrawal slips received	36	Clearance/Withdrawal	04	2 nd Degree Application	22	Transcript Request	74	Admission Documents for 2013.2	120	Admission Documents for 2013.3		PC	M	96	F	115	T	211		PC	M	24	F	12	T	36	<p>Yap Campus - COMET to NICHHS and OIHS seniors in the outer islands.</p> <p>Pohnpei Campus- 2A.1.1: Enrollment Break down by programs:</p> <ul style="list-style-type: none"> • Building Technology – 06 • Electronic Technology – 15 • Telecommunications – 18 • HTM – 14 • AFT – 19 • Bookkeeping – 28 • BMR – 04 • Carpentry – 02 • Construction Electricity – 05 • EET – 06 • Motor Vehicle Mechanic – 04 • RAC – 06 • Secretarial Science – 16 • ACE – 26 • Others - 42 <p>2A.1.2: Graduates break down by programs:</p> <ul style="list-style-type: none"> • AS – Hospitality & Tourism Mgt. – 7 • AAS – Building Technology –
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F	115																																					
T	211																																					
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M	24																																					
F	12																																					
T	36																																					

Summer 2013 Graduates

	PC
M	06
F	03
T	09

2A.2: The Pohnpei Campus Financial Aid Office continues to serve its student community by providing the following services and assistance:

- Counseled and attended to 363 student inquiries at the service counter.
- 140 student employees of Spring 2013 exhausted their \$150.00 award
- 50 students who are currently employed under this program this summer are working towards completing with award of \$75. Summer employment is only available on campus as a result of intense schedule.
- Conducted one weeklong FAFSA renewal and financial aid awareness workshop for students. 51 students were in attendance. Surveys were given to students at the end of each session for assessment purposes.
- Packaged and submitted 99 student records for further processing and award
- Submitted 8 financial aid appeals to NCFAO for review and approval.
- Screened and advised 91 students on their financial aid status during Summer 2013 early registration.
- Work-study surveys were distributed to 71 employers for assessment purposes.
- Issued charge authorizations to 153 students in a timely manner to aid in easy access of needed instructional materials and success in their learning.
- Submitted 24 scholarship applications for SY 2013-2014 to respective entities for review and awarding.

SEG Work-study Program

	PC
M	117
F	131
T	248

Federal Pell Grant Award

	PC
M	47
F	35
T	82

4

- AAS –Electronic Technology – 6
- Bookkeeping – 1
- Building Maintenance & Repair – 1
- Carpentry – 1
- Agriculture & Food Technology – 6
- Secretarial Science – 2
- Cabinet Making – 5
- Construction Electricity – 2
- Motor Vehicle Mechanic – 1

2A.1.3: Graduation Candidates break down by programs:

- Hospitality Tourism Mgt. – 02
- Building Technology – 01
- Telecommunication – 02
- Bookkeeping – 02
- Motor Vehicle Mechanic – 01
- Secretarial Science – 01

SEG Award – 50%

	PC
M	23
F	18
T	41

2A.3: Modification of class schedules for Fall 2013 is completed inclusion of new World Teach Instructors in delivering ET and TT courses as required for students to complete the program requirements effectively.

Kosrae Campus:

- Sixteen students took the special COMET on June 25, 2013.
- The SSC, IC, and CD led a conference session at the 4th Annual Kosrae Education Conference in presenting the COMET 2013 results.

- Four applicants sat the TYC Essay test.
- Kosrae Campus staff assisted the recruitment effort by FSM/FMI for SY 2013; eight students were initially recruited.

National Campus:

Summer Session – Head count: 538 In Credits: 2,965

2B: Become more student-centered in the development of specific college system policies and procedures

Yap Campus

All Campus Meetings on April 29th, May 13th, and June 26th..

FMI

- All Campus Meetings on April 26th, May 21st, June 20th for all cadets, faculty, and staff. During these meetings, students are encouraged to voice their concerns, complaints, and issues. FMI cadets have been very open and vocal about their needs.
- Corp of Cadets Officers meet with Captain Ewarmai, First Chief mate James, and Quartermaster Yaisolug regarding chain of command, duties, responsibilities, and expectations.

Kosrae Campus:

- KC Clinic encountered on the reporting period – 61 (29 female & 32 male). The services include medical treatment, screening, and counseling.
- Peer Counseling provided counseling & advising services to a total of 7 students, 5 females and 2 males
- Student Services Coordinator office counseled eight students relating to drug violations(betel nut) policy.
- Forty-one were students served by the tutoring program in the summer 2013.
- Three tutors were recruited for summer tutoring program
- Coordinator attended the 2013 PACFAA Conference in Honolulu about Student’s Financial Aid.
- OAR counseled eight students with academic problems. Early registration headcount reached thirty.
- FAO processed 189 Pell awards for Spring 2013 in which 83% got awarded. Thirty-two students have their awards still pending and 17 students used up 100% of their Pell awards from Fall 12 to Spring 13 semesters. Nine students had under work-study for Spring 13. Twenty-three students were placed on FAS at the end 2013 Spring. Sixty-seven already had Pell Awards for 2013 summer and 23 on SEG.
- On Founding Day, all staff, faculty, and students had a day for recreation and celebration of the 20th Anniversary. There were speeches by the Vice Chairman of the Board of Regents, Lyndon Cornelius and Campus Dean honoring the hard work of students, administrators, staff, and faculty.

2C: Promote timely college tenure and graduation of students with mastery of array of core learning objectives, including civic-mindedness and self-value

Yap Campus:

- First Joint Commencement Exercise for both Yap Campus and FSM FMI was held on May 24th at the Colonia Community Center with 7 Yap Campus and 25 FMI graduates. This ceremony also served to promote both campuses and their programs / services and the college in general. Event was broadcasted by the radio station V6AI.
- **YC: 7**
 - 1 – UOG / COM-FSM BA, Elem. Ed.
 - 1 – AA, TP
 - 1 – AS, CIS
 - 1 – AS. HTM
 - 2 – CA, EET
 - 1 – CA, AFT
- **FMI: 25**
 - 9 – Navigation; 9 – Fishing Technology; 7 – Marine Engineering

YAP CAMPUS:

April - June 2013 # of Counseling Contacts

	CC	FMI	KC	PC	NC	YC
M		0				63
F		0				68
T		0				131

College Total:

SEG SEOG/CWS Summer 2013 (#/Amount)

	CC	FMI	KC	PC	NC	YC
M						19/\$2531
F						48/\$5,493.25
T		NA				67/\$8,024.25

Tutorial services April - June 2013

	CC	FMI	KC	PC	NC	YC
M		0				31
F		0				67
T		0				98

FMI – by the nature of the programs offered, there is only 1 graduation ceremony in May of each school year.

FMI – no tutoring program. Students help one another during study hours.

Pohnpei Campus –
2C.1.1. Intern assisted both FAO and OAR in providing services to the students with strict instruction on the confidentiality of student records.

FMI CAMPUS

- No counseling services provided.
- No tutoring program available on campus. Second year cadets proctor first year cadets during study hall hours in the evenings and assist them with their assignments.

Chuuk Campus:

- A National Campus faculty taught two sections of Art 101 at Chuuk Campus during Summer Semester to satisfy the needs of the students in light of the lack of Art instructor at Chuuk Campus.
- 24 students participated in the 11th Commencement Exercise on May 22nd but more than 40 satisfactorily completed the requirements for their AA or As degrees.

Pohnpei Campus:

2C.1. Student intern from the Bookkeeping certificate program working towards completion of 150 hours of practicum.

April - June 2013 # of Counseling Contacts

	PC
M	60
F	38
T	98

2C.2: Academic advisors had meeting with graduates for individual advisement for student success and retention.

2C.3: SY2013-2014 class schedule completed and final revisions are being made prior to submission to DAP and DCTE.

Kosrae Campus:

OAR processed 16 degree requests, 16 transcript requests, one course substitution request, 23 Early Registrants, and six transfers to NC for 2013.2

National Campus:

May 8th – 1st NGO course completed. Severn participants from Pohnpei NGO completed the course. Certificate of completion presented to participants and survey and assessment

of course given to assess future possibility of course to be part of COM-FSM curriculum.

2D: Develop a student-friendly campus environment that encourages and enables students to be health conscious

April - June 2013 # Visits to Dispensaries

	CC	FMI	KC	PC	NC	YC
M		51				10
F		7				16
T		58				26

April - June 2013 Counseling Activities by Campus

	CC	FMI	KC	PC	NC	YC
Academic		0				
Discipline		0				
Personal		0				
Career		0				
Transfer		0				
Other		112 (2 events)				104 (7 activities)

April - June 2013 # visits to Peer Counseling

	CC	FMI	KC	PC	NC	YC
Family Planning		NA				n/a
Financial Aid		NA				n/a
Substance Abuse		NA				n/a
Personal		NA				n/a
Other		NA				3 visits total

Pohnpei Campus:

April-June 2013# Visits to Dispensaries

	CC	FMI	KC	PC	NC	YC
M				182		
F				177		
T				359		

FMI – no peer counseling program at this campus.

YC: Peer Counseling Manager vacated position to accept counselor position with Yap Upward Bound Program.

Pohnpei Campus –
April - June 2013# of visits to PC Gym

	PC
M	224
F	42
T	266

April - June 2013 # visits to Family Planning

	CC	FMI	KC	PC	NC	YC
Family Planning				41		

April - June 2013 Counseling Activities by Campus # Visits

	CC	FMI	KC	PC	NC	YC
Academic				48		
Discipline				0		
Personal				2		
Career				4		
Transfer				5		
Other				39		

Kosrae Campus:

The Peer Counseling program distributed 48 condoms to 24 students, 12 male students and 12 female students.

Strategic goal 3: Create an adequate, healthy and functional learning and working environment

Objectives	Accomplishments	Comments/additional detail
3A: Provide for adequate facilities to support a learning community	<p>Status Report Major Projects By Campus (Maintenance)</p> <p>FMI – regular cleaning schedule for all facilities on campus (except those being occupied by staff & faculty) is now in effect. Monthly building inspections done each month. Major work pending and awaiting availability of funds are: roof repair, electricity extension to residential units, waterline leaks / repairs. Facilities are adequate. Campus grounds maintenance has been contracted out. It is working very well with the grounds well kept at all times. This also frees up the time for all maintenance staff to focus on the many facilities repairs and maintenance tasks that are necessary / needed.</p> <p>Yap Campus – 2 new buildings nearing completion (July); will be able to utilize in fall semester. Adequate and clean facilities available on campus for programs. With the additional buildings, the campus will be able to provide space for faculty office and a tutoring lab / counseling center to be utilized by both campus and UB students.</p>	<p>Pohnpei campus -</p> <p>3A.1.1: Completed activities for Maintenance:</p> <ul style="list-style-type: none"> • Construction of a new classroom space in the HTM Office and replaced damaged ceiling boards. • Installed 2 white boards in classroom #6&7, which were donated by JICA. <p>Conducted Preventative Maintenance for 40 a/c units, 19 classrooms, 15 offices, 10 vehicles, 1 outboard motor, 5 maintenance equipment, and 22 restrooms with four (4) maintenance staff.</p>

	<p><u>Chuuk Campus:</u></p> <ul style="list-style-type: none"> • A big screen for information sharing was installed at the LRC Building. It keeps all updated on college information and news updates. <p><u>Pohnpei Campus:</u></p> <p>3A.1: Maintenance completed the cost estimate for renovation of the following projects and forwarded to Director of Maintenance:</p> <ul style="list-style-type: none"> • Mechanic/RAC shop • Business/Bookstore office • Security Post 1 • Concrete drainage • Woodshop <p>3A.2: Baptist Calvary School students, 14 COM-FSM Marine Science students, and 76 students from 5th, 6th, and 7th graders visited the pearl hatchery facility at Nett Point. Agents explained to them the importance of the facility activities and its programs.</p> <p>3A.3: BPC is continuously used for tutorial and studying.</p> <p>3A.4: LRC was made available to UBP students during Saturday sessions.</p> <p><u>National Campus:</u></p> <p>April 30th – Opening of STEP-UP Science lab.</p>	
<p>3B: Provide for maintenance and upkeep of grounds, facilities, and equipment</p>	<p>FMI – regular cleaning schedule for all facilities on campus (except those being occupied by staff & faculty) is now in effect. Need for many repairs and renovations of Building A (admin) and Building B (classrooms), including roof leaks, etc. Most pressing problem is the need to contain the cost of utilities (power & water).</p> <p>Yap Campus – All facilities on campus are regularly maintained and cleaned. Only the voc. ed. building needs funding for major repair / renovation. – Need to replace leaking roof / rusted roof & wall sheets.</p> <p><u>Chuuk Campus:</u></p> <ul style="list-style-type: none"> • Maintenance Division received generator parts purchased from Ace Ocean Corp. in Japan on May 17, 2013. Two water pumps were purchase and one was used to replace broken pump for Faculty and Staff restrooms. • Forty (40) Fire Extinguishers were received on May 07, 2013 and are installed 	<p>Pohnpei campus – 3B.1.1: Shuttle Bus between the 2 campuses is ongoing.</p>

in all the buildings.

Pohnpei Campus:

3B.1: Maintenance, Custodian, and Security guards continued to perform ground maintenance and upper and lower Campus areas, performed daily housekeeping in offices and classrooms, and periodic survey and maintenance of vehicles.

3B.2: AFT students propagated ornamental plants and germinated seeds, which were used to replace unhealthy looking plants at both campus and the garden.

3C: Provide for a safe, secure and effective college environment

January - March 2013# incidences reported by campus

	CC	FMI	KC	PC	NC	YC
T		3				2

- **FMI:** 2 security officers and 1 custodian are now onboard as full time regular employees. 2 more security officers and 1 additional custodian are being recruited and should begin soon once approved by HRO and President.
- **YC:** 1 security officer and 1 custodian onboard as fulltime regular employees. Recruitment in process for 3 additional security officers and 1 custodian pending approval by HRO and President.

Pohnpei Campus:

3C.1: Provide 24 hours round the clock security and safety for the whole campus with 7 security officers.

April-June 2013 # incidences reported by campus

	PC
T	21

3C.2: CES continued to maintenance for the outdoor grow out sea cucumber by feeding and cleaning the raceway tanks.

FMI Campus:

Alcohol consumption = 3 (AWOL)
Acts of violence / fights = 0

Yap Campus:

Acts of violence/fight = 0
Vandalism = 2 (missing light bulb & padlock to TV cart)

Strategic goal 4: Foster effective communication

Objectives	Accomplishments	Comments/additional detail
<p>4A: Enhance communications pathways</p>	<p><u>Pohnpei Campus:</u> 4A.1: IT continued to provide set up for class presentation, evidence of meetings and other activities of the Campus by producing photographs of the activities in addition to providing IT routine service and maintenance such as troubleshooting hardware and software, installing and updating software and antivirus program using AVG 2011/AVG 2012 to AVG 2013 and Mozilla Fire fox to 20.1, and creating ID cards and e-mail accounts for faculty, staff, and students.</p> <p>4A.2: IT was able to do a switch over from T1 line to ADSL Business Elite during the semester break.</p> <p>4A.3: Counselor Cindy Edwin, SSS Rita Hinga and Yoneko Kanichy attended the TracDat training conducted by IRPO staff.</p> <p>4A.4: Divisions held monthly meetings to share information and updates.</p> <p>4A.5: Faculty and students participated in preparation meetings for Skills Expo.</p> <p>4A.6: Management Team meeting was conducted on April 10th, May 15th, and June 12th and presided over by ACD, President, and VPIA and shared the following: President's Update, Acting Dean's Updates, Monthly Highlights, and Once Campus Approach by VPIA.</p> <p>4A.7: Campus Secretary attended the following meetings: Management Team meetings on 4/10, 5/15 & 6/12; HR Reps meetings on 4/8 & 5/21; HRC meetings on 4/08 & 5/13; Staff Development meetings on 4/05, 4/19, 5/02 & 6/11; Student Conduct Board meetings on 5/02 & 5/07; Campus wide meetings on 4/26 & 6/07, Maintenance & Security meeting on 6/06, and participated in few Ad Hoc committee interviews and meetings.</p>	<p>Pohnpei campus – 4A.2.1: ID Cards:</p> <ul style="list-style-type: none"> • 37 ID cards for New students • 02 IDs for returning & continuing students • 10 cards change semester TAG to Summer 2013 <p>4A.1.2. Global T1 line Basic 1536 Kbps 1536 Kbps \$3,819 to Business Elite 1536 Kbps 768 Kbps \$718 DSL. T1 line was kept for the use of emails, SIS, and VOIP</p> <p>4A.1.3: IT assisted with the setup for Early Registration for Fall 2013 and also setup work station for the new incoming World Teach volunteers.</p>
<p>4B: Provide communications infrastructure to support communication pathways</p>	<p><u>FMI & Yap Campuses:</u></p> <ul style="list-style-type: none"> - All faculty and staff on both campuses are equipped with computers and are connected to the college network, except security officers and janitors. - All students have access to computer labs on both campus and LRC. 	

Pohnpei Campus:

4B.1. Student Services staff completed the recruitment visits to the high schools in Pohnpei from April 22-26, 2013, as represented:

- Madolenihmw High School – Cindy Edwin
- Ohwa Christian High School – Cindy Edwin
- Nanpei Memorial High School – Rita Hinga
- Our Lady of Mercy High School – Marlou Gorospe
- Pohnpei Island Central School – Cindy Edwin
- Seventh Day Adventist School – Cindy Edwin

Kosrae Campus:

- Online Reports as required by Land Grant program from all extension agents and researchers were finally uploaded. The extension agents continued to implement their plans of work. Submitted BOR report.
- Installation of a new Windows based server [SUPERMICRO Windows Server 2012 Standard] as a replacement for the old Dell1800 Application Server. New server is running Follett, AVG Admin, WSUS, F-Prot, etc.
- Campus's IT had been notified by Director of IT of a bandwidth upgrade that had already been paid for. The current T1 connectivity from and to FSMTC will be replaced by 2 ADSL lines:
 - Business Elite ADSL: 1536kbps-Down 768kbps-Up
 - Business Basic ADSL for other needs such as SIS and VOIP: 512kbps-Down 128kbps-Up
- IT worked with Fiscal Officer and Campus Dean to estimate and secure funding for 10 brand new PC systems including an Office 2010 Pro license for each unit.

<p>4C: Enhance the college community's ability to communicate effectively</p>	<p>All Campus Meetings: YC: April 29, May 13, June 26 FMI: April 26, May 21, June 20</p> <p>Campus Management Team meetings: YC: every 3 weeks until mid-May then it's biweekly (Fridays)</p> <ul style="list-style-type: none"> - Management team meetings every 3 weeks - Faculty and staff serve on standing committees and their attendance is good. - Participation in college surveys is also excellent. <p>FMI:</p> <ul style="list-style-type: none"> - Management team meetings every 2 weeks. - Faculty and staff serve on standing committees. <p><u>Pohnpei Campus:</u> 4C.1: HTM Chairperson completed Skills Expo 2013 report (write-up) and submitted to DCR.</p> <p>4C.2: To improve students communication skills, students continue to present in front of class regarding the materials that they have learned after each topic is being taught.</p>	
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Strategic goal 5: Invest in sufficient, qualified, and effective human resources

Objectives	Accomplishments	Comments/additional detail
<p>5A: Provide on-going professional development of faculty and staff</p>	<p><u>Yap Campus:</u> Summary Major Professional Development Activities by Campus:</p> <p><u>Chuuk Campus:</u></p> <ul style="list-style-type: none"> • Jayleen Kokis will be graduating on July 19, 13 with a Masters in Library Science. • Miuty Nokar got his Master Degrees from UH Manoa in Math Education. The FAO and Fiscal Officer attended the PACFA Conference in Honolulu. • The Campus Dean participated in the 2013 Indigenous Fellows Institute at GCC in Guam in June. <p><u>Pohnpei Campus:</u> 5A.1: Pohnpei Campus held its Incentive Award Ceremony on May 8, 2013 in the PC Nahs. VPIA Mariana Ben-Dereas, ACD Grilly Jack, IC Maria Dison, staff, faculty, and students participated in the event. It also serves as the farewell for our two World Teach volunteers, our potential graduates, and recognition of our Purple Teams who won in the</p>	<p>Pohnpei campus – 5A.1.1: Incentive Awardees:</p> <ul style="list-style-type: none"> • Innovative Award: Grilly Jack & Maria Dison • Recognition Award: Bruno Barnabas • Faculty of the Year: Stanley Etse • Staff of the Year: Maureen Mendiola • Professional Recognition Award: Stanley Etse, Shirley Jano, and Gardner Edgar • Student's Choice Award: Cindy Edwin • Community Service Award: Diaz Joseph • Years of Service Award: 5 years – Leyolany Anson, Bruno Barnabas,

<p>Founding Day Games. Take-outs were served on that day.</p> <p>5A.2: The following Campus personnel are furthering their education by attending Summer 2013 semester at the College: Rensleen Joel (courses for 3rd Year Program) and Romino Victor (courses for AA in Teaching Preparation).</p> <p>5A.3: FAO Specialist completed her bachelor degree program on May 22, 2013 and she has returned to work.</p> <p>5A.4: The new Student Aide Services, Mr. Branson Kohper completed the Accreditation On-line Quiz.</p> <p>5A.5: Three (3) Upward Bound staff attended the WESTOP Annual Conference in Hawaii from April 14-17, 2013. This will enhance their skills on the new changes taking place in the USDOE.</p> <p>5A.6: Math Instructor Stanley Etse completed M.Ed. (Math) on-line program with UH-Manoa and attended the graduation in May.</p> <p>5A.7: President Daisy approved staff development requests of \$2,190 for Debra Perman to attend the National Great Teachers Seminar in Hawaii from August 4-9, 2013 and \$634.55 for Amy J. Santiago for portion payment of her tuition expense to complete her studies in the COM-FSM/SDSU 2011-2013.</p> <p>5A.8: Three (3) COM-FSM apprentices are retained for another 3 months to continue training at COM Pearl Project. These 3 trainees have been training for the past 2 years and have contributed to the progress of the project. Additional three (3) apprentice students from COM-FSM just began their intern training.</p> <p>5A.9: T&T Chair attended and completed a 1-day WASC workshop (Meaning, Quality, Integrity of a Degree) at Chaminade University on May 3, 2013, in Honolulu, Hawaii.</p> <p>5A.10: Division Chairs conducted faculty class observations, which is also used as part of the evaluation for part-time instructors and discussed results with respective faculty.</p> <p>5A.11: HTM instructor Roby is currently attending a course in Training Program for Young Leaders (TPYL) in Okinawa International Center (OIC). The training is sponsored by JICA.</p> <p>5A.12: LRC staff attended the presentation by Paul B. Drake of UOG.</p>	<p>Emmanuela Garcia, Rensleen Joel, and Lusila Robert; 10 years – Amy Santiago and Romino Victor; 15 years – Maria Dison, Debra Perman, and Twyla Poll; 20 years – Justino Smith; 25 years – Rita Hinga.</p> <ul style="list-style-type: none"> • No Sick Leave Taken (Roson Mwahu) Award: Kenson Santos, Marlou Gorospe, Stephen Yarofalig, Bruno Barnabas, Diaz Joseph, Rita H. Hadley, Justino Smith, and Alpenster Henry.
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5A.13: Science Instructor Garcia accepted for Indigenous Institute Fellowship 2013 sponsored by the US National Science Foundation which was held on June 3-7, 2013 at Guam Community College.

5A.14: IC and supervisors completed AR for 5 instructors with upcoming anniversaries. All except for one have satisfactory ratings.

Kosrae Campus:

SSC:

- Incentive Awards Day was conducted to recognize the staff and faculty who had outstanding performances during the year on May 31st.

HR committee appropriated funding for Renton Isaac to continue his online studies toward his Bachelor degree.

National Campus:

LRC Director will receive Masters in Library Science from UH Manoa.

5B: Recruit and retain qualified personnel to allow delivery of quality services

Yap Campus:

Summer Semester 2013 Full Time vs. Part Time Personnel

	CC	FMI	KC	PC	NC	YC
Total						
Full Time		19				27
Part Time		10				12
% Full Time		65.5%				69 %

Positions filled:

YC:

- CRE Coordinator, UB Counselor, 1 security officer, 1 custodian

FMI:

- 2 security officers, 1 custodian

Vacancies are:

- IC (both campuses)

YC – 6 part time faculty
-4 security officers
-2 janitors

FMI – 1 part time cook
-4 security officers
- 1 janitor
-3 maintenance staff
-1 instructor trainee

- Student Services Specialist / Registrar –FMI
- Navigation Instructor - FMI
- security officers: FMI – 2; YC - 3
- custodian: FMI -1; YC – 1
- Peer Center Manager – YC -1
- YC faculty positions – 3

Pohnpei Campus:

5B.1: The following personnel hired during this period are: Texci Tihpen (Maintenance Worker), Menoleen Jacob (GU Education Specialist), Branson Kohper (Student Services Aide), Derleen Manuel, Uinsiry Roh, Magdalena Santiago, McNally Hinga, Stanley Pretrick (Custodians), Elfes William, Johnny Dahker, and Masao Olter (Security Officers). All were given proper orientations and completed required documents were forwarded to HRO.

5B.2: Seven (7) instructors and two (2) peace corps volunteers were recruited to help run the UB Summer Program from June 17-July 28, 2013 with different subject areas in Math, Science, Literature, Composition, Speech, and Pohnpeian Studies. Five (5) Summer Assistants were also recruited to help with activities over the weekend and help transport the students.

5B.3 English Instructor, Ms. Stacy Tadlock submitted her resignation letter to the President to be effective July 31, 2013. Recommendation for her position was forwarded to the President on 6/19.

5B.4: Six World-Teach volunteer instructors are recruited for the next school year; 2 for English, 2 for Math and Science, and 2 for Technology & Trades.

5B.5: HTM Alumni Tiffany Ardos assisted students in Skills Expo presentations.

Kosrae Campus:

Math and Math/Science faculty vacancies are filled and will begin their duties by Fall 2013.

National Campus:

Local Language and Literature faculty will complete Masters this summer through UOG from Staff Development.

5C: Update personnel policies and procedures to meet on-going human resources needs

Strategic goal 6: Ensure sufficient and well-managed fiscal resources that maintain financial stability

Objectives	Accomplishments	Comments/additional detail																																																		
<p>6A: Enhance new and existing revenue resources to promote growth and increase cost effectiveness</p>	<p>April – June 2013</p> <table border="1" data-bbox="537 500 1287 906"> <thead> <tr> <th>Committee</th> <th>Annual Target</th> <th>1 st Qtr</th> <th>%</th> <th>Year to Date</th> </tr> </thead> <tbody> <tr> <td>International</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Government</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Alumni</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Kosrae</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Pohnpei</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>National</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Chuuk</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Yap</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>FSM-FMI</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><u>Chuuk Campus:</u></p> <ul style="list-style-type: none"> The excavator was sold for \$17,000. <p><u>Pohnpei Campus:</u> 6A.1: AFT program sold vegetable seedlings were used for printing brochures.</p> <p><u>National Campus:</u> FSM Public Health and COM-FSM Public Health MOU for 4 training throughout the FSM (\$100,000 grant).</p>	Committee	Annual Target	1 st Qtr	%	Year to Date	International					Government					Alumni					Kosrae					Pohnpei					National					Chuuk					Yap					FSM-FMI					
Committee	Annual Target	1 st Qtr	%	Year to Date																																																
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<p>6B: Diversify resources of the College</p>	<p><u>Chuuk Campus:</u></p> <ul style="list-style-type: none"> Contract payment of \$29,438.40 for the Voc. Ed with the CSSS (Chuuk State School System Chuuk High School was received. The short-term computer training with CPUC will bring \$11,844.00 	<p>Pohnpei Campus – 6B.1.1: The results of the audit came out without any questionable cost and shows that we are in compliance.</p>																																																		

Pohnpei Campus:

6B.1: Upward Bound program was among the others that was randomly selected by auditors to audited and see if it is in compliance with the regulations and policies of the federal requirements.

6B.2: Started year two of existing MOU with World Teach by recruiting 6 volunteer instructors for SY2013-2014.

Kosrae Campus:

- CRE coordinator and agents actively engaged in the planning and led the campus staff and faculty at the Kosrae State Fair.

6C: Budgeting and resource allocation

Pohnpei Campus:

6C.1. Business Office/Bookstore continued to provide related support services to the campus and students. Collection and expenditure report on selected line items is as follows.

Fuel Usage

	Apr-13	May-13	Jun-13	Total
Cost	\$1,289.00	\$909.30	\$923.15	\$ 3,121.45
Usage	250	178	179	607

Cash Power for Upper Campus

	Apr-13	May-13	Jun-13	Total
Cost	\$5,600.00	\$ 4,010.00	\$3,900.00	\$13,510.00
Usage	10055.5	7308.6	7315.6	24679.70

Utility for Lower Campus

	Apr-13	May-13	Jun-13	Total
Cost	\$ 10,084.33	\$ 8,115.99	7,085.23	\$25,285.55
Usage	17610	14405	12839	44854

Water Usage

	Apr-13	May-13	Jun-13	Total
Cost	\$ 425	\$ 487.27	\$ 240.70	\$ 1,153.42

Collections:

	Apr-13	May-13	Jun-13	Total
Bookstore sales	\$ 655.15	\$ 282.75	\$ 974.60	\$ 1,912.50
Endowment Fund	\$ 25.00	\$ 110.00	\$ 60.00	\$ 195.00
Facility Rental	\$ 503.55	\$ 579.12	\$ 50.00	\$ 1,132.67
PSBDC Facility Rental				
Duplicate ID	\$ 20.00	\$ 15.00	\$ 30.00	\$ 65.00
Admission fee		\$ 950.00	\$1,040	\$ 1,990.00
Transcript fee	\$ 8.00	\$ 28.00	\$ 52.00	\$ 88.00
Photo copying	\$ 15.00	\$ 10.55	\$ 90.35	\$ 115.90
Accidental Insurance fee	\$ 30.00			\$ 30.00
PNI State Scholarship				
Dues	\$ 260.00	\$1,179.00	\$1,328	\$ 2,767.00
Registration fee	\$1,125	\$2,400	\$60.00	\$ 3,585.00
Audit fee				
Graduation fee		\$212.50	\$ 103.00	\$ 315.50
Sales from Programs	\$665.55			\$ 665.55
Total	\$3,307.2	\$5,766.92	\$3,787.9	\$12,862.12

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Below is a summary of Summer 2013 Revenue Report:

- # of student enrolled – 221
- # of credit – 954

Tuition	\$ 99,390.00
Registration	\$ 3,180.00
Activity fee	\$ 4,200.00
Health fee	\$ 3,150.00
Technology fee	\$ 21,000.00
Textbooks/sundries charges	\$ 9,863.75
Total	\$ 140,783.75

6D: Develop and implement college sustainability plans that will lead to the careful stewardship of natural and man-made resources, saving of revenue, and enhancement of the college experience; serves as a model for the nation

April - June Power Consumption (Kw)

	CC	FMI	KC	PC	NC	YC
Total		n/a				n/a

Kosrae Campus:

- The College executed another contract for the Dry Litter Piggery Project at Kosrae Campus, Raimond Tulensru Construction Company will construct the extended section of the piggery. The weather during the month of June slowed down the progress of this project. An order for drinking bowls and nipples were received in June along with an 18hp wood chipper.

6G: College meets annual endowment targets.

Kosrae Campus:

- Students, staff, and faculty participated in the FSM Cultural Day festivities by presenting a float representing the College; a skit using Kosraean honorific language and traditional cooking were parts of the

	<p>presentation. The College float was award third prize of \$300.00; was deposited in the endowment fund.</p> <ul style="list-style-type: none"> • Demonstrations and sales of food items netted over \$200 for the college endowment fund. 	
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Strategic goal 7: Build a partnering and service network for community, workforce and economic development

Objectives	Accomplishments	Comments/additional detail
<p>7A: Increase involvement of the community in college affairs</p>	<p>FSM FMI</p> <ul style="list-style-type: none"> - Collaborating with Sea Transportation Division, Yap State Public Works / Transportation to organize sea board trainings for cadets on the state ship Hapilmahol. - NORMA & SPC representatives visited FMI in mid-May to administer Observer Exam to FMI graduating cadets. Less than 50% passed the exam. - SPC funded the 6 weeks sub-regional observer training for trainees from the FSM, Palau, and Marshall Islands. - Have established working relationships with Diving Seagull Inc. (DSI). DSI is a prospective employer of our graduates and wants to increase the number of FSM workers on board their 2 fishing vessels. - Sasakawa Peace Foundation Team from Japan as well as Secretary of TC&I visited the campus to gather information regarding the possibility of FMI providing surveillance training for the FSM and possibly Palau and Marshall Islands. <p>YAP CAMPUS</p> <ul style="list-style-type: none"> - Have continued to collaborate with Yap DOE, YapAHEC, Health Services, Waab Community Health Center to hold events for student, faculty, and staff on campus. - Have continued to work together with Yap State Scholarship Office. <p>Many agencies and vendors contributed to the successful celebration (Founding Day / 20th Anniversary) held on April 5th by both campuses. They are: CFSM Yap Delegation, YCA, Dept. PW&T, Bank of Guam, EMI, YSPSC, Waab Trans Co., CTSI, BFSM, PBC, and Senator Charles Chieng.</p> <p>Joint commencement exercise held on May 24th were well attended by the general public as well as representatives from governor's office, yap state legislature, Council of Pilung, DYCA, yap high school, PW&T Dept., DOE, Yap Fishing Authority, Fr. Moses, SJ, and Pastor Ruda.</p>	

	<p><u>Chuuk Campus:</u></p> <ul style="list-style-type: none"> • Six (6) Xavier High School students were doing their Community Service Projects with us during the month of June. • CRE has ongoing Community Outreach Projects in the communities. They have established and maintained Agroforestry in all the five regions of Chuuk. They are also providing seedlings of certain local crops (taro, tapioca, banana, eggplant, long beans, and papaya) to interested community residents. <p><u>Pohnpei Campus:</u></p> <p>7A.1: Mrs. Gail Makuakane-Lundin, Interim Executive Assistant to the Chancellor and her husband Ed Taupouri Tangaro who teaches hula at Hawai'i Community College and Holo, a graduate student in the Hawaiian Language and Literature program visited the College. The purpose of their visit was to meet with Brian Lynch to discuss the LSAMPS Program with UH Hilo, to see traditional Micronesian Arts and Crafts and to meet with UHH Alumni.</p> <p>7A.2: UB parents met on May 10th to share the results of the COMET, the Summer Bridge Program, the College Prep and how much money involved and financial aid requirements. Another meeting was held on June 13th regarding the Summer Bridge Program and issuance of Upward Bound Program academic progress report.</p> <p>7A.3: College involvement in the Community—10 HTM and 1 T&T students under the supervision of 2 HTM instructors, alongside Island Green Community, participated in trash-a-thon, 4/27.</p>	
<p>7B: Enhance and promote employment opportunities</p>	<p><u>Yap Campus:</u></p> <ul style="list-style-type: none"> - Vacancies for both campuses are announced on the radio and also posted in public places. <p><u>Chuuk Campus:</u></p> <ul style="list-style-type: none"> • Vacant positions are at different stages in the recruitment processes. • The vacated Student Services Coordinator position was opened on July 3rd, and will be closed on August 2nd. <p><u>Pohnpei Campus:</u></p> <p>7B.1: Increased partnership with governmental entities through the work-study program to 35% to support future employment opportunities.</p>	

	<p>7B.2: EFNEP Certificate Ceremony was held on May 3rd to 19 clients who had completed the EFNEP Education and Cooking content and received their certificates of completion.</p> <p>7B.3: Conducted resume writing workshops for HTM student presenters for the Skills Expo. 14 out of 31 students successfully completed their resume. As a result of the expo, one student was hired by Etscheit's Enterprises.</p>	
<p>7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities</p>	<p><u>Chuuk Campus:</u></p> <ul style="list-style-type: none"> • A short-term training in computer literacy for CPUC (Chuuk Public Utility Corporation) employees is ongoing. <p><u>Pohnpei Campus:</u></p> <p>7C.1: Upward Bound Activities:</p> <ul style="list-style-type: none"> • Out of 24 seniors that are in the program, 22 were managed to enroll for the Summer Bridge Program. • Fifteen (15) UB Alumni's graduated from COM-FSM with different field of interest. A luncheon was hosted in their honor on May 28th at Cliff Rainbow Restaurant. • The Upward Bound Summer Bridge program kicked off on June 17th at the Pohnpei Small Business Development Center. Pohnpeian Studies and workshops are scheduled for Fridays and student activities are planned for the weekends. • There are a total of 58 students in attendance of UB Summer Program at Pohnpei Campus. 15 TSP students were invited to join the summer, and 22 UB seniors are in the Summer Bridge Program. <p>7C.2: Educational Talent Search Program Activities:</p> <ul style="list-style-type: none"> • Workshops were held at three (3) different high schools for TSP seniors to fill out their COM-FSM application packages along with Pohnpei State Scholarship application. 100% completion on COM-FSM packages. • A college visit was held at both National and Pohnpei Campus on May 25th & 26th. Students were presented with an overview of the college and its programs, and had the chance to eat at the Dining Hall and toured the campus. • 113 seniors attended a financial aid workshop on FAFSA. TSP counselors did a follow-up workshop and assisted students for online application. 90% students completed. • 113 seniors took the COMET. 32 students made into the Degree programs; 28 into 	

the ACE programs; 29 into the Certificate programs; 5 applied for the Palau Community College and is pending acceptance; and 1 had gone abroad for school in the US mainland.

- Out of the 113 TSP seniors graduated in June, 30 enrolled COM-FSM this summer.
- Out of the 167 seniors who took the high school entrance test, 166 of them passed. Majority of them also passed the Xavier High School and Our Lady of Mercy High School tests, but only few of them were recommended.
- 700 students entered into the program and 680 successfully completed the school year.
- TSP Grant Notification was received during the first week of June 2013.

7C.3: CES Activities:

- The on-going Swine Artificial Insemination Project have benefited many farmers with the new improved breeding blood line, be able to reduce cost of feeds, improve feed efficiency and productivity performance, and generate additional income for family members.
- A total of 61 clients completed the EFNEP programs and were reported in the ERS template report.
- CES staff and JICA Volunteer conducted food processing of black pepper, noni leaf and fruit tea, fish process, and local drinks and jams, and healthy food recipe to the community. This will enable the communities to eat and stay healthy by doing home gardening and be a good role model for their children.

7C.4: Designed to promote students' competencies, Skills Expo 2013 attracted more than 500 attendees, combination of elementary, high school (seniors), and college students, college community, organizations, governmental officials both at State and National level, businesses, and interested individuals.

7C.5: T&T Chair completed the drafting of two (2) new courses in computer networking through the Cisco Networking Academy: CCNA1 Introduction to computer networking and CCNA2 routing protocols and concepts.

7C.6: Designed to promote students' competencies, Skills Expo 2013 attracted more than 500 attendees, combination of elementary, high school (seniors), and college students, college community, organizations, governmental offices both at State and National level, businesses, and interested individuals.

Kosrae Campus:

- Meeting with KC Dean and discussed an initiative with Kosrae

	<p>Department of Education Vocational Program.</p> <ul style="list-style-type: none"> • CRE Coordinator prepared and submitted a vocational training package to Dean for further discussion with Kosrae Department of Education personnel. The training package was put together by all CES staff and Coordinator based on their IPOWs. 	
<p>7D: Provide Cooperative Extension Services to the community</p>	<p>Yap CES, (June) CRE Coordinator:</p> <ul style="list-style-type: none"> • Continued work on the mini-hatchery project at Yap Marine Resources Management Division (4 session; 2 clients) • Provided WSARE Grant information and guidelines to interested individuals (5 sessions; 5 clients) • Conducted site visit to a backyard chicken farm to observe and provided advice on raising and caring for chickens.(3 sessions; 2 clients) • Provided advice and information to various individuals interested in raising chickens (37 sessions; 32 clients) • Met with a client to discuss interest in raising pigs commercially (2 sessions; 1 client) • Visited with Nel Community representatives for project progress update and discussion of upcoming project activities. Progress was reported to funding agency (Japanese Embassy) (3 sessions; 3 clients) • Submitted article on backyard chicken farming for COM-Land Grant website • Completed the CARIPAC student Tracking Survey for Student Majoring in agriculture at Yap Campus <p>4-H Extension Agent:</p> <ul style="list-style-type: none"> • Collaborated and finalized plan of activities for the Summer Youth Camp. This event is scheduled to start July 1st (3 sessions; 3 clients) • Provided technical assistance to the Nimar and Lebinaw youth groups in vegetable gardening. Three types of vegetables were planted, cucumber, eggplant and Chinese cabbage. (3 sessions, 17 clients) • Provided assistance during 2013 Yap Games started on June 14th to June 29th by coaching the Gagil Team (men) for Beach Volleyball (which got the Gold Medal). (12 sessions; 2 clients) 	

	<ul style="list-style-type: none"> • Provided assistance during the 2013 Yap Games by officiating the table tennis and indoor volleyball for both male and female tournaments. (12 sessions; 36 clients) - Yap AES (June): • Summary of extension activities: <ul style="list-style-type: none"> ○ Conducted extension/training (1 session; 1 client) ○ Provided advise to clients (2 sessions; 2 clients) ○ Provided technical assistance (11 sessions/contacts; 10 clients) – Distributed seeds, planting materials, growing media, chicken manure and grow bags/nursery containers. • These activities were performed as part of our outreach, technical assistance and educational efforts to communities across Yap to empower them in small scale farming. <ul style="list-style-type: none"> ○ The Hatch Proposal on ‘Role of Biochar in increasing the fertility of degraded volcanic soils in Yap’ has been approved by NIFA. ○ One extension activity report submitted online. ○ Attended the Project Design Workshop on ‘Increasing Coastal Water and Food Security for Climate Change in Selected FSM State Islands’ funded by European Union under Global Climate Change Alliance: Pacific Small Island States and assisted in completing the project document. ○ Attended PREL ‘Water For Life’ Project Core Team Meeting. ○ Participated in 27th Pacific Islands Environment Conference in Guam. ○ Conducted soil profile studies at Teb and Daboch as part of climate smart Hatch Project. Soil profile details were compared with NRCS data and further discussed with Dr. Bob Gavenda (Senior Soil Resource Scientist) and Dr. Mohammad Golabi (UOG) while on Guam. Dr. Golabi will be visiting Yap this week to assist with soil sampling, field experiment design and other logistics. <p><u>Pohnpei Campus:</u></p> <p>7D.1: CES PNI staff visited a group of vegetable farmers in Nett to conduct demonstration on preparing soil media for sowing vegetable seeds and how the vegetable seedlings should be transplanted.</p> <p>7D.2: CES Agents continued to assist and support communities with demonstrations on castration, piglet teeth clipping, drug administrations, artificial insemination, pregnancy and estrus testing, and providing technical support for the farmers on livestock issues.</p> <p>7D.3: CES Agents conducted survey on whitefly damaging on crops in some part of Pohnpei especially the kava (sakau), chili pepper, and some other crops by the collaboration with OEA collecting bio-agent to be shipped to Kosrae and distributed.</p>	
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	<p>7D.4: CES Agents assisted the internship students and two (2) community members on shredding the local woods for compost utilization and the importance of compost system to improve soil fertility and animal wastes.</p> <p>7D.5: CES Agents assisted the JICA volunteer in facilitating the Agriculture Production workshop to four (4) farmers whom have received the greenhouse or canopies provided by the Government of China.</p> <p>7D.6: Twenty-five (25) students attended and completed the EFNEP Program at Ohmine Elementary School on introduction of food pyramid, the importance of fruits and vegetables, reading food labels (nutrition facts), food safety, exercise and healthy snacks.</p> <p>7D.7: Three (3) Pohnpei Climate Change Outreach activities have been conducted for Salapwuk Village in Kitti, Mand Community in Madolenihmw, and Temwen Island in Madolenihmw during the month of June.</p> <p>7D.1: AFT program will start documenting (taking pictures and identifying) insects or diseases that associate with vegetables grown in Pohnpei, and practices that seems to be sustainable.</p> <p>7D.2: AFT program was able to sell some vegetable seedling to some of the community members in Kolonia and were able to educate those people in planting their own food. This will continue next semester.</p> <p><u>Kosrae Campus:</u> Continue to conduct research in plant production; offering assistance to clients in other areas: sewing, sustainable agriculture, nutrition, youth development, and food processing.</p>	
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Strategic goal 8: Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity

Objectives	Accomplishments	Comments/additional detail
8A: Increase community involvement in college affairs	<p><u>Chuuk Campus:</u></p> <ul style="list-style-type: none"> MITC assisted local communities PA system and by documenting their important events such as the opening of the Fairotiwi and Fairota Alcohol Awareness Center on 6-26-13. <p><u>Pohnpei Campus:</u></p>	<p>Pohnpei Campus – 8A.1.1: Amount collected from rental of facilities, equipment, and car wash activities.</p> <p style="text-align: right;">April May June</p>

	8A.1: Pohnpei Campus continued to accommodate students' and the communities requests by utilizing the facilities for their meetings, sport tournaments, fundraising activities, and the Vocational front area for car wash activities.	Facility Rental	\$208.55	\$559.12	\$50.00
		Equipment Rental	\$295.00	\$20.00	
		Carwash			\$50.00
		TOTAL	\$503.55	\$579.12	\$100.00
Total \$ 1,182.67					
8B: Cultivate respect for individual differences, and champion diversity					

Strategic Goal 9: Provide for continuous improvement of programs, services and college environment

Objectives	Accomplishments	Comments/additional detail
9A: Improve institutional assessment and evaluation	<p><u>Yap Campus:</u></p> <ul style="list-style-type: none"> Assessment and monitoring is done on a continuous basis. Monthly reports submitted by each unit are part of the assessment process. Faculty members on both campuses are working on authentic assessment and course level assessment. <p><u>Chuuk Campus:</u></p> <ul style="list-style-type: none"> Paul from BECA and Mr. Mendiola visited our campus to assess and evaluate facilities and equipment. The result of their evaluation and assessment was released. The Management Council continues to meet monthly deliberate on issues that needed shared decision making and make effort in communicating to all at Chuuk Campus. The other state campus committees continue to meet whenever their services are needed. Chuuk Campus members on the college-wide committees continue to participate on committees. <p><u>Pohnpei Campus:</u></p> <p>9A.1: All the T&T programs have completed and submitted course level assessment reports and assessment report form (worksheet 3) for Spring 2013.</p> <p>9A.2: Assessment Worksheets #3 were completed and submitted to Division Chairs.</p> <p>9A.3: HTM Chairperson conducted Budget Manual Usability Testing with selected</p>	

	<p>faculty and staff group from Pohnpei Campus and other State Campuses.</p> <p>9A.4: Students and instructors in selected classes completed CCSSE and CCFSE survey respectively.</p> <p>9A.5: IC and relevant instructors participated in meeting with Jim Mulik regarding sustainable continuous quality improvement of SLOs.</p> <p><u>Kosrae Campus:</u> SSC</p> <ul style="list-style-type: none"> • Student Services Departmental meetings for the reporting period were conducted. <p>OAR:</p> <ul style="list-style-type: none"> • Fourteen EN/CO students attended OARR presentation. <p>Two RAR meeting attended</p>	
<p>9B: Integrate planning, evaluation and resource allocation for continuous improvement</p>	<p><u>Kosrae Campus:</u> SSC: Completed employment evaluation for two Student Services Department staff.</p>	
<p>9C: Increase research and data driven decision making</p>	<p><u>Kosrae Campus:</u> Answering to assessment and survey conducted by BECA for facilities development.</p>	
<p>9D: Develop an integrated data system</p>		
<p>9e: Enhance decision making and communications at the college through implementation, monitoring and evaluation of the new governance policy and revised standing committee structure.</p>	<p><u>Kosrae Campus:</u></p> <ul style="list-style-type: none"> • Revitalizing the local committee involvement in governance. • Conducted two all-campus meetings in April and May. 	