

FY13 Second Quarter Performance Report (January - March 2013)

College of Micronesia – FSM - Performance reporting form

Department/Division/Campus:	Offices of Student Services	Period:	January 1 st to March 31 st , 2013																												
Strategic goal 2: Provide institutional support to foster student success and satisfaction																															
Objectives	Accomplishments	Comments/additional detail																													
2A: Promote strategic enrollment management for the college	<p>Early Registration for Summer 2013 Session The College had early registered 440 students (in headcount) with 2,188 registered credits equivalent to 364.67 full-time equivalent students (FTEs).</p> <p>Table 1.0 below shows the college-wide <i>statistics</i> of the early registration for Summer 2013 session held last April 8-12, 2013:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Campus</th> <th>Headcount</th> <th>Credits</th> <th>FTEs</th> </tr> </thead> <tbody> <tr> <td>National</td> <td>269</td> <td>1,379</td> <td>229.83</td> </tr> <tr> <td>Pohnpei</td> <td>63</td> <td>270</td> <td>45.00</td> </tr> <tr> <td>Chuuk</td> <td>55</td> <td>291</td> <td>48.50</td> </tr> <tr> <td>Kosrae</td> <td>23</td> <td>108</td> <td>18.00</td> </tr> <tr> <td>Yap</td> <td>30</td> <td>140</td> <td>23.33</td> </tr> <tr> <td>Total</td> <td>440</td> <td>2,188</td> <td>364.67</td> </tr> </tbody> </table> <p>If the foregoing figures are compared to the Summer 2013 operation budget and projected tuition fees, overall the college has registered:</p> <ol style="list-style-type: none"> 1. 34.51% of the projected headcount enrollment for Summer 2013 session. As of the end of early registration for Summer 2013, the college is still behind its Summer 2013 headcount projection by 65.49%. 2. 31.55% of the projected credits for Summer 2013 session. As of the end of early registration for Summer 2013, the college is still behind its Summer 2013 projection in registered credits by 68.45%. <p>The early registration for Summer 2013 was offered as an available option on for <i>continuing students</i>. Regular registration for Summer 2013 will be scheduled on May 29-30, 2013.</p>	Campus	Headcount	Credits	FTEs	National	269	1,379	229.83	Pohnpei	63	270	45.00	Chuuk	55	291	48.50	Kosrae	23	108	18.00	Yap	30	140	23.33	Total	440	2,188	364.67		
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Spring 2013 COM-FSM Entrance Test

The College administered the COM-FSM entrance tests to *seniors* from private and public high schools in the FSM including *other students* at the State Campuses (i.e., these *other students* may be current COM-FSM students in the *certificate programs*, individuals who are either *retaking* or *taking for the first time* the COMET). Nevertheless, the College tested 1,577 students during the February to March 2013 COMET.

Table below shows the *distributions* in headcounts by state and schools:

School	State	Count
Kosrae HS	Kosrae	148
Yap SDA	Yap	14
Yap HS	Yap	101
Yap State Campus	Yap	20
Berea HS	Chuuk	19
Chuuk State Campus	Chuuk	26
Chuuk SDA	Chuuk	10
Chuuk HS	Chuuk	261
Samaren	Chuuk	16
Mizpah HS	Chuuk	9
Faichuuk HS	Chuuk	31
Nukuno HS	Chuuk	11
Tonowas HS	Chuuk	30
Fefan HS	Chuuk	43
Xavier HS	Chuuk	40
Pentecostal Light House Academy	Chuuk	23
Moch HS	Chuuk	22
Mortlock HS	Chuuk	12
Weipat HS	Chuuk	74
Ohwa	Pohnpei	23
Calvary Christian Academy	Pohnpei	12
NMHS	Pohnpei	121
MHS	Pohnpei	101
OLMCHS	Pohnpei	22
Pohnpei SDA	Pohnpei	22
Pohnpei State Campus	Pohnpei	56
PICS	Pohnpei	310
TOTAL		1,577

	<p>The tabulated scores and recommended admission placements will be transmitted to the Recruitment, Admissions, and Retention (RAR) Committee for review and endorsement in their April 17, 2013 regular meeting.</p>																												
<p>2B: Become more student-centered in the development of specific college system policies and procedures</p>	<p>The Office of Admissions, Records and Retention (OARR) processed 319 academic transcripts to support students applications for (a) admission to other higher education institutions, (b) scholarships, (c) employment, and (d) others.</p> <p>Additionally, 29 certificates of enrollment were also processed by OARR to support students' application for FSM and State scholarships.</p>																												
<p>2C: Promote timely college tenure and graduation of students with mastery of array of core learning objectives, including civic-mindedness and self-value</p>	<p>[Student Life] 1.1 Table shows the number of Residence Hall occupants:</p> <table border="1" data-bbox="520 634 1060 764"> <thead> <tr> <th>States</th> <th>Male 64</th> <th>Female 68</th> </tr> </thead> <tbody> <tr> <td>Chuuk</td> <td>17</td> <td>13</td> </tr> <tr> <td>Kosrae</td> <td>16</td> <td>23</td> </tr> <tr> <td>Yap</td> <td>31</td> <td>31</td> </tr> <tr> <td>Japan</td> <td></td> <td>1</td> </tr> </tbody> </table> <p>1.2 Table shows the number of activities implemented and number of RH students participated in each activities.</p> <table border="1" data-bbox="623 886 1402 1390"> <thead> <tr> <th>Month</th> <th>Activity</th> <th>No. of RH participants</th> </tr> </thead> <tbody> <tr> <td>January</td> <td> <ul style="list-style-type: none"> Residence Hall welcome party Welcome party of ChuChok Residence Hall general meeting </td> <td> 92[49/m,43f] 23 [7 female/16 male] 81 students [33m, 48 f] </td> </tr> <tr> <td>February</td> <td> <ul style="list-style-type: none"> Valentine's Day party KSA organization community service General RH meeting ChuChok Fundraising /car wash Fire Drills </td> <td> 94 25 78 15 132 </td> </tr> <tr> <td>March</td> <td> <ul style="list-style-type: none"> YSO students participated in the Yap Day event ChuChok Live Band concert/fundraiser Founding Day Event </td> <td> 63 30 126 </td> </tr> </tbody> </table>	States	Male 64	Female 68	Chuuk	17	13	Kosrae	16	23	Yap	31	31	Japan		1	Month	Activity	No. of RH participants	January	<ul style="list-style-type: none"> Residence Hall welcome party Welcome party of ChuChok Residence Hall general meeting 	92[49/m,43f] 23 [7 female/16 male] 81 students [33m, 48 f]	February	<ul style="list-style-type: none"> Valentine's Day party KSA organization community service General RH meeting ChuChok Fundraising /car wash Fire Drills 	94 25 78 15 132	March	<ul style="list-style-type: none"> YSO students participated in the Yap Day event ChuChok Live Band concert/fundraiser Founding Day Event 	63 30 126	
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1.3 Table shows RH staff activities for February & March:

• Fire Drills training	9 staff members
• Accreditation workshop	8 staff attended
• Staff Development Day	8 staff attended

Spring 2013

Commencement Exercises

The College's 57th Commencement Exercises is scheduled on May 22, 2013. Specifically for the National and Pohnpei Campuses, the graduation ceremonies will be held on said date at the *main* gym of the FSM-China Friendship Sports Center, 9:00 A.M.

As of report, there were 240 students who applied for Spring 2013 graduation, college wide. Table below shows the distributions of these 240 students by program and campus:

Campus	AA	AS	AAS	CA	TYC
National	779	42			24
Pohnpei		12	11	29	
Chuuk	19	6			
Kosrae	6	2	1	3	
Yap	1	2		3	

The foregoing figures do not include students *graduating* under the COM-FSM and UOG baccalaureate partnership program in elementary education.

Initial degree audits were conducted to *assess* and *evaluate* the academic records of these *applicants* for Spring 2013 graduation, and to determine if whether or not they can *advance* to candidacy.

Final degree audits will be conducted on May 18-19, 2013 to determine *eligibilities* of the candidates to graduate from their programs.

Degrees and certificates

During the reporting period, OARR processed and released 102 degrees and 28 certificates to students who had successfully graduated from their respective programs.

Counseling Office

- Assisted students who are placed on financial aid suspension with the appeals to the Financial Aid committee
- Provide scholarship information and forms.
- Assisted students with transfer information and procedures.
- Assisted students with clearance forms and providing awareness for future readmissions and financial aid requirements.
- One on one advice pertaining to Education USA.
- Reviewing assessment for the counseling division for better understanding and action.

Tutorial Service

	NC
M	39
F	15
T	54

SEG SEOG/ Spring 2013 (#/Amount)

	NC
M/F	133/53,304
T	

SEG /CWS Spring 2013 (#/Amount)

	CC	FMI	KC	PC	NC	YC
M/F	27/3,432	54/7,400	7/683	189/20,594	325/37,832.50	30/2,821.75
F						
T						

2D: Develop a student-friendly campus environment that encourages and enables students to be health conscious

College of Micronesia – FSM
Founding Day Games 2013

Number of Teams Registered for the following sports

Basketball - (5 Females/13Males)

Volleyball - (4Females/11Males)

Softball - (6Females / 8Males)
Badminton - (4Females/4Males)
Table Tennis - (4Females/4Males)

Total Number of Games Accomplished Since kick off January 31st until Championship March 22nd

Basketball – 18 games played for females and 102 games played for males

Volleyball – 12 games played females and 75 games played males

Softball – 20 games played females and 35 games played males

Badminton – 12 games played females and 12 games played males

Table Tennis – 12 games played females and 12 games played males

- 360 Total Liability Waivers signed by the students participated in the 2013 Founding Day ball Games
- Through continuous College Tournaments /Leagues and Clinics, 7% of our active participants had build self confidence and motivated to compete in higher levels of competitions that POHNPEI State or other NGOs organized

Students Log shows students utilizing our services and doing recreational sports and activities for this reporting period.

Males - 420

Females – 285

Weight Lifting Room

Males – 315

Females - 45

Other Sports or Activities the Recreation Office is involved in and the outcome

- Department Softball League – ranked 7th place
- Loatis participated in two day water rescue training and completed now waiting to get certified in the CPR as part of the training. When opportunity extended to us again the staff will take part.
- All Recreation Staff attended an accreditation workshop and a follow meeting is still in the planning stage
- COM-FSM Fun Run/Walk 2013, is set for May 4th
- ❖ Budget preparation for FY 2014 completed
- ❖ Founding Day steering Committee for Founding Day 2013
- ❖ Preparation of the venue for the Founding Day activity

Activities at the Gym and the staff assisted in the planning and monitoring:

January 12	5pm-10pm	Chuuk Student Party	Practice Court
January 25	6pm-10pm	SBA Welcome Party	Practice Court
February 5	8am-5pm	All Staff Workshop	Practice Court
February 9	8am-5pm	Catholic Church Gathering	Main Court
February 15	6pm-10pm	Residence Hall Valentines	Practice Court
March 27	6pm-10pm	Chuuk Student Fundraising	Practice Court

January-March 2013- # Visits to Dispensaries

	NC
M	434
F	689
T	1,123

♦ *Below is the breakdown of the total number of visits to the dispensary during the reporting period and the reasons for the visits:*

Of the **1,123** visits taken care of during the reporting period, **97** sought treatment for the flu/cold syndrome, **79** sought treatment for minor injuries, **245** sought treatment for generalized aches/pains/headaches, **51** sought treatment for eye/ear/nose-related problems, **55** sought treatment for skin diseases/infections, **21** sought treatment for gastro-intestinal (GI) related problems, **10** sought treatment for genitor-urinary related problems, **2** Personal/Family Problem Counseling, **138** were counseled and provided information on reproductive health/family planning and other health-related problems, **44** requested usage of family planning/contraceptive methods, **4** were screened, counseled and/or referred for STIs, **66** received the seasonal influenza vaccines, **61** were screened for non-Communicable diseases such as diabetes, hypertension and obesity etc., **114** for health maintenance and/or for prophylaxes, **18** requested prescription fills/refills, **29** were referred to other health agencies and **89** were for various reasons.

In addition to taking care of the visits reported above, the following were also carried during the reporting period.

- Prepared and submitted report for the Board of Regents
- Participated in the planning and implementation of activities for the Staff Development Day and Founding Day held on February 22 and April 1 respectively, and
- Conducted an inventory of medical supplies for the dispensary

Counseling Office

- The counselors spearheaded an alcohol awareness/prevention activity (poetry contest.

		# of contestants	# of participants	Guest Speaker	Pre-Test	Post- Test	SLO															
		9	160	2	40%	87%	47%															
		<ul style="list-style-type: none"> • Three counselors participated in Student Services meeting in preparation for the Accreditation Team visit. • As members of the Founding Day Committee and subcommittees, the counselors assisted fellow members before and during the Founding Day celebrations. 																				
		<p>January to March 2013 Counseling Visits</p> <table border="1"> <tr> <td></td> <td>NC</td> </tr> <tr> <td>Academic</td> <td>7</td> </tr> <tr> <td>Discipline</td> <td>6</td> </tr> <tr> <td>Personal</td> <td>2</td> </tr> <tr> <td>Career</td> <td></td> </tr> <tr> <td>Transfer</td> <td>19</td> </tr> <tr> <td>Other</td> <td>47</td> </tr> </table>								NC	Academic	7	Discipline	6	Personal	2	Career		Transfer	19	Other	47
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Strategic Goal 9: Provide for continuous improvement of programs, services and college environment

Objectives	Accomplishments	Comments/additional detail
9A: Improve institutional assessment and evaluation	<p>The acting VPSS together with <i>two student services staff</i> and <i>two faculty members</i> had been tasked to draft the <i>Program Assessment and Program Review Procedures Manual</i>.</p> <p>An April 9, 2013 version of the <i>manual</i> had been transmitted to consultant David Adams for comment, review, and recommendation <i>prior</i> to submitting the <i>manual</i> for <i>usability testing</i>.</p>	
9B: Integrate planning, evaluation and resource allocation for continuous improvement		
9C: Increase research and data driven decision making		
9D: Develop an integrated data system		

