

College of Micronesia – FSM Student Services FY 2014 First Quarter Performance Report¹ *October 1st to December 31st, 2013*

Mission

The College of Micronesia-FSM is a continuously improving best practices learner-centered institution of higher education committed to the success of the Federated States of Micronesia by providing academic, career and technical educational programs.

Vision

College of Micronesia-FSM will provide educational opportunities of the highest quality and will embrace the life-long pursuit of knowledge and the enrichment of the diverse Micronesian communities we serve.

Strategic Directions:

- Focus on student success
- Emphasize academic offerings in service to national needs
- Be financially sound, fiscally responsible, and build resources in anticipation of future needs
- Invest in and build a strong capacity in human capital
- Become a learning organization through development of a learning culture guided by learning leaders
- Evoke an image of quality

Focus on student success

Office	Accomplishments	IEMP #	ACCJC #																												
OARR	<p>Spring 2014 early registration in head counts, registered credits, and full-time equivalent (FTE) students The College had early registered for Spring 2014 semester 811 head counts with 9,945.5 registered credits (or 828.79 FTE students) last November 12-15, 2013. Table below shows the distribution by campus:</p> <p>Table 1.0 Spring 2014 early registration in head counts, credits, and FTE students by campus</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Campus</th> <th style="text-align: center;">Head counts</th> <th style="text-align: center;">Credits</th> <th style="text-align: center;">FTE students</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">National</td> <td style="text-align: center;">448</td> <td style="text-align: center;">5,875</td> <td style="text-align: center;">489.58</td> </tr> <tr> <td style="text-align: center;">Pohnpei</td> <td style="text-align: center;">296</td> <td style="text-align: center;">3,328.5</td> <td style="text-align: center;">277.38</td> </tr> <tr> <td style="text-align: center;">Chuuk</td> <td style="text-align: center;">7</td> <td style="text-align: center;">73</td> <td style="text-align: center;">6.08</td> </tr> <tr> <td style="text-align: center;">Kosrae</td> <td style="text-align: center;">4</td> <td style="text-align: center;">39</td> <td style="text-align: center;">3.25</td> </tr> <tr> <td style="text-align: center;">Yap</td> <td style="text-align: center;">56</td> <td style="text-align: center;">630</td> <td style="text-align: center;">52.50</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center;">811</td> <td style="text-align: center;">9,945.5</td> <td style="text-align: center;">828.79</td> </tr> </tbody> </table> <p>The foregoing figures show that overall; the College had early registered 33.74% and 34.90% of its Spring 2014 revenue projections in head counts and registered credits/FTEs, respectively. National Campus achieved 48.85% of its head count projection, and 50.79% of its credits/FTEs projection for Spring 2014 semester. Pohnpei Campus, 49.66% and 47.54% of its</p>	Campus	Head counts	Credits	FTE students	National	448	5,875	489.58	Pohnpei	296	3,328.5	277.38	Chuuk	7	73	6.08	Kosrae	4	39	3.25	Yap	56	630	52.50	Total	811	9,945.5	828.79	SS2, 2.4, 2.6, SS3, 2.8	IIB.2
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	<p>projections in head counts and registered credits/FTEs, respectively. Yap Campus registered 37% of its Spring 2014 head count and registered credits/FTEs projections. Kosrae and Chuuk Campuses early registered more or less 12% of their projections in head counts and registered credits/FTEs.</p> <p>The College has scheduled the regular registration for Spring 2014 semester on January 7-9, 2014, and the late registration including add/drop period, January 13-15, 2014.</p> <p>November 2013 COM-FSM Entrance Test (COMET)</p> <p>There were 564 students who took the COMET last November. Of the 564 students, 251 (44.50%) took the COMET at Pohnpei Campus, 167 (or 29.61%) at Chuuk Campus, 85 (or 15.07%) at Yap Campus, and 61 (or 10.82%) at Kosrae Campus. These students included (a) CA-level students who are currently attending our State Campuses, (b) students who took the COMET but did not qualify to be placed into the college's programs, and (c) students who were not able to take the COMET.</p> <p>The results of the November 2013 COMET are hereby summarized as follows:</p> <ol style="list-style-type: none"> 1. 53 (or 9.40%) of the students are recommended as degree-level bound students. 2. 43 (or 7.62%) of the student are recommended as ACE-level bound students. Of these 43 students, 10 (or 23.26%) are placed as ACE 1-level bound students, and 33 (or 76.74%) as ACE 2-level bound students. 3. 200 (or 35.46%) of the students are recommended as CA-level bound students. 4. 268 (or 47.52%) of the students are non-admit. 5. 52.48% of the 564 students who took the November 2013 COMET are recommended for admission into the College's program. <p>Fall 2013 graduates</p> <p>The College graduated 144 students during the Fall 2013 semester. Table below shows the distribution of the Fall 2013 COM-FSM graduates by program and campus:</p> <p>Table 2.0 Fall 2013 Graduates distributed by program and campus</p> <table border="1" data-bbox="331 922 1209 1411"> <thead> <tr> <th>Program</th> <th>National</th> <th>Pohnpei</th> <th>Chuuk</th> <th>Kosrae</th> <th>Yap</th> </tr> </thead> <tbody> <tr><td>TYC in Teacher Preparation-Elementary</td><td>10</td><td></td><td></td><td></td><td></td></tr> <tr><td>TYC in Accounting</td><td>2</td><td></td><td></td><td></td><td></td></tr> <tr><td>AS in Agriculture and Marine Resource Management</td><td>3</td><td></td><td></td><td></td><td></td></tr> <tr><td>AS in Business Administration</td><td>15</td><td></td><td></td><td></td><td></td></tr> <tr><td>AS in Hospitality and Tourism Management</td><td></td><td>2</td><td></td><td></td><td></td></tr> <tr><td>AS in Computer Information Systems</td><td>17</td><td></td><td></td><td></td><td></td></tr> <tr><td>AS in Marine Science</td><td>4</td><td></td><td></td><td></td><td></td></tr> <tr><td>AS in Public Health</td><td>2</td><td></td><td></td><td></td><td></td></tr> <tr><td>AS in Teacher Education-Elementary</td><td></td><td></td><td>1</td><td></td><td></td></tr> <tr><td>AA in Health Career Opportunity Program</td><td>5</td><td></td><td></td><td></td><td></td></tr> <tr><td>AA in Liberal Arts</td><td>15</td><td></td><td></td><td></td><td></td></tr> <tr><td>AA in Micronesian Studies</td><td>9</td><td></td><td></td><td></td><td></td></tr> <tr><td>AA in Teacher Preparation</td><td>15</td><td></td><td>11</td><td>3</td><td></td></tr> <tr><td>AAS in Electronics Technology</td><td></td><td>1</td><td></td><td></td><td>2</td></tr> <tr><td>AAS in Building Technology</td><td></td><td>2</td><td></td><td></td><td></td></tr> <tr><td>AAS in Telecommunication</td><td></td><td>1</td><td></td><td></td><td></td></tr> <tr><td>CA in Agriculture and Food Technology</td><td></td><td>5</td><td></td><td></td><td></td></tr> <tr><td>CA in Bookkeeping</td><td></td><td>3</td><td>2</td><td></td><td></td></tr> <tr><td>CA in Building Maintenance and Repair</td><td></td><td>4</td><td></td><td></td><td></td></tr> </tbody> </table>	Program	National	Pohnpei	Chuuk	Kosrae	Yap	TYC in Teacher Preparation-Elementary	10					TYC in Accounting	2					AS in Agriculture and Marine Resource Management	3					AS in Business Administration	15					AS in Hospitality and Tourism Management		2				AS in Computer Information Systems	17					AS in Marine Science	4					AS in Public Health	2					AS in Teacher Education-Elementary			1			AA in Health Career Opportunity Program	5					AA in Liberal Arts	15					AA in Micronesian Studies	9					AA in Teacher Preparation	15		11	3		AAS in Electronics Technology		1			2	AAS in Building Technology		2				AAS in Telecommunication		1				CA in Agriculture and Food Technology		5				CA in Bookkeeping		3	2			CA in Building Maintenance and Repair		4					
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FAO	<p data-bbox="380 873 900 898">Pell recipients and total Pell Grant for each campus</p> <p data-bbox="380 901 1413 948">FAO reported that number of Pell recipients and amount of Pell Grant awarded during the period August to December 2013 distributed by campus:</p> <p data-bbox="380 972 466 993">Table 3.0</p> <p data-bbox="380 997 770 1044">Pell recipients and Pell Grant award by campus August to December 2013</p> <table border="1" data-bbox="380 1044 1260 1120"> <thead> <tr> <th>Pell Grant</th> <th>National</th> <th>Pohnpei</th> <th>Chuuk</th> <th>Kosrae</th> <th>Yap</th> </tr> </thead> <tbody> <tr> <td>Recipient</td> <td>875</td> <td>602</td> <td>234</td> <td>186</td> <td>101</td> </tr> <tr> <td>In \$ amount</td> <td>3,336,171.60</td> <td>1,388,345.00</td> <td>610,472.00</td> <td>393,600.00</td> <td>259,712.00</td> </tr> </tbody> </table> <p data-bbox="380 1144 852 1169">Supplemental Educational Grant (SEG) award</p> <p data-bbox="380 1172 1442 1219">FAO reported that 97 SEG recipients and a total of \$38,800.00 SEG awarded during the period November 5, 2013 to December 13, 2013:</p> <p data-bbox="380 1243 638 1268">SEG work study program</p> <p data-bbox="380 1271 1423 1318">FAO reported the following number of SEG work study program recipients and amount awarded by campus from October to December 2013:</p> <table border="1" data-bbox="380 1318 1260 1395"> <thead> <tr> <th>SEG WSP</th> <th>National</th> <th>Pohnpei</th> <th>Chuuk</th> <th>Kosrae</th> <th>Yap</th> </tr> </thead> <tbody> <tr> <td>Recipient</td> <td>298</td> <td>183</td> <td>38</td> <td>19</td> <td>34</td> </tr> <tr> <td>In \$ amount</td> <td>53,470.75</td> <td>34,599.25</td> <td>7,273.75</td> <td>3,322.50</td> <td>5,783.00</td> </tr> </tbody> </table>	Pell Grant	National	Pohnpei	Chuuk	Kosrae	Yap	Recipient	875	602	234	186	101	In \$ amount	3,336,171.60	1,388,345.00	610,472.00	393,600.00	259,712.00	SEG WSP	National	Pohnpei	Chuuk	Kosrae	Yap	Recipient	298	183	38	19	34	In \$ amount	53,470.75	34,599.25	7,273.75	3,322.50	5,783.00	SS2, 2.4, 2.6, SS3, 2.8	IIB.2
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	According to FAO, there were 53 recipients from the FSM-Fisheries and Maritime Institute (FSM FMI) in Yap and \$ 9,467.50 as amount of SEGWSP awarded.		
Residence Halls	<p>Residence Halls occupancy during Fall 2013 semester The in-charge of the Residence Halls reported occupancy at 80% in both the residence halls for men and women during Fall 2013 semester. Specifically, there are 65 students currently staying in the RH male, and 63 in the female RH.</p>	SS2, 2.5, 2.6	IIB.2
Counseling	<p>Career Week About 242 students participated in the Career Week hosted by the college's Counseling Services last October 28-November 1, 2013. The Career Week was highlighted by the following activities:</p> <ol style="list-style-type: none"> 1. October 28-29, 2013 workshops on effective resume and cover letter writing. To assess the effectiveness of the workshops, pre-and posttests were administered to participants. Tabulated results show that (a) 13% of the participants scored >= the median in the pre-test, and (b) 80% scored >= the median in the posttest. 2. October 29, 2013 workshop on job interview skills. To assess the effectiveness of the workshops, pre-and posttests were administered to participants. Tabulated results show that (a) 54% of the participants scored >= the median in the pre-test, and (b) 97% scored >= the median in the posttest. 3. November 1, 2013 job fair where job opportunities were announced and employment applications were provided to the participants. A satisfactory survey was conducted to a nonprobability sample of participants to determine their perceived level of satisfaction about the job fair. Tabulated responses show that 94% of the participants signified their satisfaction about the fair. <p>International Organization for Migration (IOM) pre-departure workshop The International Organization for Migration, an inter-governmental organization known for its dynamic work in the field of migration, in coordination with the college's Counseling Services facilitated a pre-departure training to 20 candidates for Fall 2013 graduation last October 19-26, 2013 at MITC, COM-FSM National Campus.</p> <p>National Campus' Counseling Services hired 14 tutors The college's Counseling Services at the National Campus hired 14 tutors during the period October to December 2013. These tutors were assigned with the Counseling Services' A+ Center to help students in the following subject areas: Education, English, Computer or Information Technology, Math, Natural Sciences, Social Sciences, and third year courses. The Counseling Services also recorded 187 recipients to it's A+ Center's tutorial services.</p> <p>310 recorded visits to the Counseling Office There were 310 recorded visits to the Counseling Office during the period October to December 2013. These visits included students seeking academic, discipline, personal, career, transfer and other types of counseling services or assistance.</p>	SS2, 2.4, 2.6, SS3, 2.8	IIB.2
	<p>1,407 recorded visits to the National Campus' dispensary The campus nurse's log recorded 1,350 visits to the college's dispensary at the National Campus during the reporting period. According to the campus nurse, students seeking treatment for generalized aches/pains/headaches topped the list with 270 counts. This was followed by flu and cold syndrome with 152 counts.</p> <p>Other types of visit included treatment of gastro-intestinal, eyes-ear-nose, and genito-urinary related problems including skin diseases and infections, reproductive and family planning counseling, and others.</p> <p>World Diabetes Day 2013 The college's Health Services organized the World Diabetes Day last November 15, 2013 on the front of the Learning Resources Center (LRC) building. According to the campus nurse, several health, government, and non-government organizations (NGOs) participated in the activity.</p>	SS2, 2.4, 2.6, SS3, 2.8	IIB.2

Office	Accomplishments	IEMP #	ACCJC #
	<p>World AIDS Day 2013 In observing the 2013 World AIDS day, the college's health services organized last December 1, 2013 the World AIDS Day with the theme "Getting to Zero-Zero New HIV Infections and Zero Discrimination." The event had more or less 800 participants and was highlighted by various presentations.</p>		
Student Life	<p>Code of Student Conduct The draft Code of Student Conduct was submitted for review by the Faculty and Campus Environment (FCE) Committee, the Student Body Association (SBA), and the management team during the period October 21-29, 2013.</p> <p>The draft code was then submitted to the Cabinet last November 22, 2013 for review and comments. A final draft of the code is due to the President and his Cabinet for final review in March 2014.</p> <p>Student Clubs Beginning Fall 2013, the Office of the VP for Student Services require that all activities sponsored by student clubs and organizations have articulated outcomes that should be assessed. There are about 21 registered student clubs and organizations.</p> <p>Several registered student clubs and organizations began raising funds for the college's endowment fund. Among these clubs were: ChuChok Chuuk Association, Kosrae Student Organization, Yapese Student Organization, and Nukap. Fund raising activities included bake sale, car wash, and concert. On the other hand, student clubs also organized and facilitated other activities, such as community service and social events.</p> <p>Student Body Association SBA sponsored a welcome party for freshman students last October 11 at the practice court, FSM-China Friendship Sports Center. SBA officers administered a survey to a no randomly selected sample of 100 participants to the party in order to determine their perceived level of satisfaction about the party. Tabulated responses showed that 90% of the participants were satisfied and 10% expressed neutrality.</p>	SS2, 2.4, 2.6, SS3, 2.8	IIB.2
Sports and Recreation	<p>2013 Intramural Games The college's Sports and Recreation division launched the 2013 Intramural Games last October 7, 2013. According to the sports and recreation coordinator, there were 343 male and 108 female students who participated in the intramural games that included various outdoor and indoor sports.</p>	SS2, 2.4, 2.6, SS3, 2.8	IIB.2
PCC	<p>Peer Counseling Center The Peer Counseling Center provided trainings to three students on (a) peer-to-peer approach, and (b) HIV-AIDS.</p>	SS2, 2.4, 2.6, SS3, 2.8	IIB.2

Invest in and build a strong capacity in human capital

Office	Accomplishments	IEMP #	ACCJC #
PCC	<p>Kosrae Peer Counseling Center's staff attended a two-week certification workshop on Primary Health Care and Substance Abuse Prevention.</p> <p>Chuuk Peer Counseling Center's staff attended a two-day workshop on First Aid and Cardiopulmonary Resuscitation (CPR).</p>		

**Become a learning organization through development of a learning culture guided by learning leaders
– Measures of success**

Learning Organization

Learning Centered Community Colleges

The Learning College is based on six key principles (O'Banion) :

- The Learning College creates substantive change in individual learners.
- The Learning College engages learners as full partners in the learning process with learners assuming primary responsibility for their own choices.
- The Learning College creates and offers as many options for learning as possible.
- The Learning College assists learners to form and participate in collaborative learning activities.
- The Learning College defines the roles of learning facilitators by the needs of the learners.
- The Learning College and its learning facilitators succeed only when improved and expanded learning can be documented for learners.

Policies

- One hundred (100%) percent of policies to be reviewed and updated by 2016.

Evoke an image of quality

Office	Accomplishments	IEMP #	ACCJC #
SS	All units of the college's department of Student Services closed-the-loop of the 2012-2013 assessment cycle. Assessment reports are accessible in the TracDat. Additionally, units' assessment plans for the 2013-2014 assessment cycle are also posted in the TracDat.	SS2, 2.4, 2.6, SS3, 2.8	IIB.2

Institutional Effectiveness Indicators Update² (dashboard approach)

NOTE: IRPO will prepare recommendations on what should be reported each quarter, but generally this section is intended to be a quick overview of critical Institutional Effectiveness Indicators related to Students, Human Resources, Finances, Financial Aid, Facilities & Security, etc. For example (what indicators to report on may vary from quarter to quarter):

Institutional Effectiveness Indicators

Students

- Enrollment by campus, gender, state of origin, student type, etc.
- Percent of students full time enrolled and earned 12 or more credits
- Average students credits enrolled, attempted and earned
- Percent of students in good academic standing
- Enrollment by genders, state of origin and campus
- Student/faculty ratios
- Student success rates in ACE and General Education Programs
- Student success rates by campus and degree type
- Dorm fill ratio
- Average class size
- Tutor and counseling contacts
- LRC usage rates
- Etc.

Financial Aid

- Percent of students receiving financial aid
- Percent of students on financial aid suspension
- Percent of students receiving scholarships
- Average financial aid received

Financial

- Expenditures by funding sources (ESG, SEG, etc.)
- Expenditures against strategic direction
- Expenditures against cost category

Human Resources

- Retention rates for faculty and staff
- Faculty/staff by state of origin
- Percent of filled positions
- Instructional faculty work load
- Student/student services staff ratio

Facilities & Security

- Tracking of Total Cost of Ownership against targets
- Summary of security incidents

Assessment

- Percent of program reviews completed

² Additional detail may be found on the college website: <http://www.comfsm.fm/> and IRPO <http://www.comfsm.fm/?q=irpo>. For questions contact: rschplanning@comfsm.fm.