

Report to the
COLLEGE OF MICRONESIA-FSM
BOARD OF REGENTS
March 11-12, 2013 Meeting

by

Department of Student Services
For reporting period beginning December 17, 2012 and ending, February 20, 2013

February 21, 2013
National Campus
Palikir, Pohnpei, Federated States of Micronesia

Strategic Goal

2

Provide institutional support to foster student success and satisfaction

Spring 2013 Semester Enrollment

The College has registered 2,339 students with 26,602.5 registered credits (or 2,216.88 full-time equivalent students). Table below shows the distributions of the Spring 2013 semester enrollment by campus.

Table 1.0¹
Spring 2013 semester enrollment in head-counts, registered credits, and FTE² students by Campus

Campus	Head-Counts	Registered Credits	FTE Students
National	976	12,033	1,002.75
Pohnpei	587	6,236.5	519.71
Chuuk	372	4,423	368.58
Kosrae	217	1,748	145.67
Yap	187	2,162	180.17
Total	2,339	26,602.5	2,216.88

¹Data extracted from the COM-FSM Student Information System (SIS), January 22, 2013, 9:56 AM (Pohnpei time).

²Full-time equivalent (FTE) students=registered credits/12 credits.

2a.
Promote strategic enrollment management for the college.

The above table shows an overall enrollment of FTE students less than head-counts. Except for the National Campus which has a higher FTE students enrollment than its head-counts, all State Campuses have less FTE students than head-counts.

Spring 2013 enrollment vs. FY 2013 revenue projection

The College's overall Spring 2013 enrollment is below the FY 2013 revenue projection in registered credits and FTE students by 6.81% (1,945.5 credits and 162.13 FTE students, respectively). While the National Campus surpassed its FY 2013 revenue projection by 10.19%, all State Campuses are below their projections by 9.80% to 26.36%.

Table 2.0
Spring 2013 enrollment versus FY 2013 revenue projections in credits and FTE students by Campus

Campus	In Registered Credits				In FTE Students			
	Projection	Actual	CountDiff	%Diff	Projection	Actual	CountDiff	%Diff
National	10,920	12,033	1,113.00	10.19%	910	1,002.75	92.75	10.19%
Pohnpei	6,914	6,236.5	-677.50	-9.80%	576	519.71	-56.46	-9.80%
Chuuk	6,006	4,423	-1,583.00	-26.36%	501	368.58	-131.92	-26.36%
Kosrae	2,196	1,748	-448.00	-20.40%	183	145.67	-37.33	-20.40%
Yap	2,512	2,162	-350.00	-13.93%	209	180.17	-29.17	-13.93%
Total	28,548	26,602.5	-1,945.50	-6.81%	2,379	2,216.9	-162.13	-6.81%

Federal Pell Grant

Table 3.0

Number of accepted disbursement records submitted to the U.S. Department of Education, Common Origination and Disbursement (COD) by Campus

National Campus	Chuuk Campus	Pohnpei Campus	Kosrae Campus	Yap Campus
731	260	253	111	121

Table 4.0

Pell Grant transfer resulted from disbursement records, in US Dollars by Campus

Date	T No. ¹	National	Chuuk	Pohnpei	Kosrae	Yap
1/4/13	13-040	18,607.00				
1/17/13	13-041			3,470.00		
1/17/13	13-042					29,141.00
1/17/13	13-043	42,320.00				
1/18/13	13-044		24,283.00			
1/22/13	13-045			2,775.00		
2/5/13	13-046			588,264.00		
2/6/13	13-047		654,941.00			
2/14/13	13-048	1,945,879				
2/14/13	13-049			460,536.00		
2/15/13	13-050					285,156.00
2/18/13	13-051				242,274.00	

¹Transfer Number

Federal Pell Authorization

US\$ 9,883,558.00

Table 5.0

Amount of Pell Year to Date (YTD) by Campus
Period beginning January, and ending February 17, 2013

Campus	YTD Amount	Fall 2012 Enrollment	Fall 2012 Pell Receipt	Spring 2013 Enrollment	Spring 2013 Pell Receipt
National	4,274,303.00	1,069	861	976	731
Chuuk	1,572,809.00	409	342	372	260
Pohnpei	2,581,367.00	771	643	587	253
Kosrae	638,498.00	269	143	217	111
Yap	697,295.00	277	165	186	121

SEG/Work Study

Table 6.0

SEG/Work Study applicants (count) and amount earned in US dollars by Campus

Gender	Chuuk	Pohnpei	Kosrae	FSM FMI	National	Yap
M					10/US\$349.25	
F					18/US\$664.25	

Above figures represent first payroll for Spring 2013. Subsequent payrolls will include the other campuses.

COM-FSM Entrance Test

The COM-FSM Entrance Test (COMET) was administered to high school seniors from private and public high schools in the FSM including other students at the State Campuses beginning February 4, 2013. As of report, the COMET testing is still in progress especially for schools in the outer-islands of Chuuk State and two high schools in the State of Pohnpei.

Table 7.0

Number of students who took the COM-FSM Entrance Test by State
As of February 20, 2013

Pohnpei	Chuuk	Kosrae	Yap
511	528	148	100

COM-FSM Founding Day

The acting Vice President for Student Services and the acting Director of Student Life joined the officers of the Student Body Association (SBA) and recognized student clubs, associations and organizations at the National Campus in a meeting held last February 15, 2013.

The meeting was to preliminary discuss preparations for the April 1, 2013 COM-FSM Founding Day celebration. Ensuing meetings involving student officers, advisors of student clubs, associations and organizations, and a steering group chaired by the Acting Director of Student Life will be called to further discuss plans and preparations for the Founding Day and finalize schedule of activities.

Summer 2013 session readmissions

The Office of Admissions, Records and Retention (OARR) received 6 applications for Summer 2013 session readmission. The applications will be transmitted to the Committee on Recruitment, Admissions and Retention (RAR) for review and recommendation.

Academic transcripts

The Office of Admissions, Records and Retention (OARR) processed and released 125 academic transcript of records to support students and former students' applications for scholarship, admissions to other higher education institutions, employment, and other purposes.

247 applicants for Spring 2013 Graduation

Table 7.0

Applicants for Spring 2013 graduation by Campus
As of February 20, 2013

National Campus	Chuuk Campus	Pohnpei Campus	Kosrae Campus	Yap Campus
148	25	53	14	7

As of report, the Office of Admissions, Records and Retention (OARR) is yet to receive the number of applicants for Spring 2013 graduation from Chuuk State Campus

Approved calendar for Spring 2013 semester set May 22, 2013 as date of the Spring 2013 graduation for National, Pohnpei, Kosrae, and Chuuk Campuses, and May 24, 2013 for Yap Campus.

2b.
Become more student-centered in the development of specific college system policies and procedures

2c.
Promote timely college tenure and graduation of students with mastery of array of core learning objectives including civic-mindedness and self-value

Counseling Office and the A+ Center

The Counseling Office reported that its A+ Center provided tutoring services to 30 students during the period beginning December 17, 2012 and ending, February 15, 2013. Furthermore, the Office also reported providing the following services to students:

- Assisting students who were placed on financial aid suspension (FAS) with their appeals to the Financial Aid Committee
- Providing scholarship information and assisting students complete required forms
- Assisting students who are planning to transfer to other higher education institutions after completing their programs at the College
- Assisting students who are withdrawing and clearing-out from COM-FSM for various reasons especially providing awareness for future readmission and financial aid requirements.
- Providing one-on-one advice pertaining to Education USA

The Lead Counselor also assisted during the Spring 2013 registration, and proctored the COMET. Table below shows the counts of counseling visits by type from December 17, 2012 to February 15, 2013.

Table 8.0

Frequency counts of counseling visits from December 17, 2012 to February 15, 2013 by type or purpose of visit

Discipline	Personal	Career	Transfer	Others
5	2		10	321

The Counseling Office further reported providing counseling services to 338 students.

Peer Counseling Center (PCC)

Table 9.0

Frequency counts of PCC visits from December 17, 2012 to February 19, 2013 by type or purpose of visit

Type of Visit	Kosrae Campus	National Campus	Yap Campus
Family planning	56		
Financial aid			
Substance abuse		142	
Personal	2	150	
Others	60	283	

Health Services

The nurse at the National Campus assisted the Peer Counseling Center in the preparation and submissions of the following reports to the FSM Health Service:

- FY 2014 goals and objectives, and grant proposal for the COM-FSM Family Planning Program
- Progress report covering the period January to December 2012

The nurse further reported 729 visits to the College's Dispensary during the period beginning December 17, 2012 and ending, February 20, 2013. Details of these visits are shown in the ensuing Table 10.

2d.
Develop a student-friendly campus environment that encourages and enables students to be health conscious

Table 10.0

Frequency counts of visits to the National Campus Dispensary from December 17, 2012 to February 20, 2013 by type of visit

Type of Visit	Count
Flu or cold syndrome	66
Minor injuries	47
Generalized aches, pains or headaches	186
Skin diseases and infections	32
Gastro-intestinal (GI) related problems	10
Genitor-urinary related problems	5
Counseling on reproductive health, family planning and other health related problems	74
Usage of family planning or contraceptive methods	22
STI screening	4
Seasonal influenza vaccination	43
Non-communicable disease screening	41
Health maintenance and/or prophylaxes	73
Prescription fills or refills	16
Referral to other health agencies	20
Other reasons	50

Student Life and the Residence Halls (RH)

Table 11.0

Head-count of RH resident students by State

Residence Halls	Kosrae	Chuuk	Yap
Male Residence Hall	15	17	32
Female Residence Hall	22	12	30
Total	37	29	62

The acting Director of Student Life reported the following activities during the period December 17, 2012 to February 20, 2013:

- December 25, 2012 Christmas Party attended by 87 students
- Acquaintance (Welcome) Party hosted by the Resident Hall Organization (RHO) last January 11, 2013
- January 14, 2013 meeting with RH resident students. The meeting aimed at engaging students in a purposive dialogue especially on issues and concerns related to the residence halls
- 12 RH resident students participated in the February 16 Rotary Fun Walk
- 19 RH resident students attended the Japanese Festival held at PCR last February 16, 2013.

Founding Day Games 2013

Sports and Recreation, a unit under the department's division of Student Life, facilitated the Founding Day Games 2013. As of report, the Sports and Recreation coordinator reported the number of registered teams as shown in the table below.

Table 12.0
Registered teams by type of sports

Sports	Women	Men
Basketball	5	13
Volleyball	4	11
Softball	6	8
Soccer		5
Badminton	4	4
Table Tennis	4	4
Billiard		16

The coordinator reported that as of report date, the following number of games were played: basketball (15), volleyball (24), badminton (8), and table tennis (8). Billiard and the soccer games are still in the scheduling process while softball, depending on the availability of the softball field. Furthermore, he also reported that:

- 360 students are currently participating in the Founding Day 2013 ball games. The number does not include the students participating in the soccer and softball games that are yet to be scheduled
- As a result of the continuous college-facilitated tournaments, leagues, and clinics, 7% of active participants had built self-confidence and motivation as evidenced in their participations to higher levels of sports competitions organized by the State of Pohnpei and other non-governmental organizations.

Usages of the Sports and Recreation facilities

The coordinator reported that its office's log shows 725 counts of students utilizing sports and recreation facilities, and 351 counts of students using the weight lifting room facilities.

Other events and activities

- As part of its commitment to capacity building through continuous training for staff, one staff participated in a two-day water rescue and CPR training. The staff is awaiting receipt of his certification as proof of completing the aforesaid training.
- Organized December 8-20, 2012 basket tournament participated by several teams representing various private and public high schools in Pohnpei State.

Strategic Goal

9

Provide for continuous improvement of programs, services and college environment

Student Services closed-the-loop of assessment cycle 2010-2012

The divisions and units under the College's Department of Student Services have closed-the-loop of assessment cycle 2010-2012, and commenced with the new assessment cycle. Assessment reports for FY 2010-2012 are all available in the department's wiki page, as follows:

9a.
Improve institutional assessment and evaluation

Office of the Vice President including Student Services at the State Campuses
http://wiki.comfsm.fm/Non-Academic_Programs/Student_Services

Office of Admissions, Records and Retention (OARR)
http://wiki.comfsm.fm/@api/deki/files/1572/=FY2010_12_SSOARR_WS123.pdf

Financial Aid Office (FAO)
http://wiki.comfsm.fm/@api/deki/files/1581/=FY2010_12_SSNCF_AO_WS123.pdf

Counseling Office
http://wiki.comfsm.fm/@api/deki/files/1586/=FY2010_12_SSNCCS_WS123.pdf

Student Life: Health Services
http://wiki.comfsm.fm/@api/deki/files/1573/=FY2009_12_SSNCHS_WS123.pdf

Student Life: Sports and Recreation
http://wiki.comfsm.fm/@api/deki/files/1576/=FY2010_11_SSNCRH_WS3.pdf

Student Life: Residence Halls
http://wiki.comfsm.fm/@api/deki/files/1576/=FY2010_11_SSNCRH_WS3.pdf

Student Services FY 2014 budget

The divisions and units under the College's Department of Student Services had completed and submitted their FY 2014 budget requests and performance-based budgets that reported their outcomes (objectives), action steps and target outputs, and proposed funds allocated for these activities.

9b.
Integrate planning, evaluation and resource allocation for continuous improvement

Nonacademic program prioritization

The divisions and units under the College's Department of Student Services had completed and submitted their completed Nonacademic Program Data Collection Form.

The acting Vice President for Student Services co-chairs the nonacademic program prioritization working group with several student services staff as members of the same group.