

**COLLEGE OF MICRONESIA-FSM BOARD OF REGENTS**  
**Minutes of the December 13, 2017, Meeting**  
**New Zealand Room, LRC Building, National Campus, Pohnpei**

---

**Present:** Regent Tulensru Waguk, PhD, from Kosrae (chairman); Regent Johannes Berdon from Chuuk (vice chairman); Regent Jesse Salalu from Yap (secretary/treasurer); Regent Churchill Edward from Pohnpei and Regent Pelma J. Mingii representing the National Government; and President Joseph M. Daisy, EdD (*ex officio member*)

**Resources:** Vice President for Administrative Services Joseph Habuchmai; Vice President for Institutional Effectiveness and Quality Assurance Frankie Harriss, EdD; Vice President for Instructional Affairs Karen Simion; Dean of Chuuk Campus Kind Kanto; Dean of Kosrae Campus Nena Mike; Dean of Yap Campus/FSM FMI Lourdes Roboman; Director of Career and Technical Education Center/Pohnpei Campus Grilly Jack; Comptroller Roselle Togonon; Director of Cooperative Research and Extension Engly Ioanis; and Wilson Hess, consultant

**Guests:** Daniel Roland from Raymond James

**1. CALL TO ORDER - 9:02 AM**

Chairman Waguk called the meeting to order. A moment of silence followed. The chair then recited the mission statement. With all regents present, a quorum was declared. The chair welcomed and introduced the new regent, Pelma J. Mingii.

**2. ELECTION OF OFFICERS**

*Regent Berdon nominated and Regent Edward seconded Tulensru Waguk as chairman.*

CARRIED

*Regent Salalu nominated and Regent Edward seconded Johannes Berdon as vice chairman.*

CARRIED

*Regent Edward nominated and Regent Berdon seconded Jesse Salalu as secretary/treasurer.*

CARRIED

The newly elected officers expressed their appreciation in the trust placed in them and looked forward to working with everyone to move the college forward.

**3. REVIEW OF AGENDA**

President Daisy informed that Dan Roland from Raymond James is coming at 2:00 and will give his full report then. Since the president just completed his quadrennial evaluation in 2017, his next evaluation will be in 2018. The forms for the board self-evaluation were given to each regent to complete and evaluation to be completed at the next meeting.

Edward/Salalu

*Moved to accept the agenda with the recommended change.*

CARRIED

**4. APPROVAL OF MINUTES – September 14, 2017**

Berdon/Salalu

*Moved to adopt the minutes of the September 14, 2017, meeting as presented.*

CARRIED

## 5. COMMUNICATIONS

- a. Email message from new ACCJC president accepting invitation to the 25<sup>th</sup> anniversary celebration;
- b. Letter from Dr. Winn, ACCJC president, regarding changes to accreditation standards as it relates to COM-FSM;
- c. Letter from Ambassador Apis regarding invitation to visit Hainan University and establish cooperative relations;
- d. Letter from Dr. Winn regarding assigning liaison between ACCJC and the college.

## 6. REGENTS' REPORTS

- a. **Regent Waguk** reported on the new salary guidelines in Kosrae which recognizes teachers with the 3<sup>rd</sup> –year certificate; FACSSO meeting during which teacher certification, school accreditation, review of teacher education policies, and COM-FSM bachelor's program in elementary education; fiduciary conference and basic course on investment. He recommended all regents taking that course.
- b. **Regent Berdon** pressed for making the new Chuuk Campus a priority saying Chuuk did its part by providing the \$3 million and now the college needs to do its part. The process for getting IDP approved and the status of Chuuk Campus in that regard were explained.
- c. **Regent Salalu** reflected on college improving through teamwork and expressed his appreciation; commended Dean Roboman for overseeing two campuses; and congratulated Regent Mingii as the new regent.
- d. **Regent Edward** welcomed all to Pohnpei and said he continues to value his department's partnership with the college. He is working on a number of issues which will come full circle and impact the college and encourages strengthening the partnership. He also welcomed Regent Mingii.
- e. **Regent Mingii** felt honored to be back at the college and promised her best to represent the college.

## 7. PRESIDENT'S REPORT

- a. **President**  
The president conveyed his appreciation to his vice presidents, deans, and the board for their work and support saying he is honored to work with an exemplary team. He acknowledged the leadership of former Regent Kasio Mida and welcomed Pelma Mingii the new regent. He reported the facilities master plan continues with current projects, including Chuuk campus; our financial position strong; feasibility study for a bachelor's program in elementary education in progress; study on economic impact of the college continues; the possibility of fiber optic at all campuses; 25<sup>th</sup> anniversary updates; and initiatives toward access. The president is confident of the sustainability of the college; so the college can now reach out to assist the departments of education to develop a strong K-12 system which will help us. We are ending 2017 on a positive note.
- b. **VPAS** reported completion of the FY 2019 budget with wider input; installation of a repeater communication system to provide wider coverage; updates on capital projects, including details on status of Chuuk campus.
- c. **VPIEQA** briefed the board on the measures of success for the two new strategic directions for the college: 1) innovate academic quality to ensure student success; and 2) strengthen resources to meet current and future needs.

- i. **Institution Set Standards (ISS):** Of the 13 ISS, 11 have been achieved, but none of the stretch targets.
- ii. **Mission Fulfillment Indicators:** COM-FSM has achieved, or minimally achieved 87.5% (21/24) of its mission indicators, exceeding the required 71% (17/24) necessary for mission fulfillment.
- d. **VPIA** reported on the opening of ISLET to provide support and professional development for faculty to enhance student learning; presentation by college personnel at various conventions; \$20,000 grant from APIC to enhance library collection at Kosrae campus; working on another proposal to enhance libraries at all campuses for the fourth-year program in education; MOU with NDOE to improving quality teacher education; and highlights from the Doctors and Dentists for Tomorrow program,
- e. **VPEMSS** reported on the commendation from the US Department of Education for timely reporting and maintaining 100% accuracy in its reporting; commencement updates; financial aid statistics; student engagement activities; enrollment statistics; plans for COMET; veterans statistics;
- f. The board accepted the **Faculty Staff Senate** and **Student Body Association** written reports in the notebook.
- g. **Dan Roland from Raymond James** first presented global market observations (economy doing well), and then comparative performance analysis (total portfolio information and performance and each manager's performance for both endowment fund and reserves fund); all managers doing well. He also briefed on their due diligence, our investment policy statements, and provided an update as of December 8, 2017 on our endowment fund which is at \$6,314,000 and on our reserves which is at \$3,080,000.

**7. OLD BUSINESS**

- a. **Chuuk Campus**  
Regent Berdon urged the administration to make building the new Chuuk campus a top priority. The established the facilities master plan, IDP approval process, and status of projects were explained. Chuuk campus is among the projects in process. President Daisy assured that the college is attentive to Chuuk's situation, but our plans are integrated with FSM's IDP.

**8. NEW BUSINESS**

- a. **FY 2019 Operations Budget**  
Edward/Salalu  
*Moved to approve the FY 2019 operations budget of \$13,538,503 including an appropriation of \$3.8 million for submission to the FSM National Government. CARRIED*
- b. **FY 2019 FSM FMI Budget**  
Edward/Berdon  
*Moved to approve the FSM FMI FY 2019 budget of \$875,611 for submission to the FSM National Government. CARRIED*
- c. **FY 2019 Auxiliary Enterprise Budgets**  
Edward/Salalu  
*Moved to approve the FY2019 operating budgets for auxiliary enterprises as follows:*

<i>Bookstore</i>	<i>\$109,942</i>	
<i>Dining Hall</i>	<i>\$231,510</i>	<b>CARRIED</b>
- d. **FY 2019 Board of Regents Budget**

Board agreed to keep the fundraising funds and would entertain requests from IAEA.

Salalu/Edward

*Moved to approve the Board of Regents FY 2019 budget of \$115,000 for submission to the FSM National Government.* CARRIED

e. **Revisions to By-laws of the Board of Regents and BP 1310 Board Meetings**

Salalu/Mingii

*Moved to approve the revisions to the Board of Regents By-laws.* CARRIED

The timeline under “Special Meetings” was changed to 30 days to be consistent with time frame for notices.

Edward/Salalu

*Moved to approve that the policy reflect the changes to the by-laws and the change to the time frame.* CARRIED

f. **Review BP 1311 Notice of Meetings and Agenda**

Edward/Salalu

*Moved to approve review of BP 1311 Notice of Meetings and Agenda.* CARRIED

g. **Proposed BP 4913 Special Admissions to Associate Programs**

Currently students completing the certificate program must take the COMET to advance to a degree program. Modifications to the Agriculture and Food Technology program provide a pathway to the Agriculture and Natural Resources degree program. Policy change in admissions is needed for the modifications to become applicable.

Salalu/Berdon

*Moved to approve BP 4913 Special Admissions to Associate Program effective with students beginning an approved program spring 2018.* CARRIED

h. **Revised BP 6021 Grievance Policy**

The changes were made to improve the general appearance of the policy, provide clarity, linkage, and reference to relevant policies, and include definitions for necessary sections.

Salalu/Berdon

*Moved to approve the revisions to BP 6021 Grievance Policy* CARRIED

i. **Waiver of BP 6032 for the 25<sup>th</sup> Anniversary Reception**

Finding a venue large enough with adequate parking for the 25<sup>th</sup> anniversary reception was a challenge. The practice court in the FSM China Friendship Sports Center met those requirements but the college policy on controlled substance-free and alcohol-free workplace policy prohibited carrying out the program. A one-time waiver was requested with spirits to be served only in the reception area.

Berdon/Salalu

*Moved to waive BP 6032 for the 25<sup>th</sup> anniversary reception. The college is to establish and enforce guidelines for the control and serving of spirits.* CARRIED

j. **Revised BP 8000 Technology Fee**

The current policy only allows use of the fee when directly related to students use in classrooms, labs, or other accessible facilities. The revisions acknowledge the effect of evolution of technology on teaching and learning and expand the use of the fee to reflect modern reality.

Berdon/Salalu

*Moved to approve the revisions to BP 8000 Technology Fee.* CARRIED

k. **Name Change for Pohnpei Campus**

The plan is to bring the National Campus and Pohnpei Campus closer together rather than having two separate campuses with the National Campus focusing on academics and

Pohnpei Campus becoming the center for career and technical education for the college. Initiatives have been implemented to share resources and activities. This would formally change the focus for Pohnpei Campus.

Berdon/Salalu

*Moved to rename Pohnpei Campus to Career & Technical Education Center. CARRIED*

l. **Resolution – Bachelor’s Program in Elementary Education**

Berdon/Salalu

*Moved to pass a resolution to support implementation of a bachelor’s program in elementary education at the college. CARRIED*

m. **Resolution – Kasio E. Mida**

Salalu/Berdon

*Moved to pass a resolution to recognize and commend Mr. Kasio E. Mida for his nearly nine years of service, commitment, and dedication to the college and to the Nation as a regent. CARRIED*

**9. EXECUTIVE SESSION**

Regents are to go over the forms.

**10. NEXT MEETING**

The next meeting of the board will be held the second week in March in Yap.

**11. ADJOURNMENT – December 13, 2017**

After closing remarks and announcements the open meeting was declared adjourned at 4:05 PM.

Minutes of the COM-FSM Board of Regents meeting of December 13, 2017, approved this 15<sup>th</sup> day of March 2018.