

Summary of discussion on the FY2024 Proposed Budget Budget Line Items

August 29, 2022 – November 15, 2022 – Comprehensive reviews and dialogs over challenges and what can be addressed as part of the FY2024 budget development. Accreditation topics also part of discussions.

Budget process and updates were shared in All-Campus meetings to

The operations budget consists of the Office of the President (Office of the President and Office of Institutional Advancement & External Affairs), 5 state campuses (Pohnpei, Chuuk, Kosrae, Yap), Institutional Effectiveness and Quality Assurance Department (Office of VPIEQA, IT0, OIE), Instructional Affairs Department (Office of VPIA plus subsidy to CRE, Social Science, Education, Business, Math & Science, Lang & Lit, Health Science divisions and LRC; Administrative Services Department (Office of VPAS, HRO, Business Office, Facilities & Maintenance Office, Procurement & Property Management), Student Services Department (Office of VPSS, OAR, FAO, Counselling, Student Life, and Security Office). The group also reviewed and discussed budgets of the Board of Regents and FSM Maritime Institute.

Total consolidated FY2024 budget includes requests submitted by campuses and office across the college surpassed the total revenue projected for Fiscal Year 2024. Budget was analyzed vertically (by campuses by offices).

- ✓ Reviewed the revenue assumptions.
- ✓ Reviewed the guidelines in the development of expenditure budgets.
- ✓ Reviewed and analyzed the consolidated submitted budgets by campuses/offices.
- ✓ Highlights of the consolidated budget
- ✓ Revenue vs Expenditure Budgets Per Category
- ✓ Percentages of Increases Per Office/Campus
- ✓ Reviewed of expenditure budgets per Department to check consistency of assumptions.
- ✓ Reviewed the details of the submitted office/campus budgets.
- ✓ Checked compliance with expenditure budget categories.
- ✓ Reviewed justification
- ✓ The established 2024 Budget Guidelines updated recently to address needs of the different departments, offices and campuses. The revenues generated from government subsidies, tuitions and fees sourced from using the Pell grant as the major funding for students to take courses.

- ✓ We Care Student Aid fund from the HEERF US assistance to the community colleges during the period of the pandemic was also used to help students out during the past two years.
- ✓ Departments, offices, and campuses used TracDat assessment plan reports to determine priorities of needs to inform the FY2024 budget development. FSM-FMI and the Board of Regents budgets were funded separately by the FSM Government.

The group balanced the operational budget at \$12,837,172

- ✓ Personnel is at 72.97%
- ✓ Travel is at 0.81%
- ✓ Contractual Services is at 2.81%
- ✓ Consumable Goods is at 23.36%
- ✓ Fixed Assets is at 0.05%

FY 2024 Budget Revenue Projection

- Revenue Projections: 2022 Headcount + 3% for 12-12-6 credits (Fall, Spring, Summer) The FTE of 12/12/6 credits will be used in the revenue projection for National Campus and State campus's own FTE.
- The college tuition will continue at the level of \$145/credit for 2-years, certificates, and Third-Year programs; and the Bachelor degrees at \$165/credit
- Indirect cost will not be included in the calculations of revenue for the FY2024 budget

FY2024 Revenue Projection

Based on Year 2022 Head count + 3% and 2022 Average Credits

	2020	2021	2022	2023	2023	2024
• Tuition	8,601,614	8,364,293	6,757,507	6,438,778	6,438,778	7,162,184
• Registration Fee (H & SA)	265,378	248,710	243,508	229,940	229,940	272,487
• Facility fee	771,512	826,945	664,922	615,508	615,508	686,879
•	9,638,503	9,439,948	7,665,937	7,284,226	7,284,226	8,121,549
• Residence Hall	100,000	120,000	100,000	100,000	107,520	107,520
• Lab/Scuba Class fee					23,260	23,260
• Graduation/Transcript Fee					11,745	11,745
• FSM-ESG	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
• FSM-Gen Fund	2,800,000	2,800,000	3,000,000	4,000,000	3,000,000	3,907,139
• Bookstore			65,253		51,566	26,634
• Dining Hall			48,533		34,120	23,701
• Fund Balance					495,497	
• Total	13,538,503	13,359,948	11,879,723	12,837,172	12,007,934	13,221,549

Number of Students				
Campus	Fall	Spring	Summer	Total
National	1,024	892	712	2,628
CTEC	380	280	338	998
Chuuk	285	241	251	778
Kosrae	153	158	138	449
Yap	214	214	169	597
Total	2,057	1,785	1,608	5,450

Average Credit			
Campus	Fall	Spring	Summer
National	12.2	12.4	5.8
CTEC	10.6	11.6	5.7
Chuuk	11.7	10.9	5.7
Kosrae	9.1	10.1	5.9
Yap	10.3	10.4	5.3
Average	10.8	11.1	5.7

Number of Credits (Based on Average)				
Campus	Fall	Spring	Summer	Total
National	12,459	11,042	4,161	27,662
CTEC	4,027	3,244	1,915	9,186
Chuuk	3,328	2,638	1,423	7,390
Kosrae	1,404	1,599	814	3,816
Yap	2,213	2,235	897	5,346
Total	23,431	20,757	9,211	53,399

Tuition, net of 7.5% D/A and Tuition Remission				
National	1671047.28	1480954.6	558120.95	3710122.83
CTEC	540,093	435,099	256,888	1,232,080
Chuuk	446,428	353,799	190,922	991,148
Kosrae	188,297	214,407	109,138	511,841
Yap	296,882	299,783	120,328	716,992
Total	3,142,746	2,784,043	1,235,395	7,162,184

Developed strategies/ways to balance the budget to the approved FY2024 Revenue Projection while keeping academic quality to ensure student success.

- ✓ The FTE of 12/12/6 credits will be used in the revenue projection for National Campus and State campus's own FTE.
- ✓ The college tuition will continue at the level of \$145/credit for 2-years, certificates, and Third-Year programs; and the Bachelor degrees at \$165/credit
- ✓ Indirect cost will not be included in the calculations of revenue for the FY2024 budget
- ✓ Realized increase of enrollment with returning students (non-tradition students, some are employed and have dependents, but because of the flexibility of schedules, it motivated them to go back to school).
- ✓ Diversify the delivery of instructions online (with faculty now well-trained and well equipment to do the online services). Approximately 60%-70% of the classes are delivered online
- ✓ Challenges of the pandemic attributed to increase in enrollment. With the COVID-19 funding (EERP) students with outstanding of unpaid tuitions were able to registered again into classes as they were able to gear them through the EERP.
- ✓ Maximize class sections/scheduling of classes. Take more courses to complete on time and to provide successful academic study habits to succeed in classes.
- ✓ Strengthened the student academic advisement by counting on all advisors to engage in intrusive advising for students.
- ✓ Put in measures in place for recruitment to achieve enrollment targets
- ✓ Increase the number of faculty members by filling out the vacancies of faculty members. Faculty recruitment and hiring processes to be shortened to increase the number of teaching faculty at all campuses. Recruit proactively for adjunct faculty to teach in the evenings and on Saturdays as needed.

- ✓ Continue to work on a new salary scale and benefits to attract faculty and staff to work at the college.
- ✓ Strengthened the hybrid teaching deliveries of online and face to face teaching at all campuses to increase student enrollment at all of the campuses therefore achieving increase credits for students to take at all campuses. The online delivery of courses will be strengthened to have faculty teaching students enrolled at any of the COM-FSM campuses from anywhere they are and with teaching faculty from any of the campuses or outside of the FSM.
- ✓ Re-established the activities on campus for students to use the gym, and other student activities to provide them with good quality living while undergo studying at the college.
- ✓ Eliminate unsustainable expenses that the college will not afford to keep in the long run.
- ✓ Online classes: Approximately 60% of the classes are being delivered online. Realized increase in enrollment with returning students (non-tradition students, some are employed and have dependents, but then again because of the flexibility of schedules motivated them to go back to school).
- ✓ HEERF US assistance: In the past, students have outstanding balances for some reason unknown, they were not able to register because of outstanding balance. Now with the assistance by HEERF, students with outstanding are able to register. That actually attributed in some ways to our increase of enrollment, by the challenges of the pandemic) The group agreed on the following revenue projection for Budget FY2024 development.
- ✓ Online classes- Realized increase of enrollment with returning students (non-tradition students, some are employed and have dependents, but because of the flexibility of schedules, it motivated them to go back to school).