

Friends of the College of Micronesia – FSM

Background:

The Friends of the College of Micronesia-FSM (FCOMFSM) was incorporated in Washington D.C. as a non-profit 501 (c)(3) corporation in November 2013. We are currently registered for a business license as a non-profit corporation in the State of Hawaii.

We have established an operating bank account at First Hawaiian Bank, Main Branch, in Honolulu, Hawaii. President Daisy approved the transfer of \$25,000 from college resources to the foundation to establish our operating account.

FCOMFSM Board:

The Board is comprised of six members who serve without compensation. In addition to Director Floyd Takeuchi, the current list of directors and officers include:

President and Director

Michael Rota

Vice President and Director

Jerry Kramer

Vice President and Director

The Rev. Francis X. Hezel, SJ

Secretary and Director

Gerard Finin

Treasurer and Director

Mark Heath

Mission:

At its meeting of October 1, 2015, the FCOMFSM Board adopted the following mission:

It is the mission of the Friends of the College of Micronesia-FSM, Inc. (FCOMFSM), an independent non-profit 501(c)3 foundation registered in the United States of America, to support the College of Micronesia-FSM (COMFSM). That mission will be met through fundraising and financial support of COMFSM programs, activities and initiatives that the Board of Directors of FCOMFSM determines further the mission of the college.

Policies:

Since its inception, the Board has demonstrated its commitment to good practice by adopting the following policies to guide its practices:

Conflict of Interest

Whistleblower Protection

Code of Ethics

Assessment of a Fee on Donations to Fund Operations

Assets:

The Board of Regents of COM-FSM, at its December 2013 meeting in Chuuk, approved the transfer of \$500,000 from college reserves to serve as our initial corpus and to fund the foundation's operating budget. In December 1997, the Board of the COM-FSM established an Investment Policy for its Endowment Fund. This policy was amended in 2001, 2003, 2005, 2007, 2008 & 2011. The COM-FSM Endowment Fund Investment Policy Statement has been adopted for use by the Friends. First Hawaiian Bank Wealth Management has been engaged as fund manager for the Friends.

At the start of the 2017 fiscal year the FCOMFSM had assets of \$505,533 under its management, including \$449,758 in unrestricted funds and \$ 104,594 in restricted funds. A summary of the managed assets since the inception of the Friends is summarized below:

Financial Summary

Assets	12/31/2014	12/31/2015	12/31/2016	6/30/2017
Unrestricted	\$426,848	\$416,109	\$449,758	\$424,845
Restricted	\$99,445	\$96,848	\$104,594	\$110,907
Sub-Total	\$526,293	\$512,957	\$554,352	\$535,752

Operating	12/31/2014	12/31/2015	12/31/2016	6/30/2017
Approved Budget	\$68,400	\$49,550	\$49,000	\$103,000
Year End Balance	\$21,658	\$15,088	\$181	
Total Expenses	\$46,742	\$34,462	\$48,819	\$103,000
Total Assets	\$479,551	\$478,495	\$505,533	\$432,752

The FCOMFSM has engaged the services of Jay Miyaki, CPA, LLC to conduct audits for the years of 2013, 2014, 2015, and 2016.

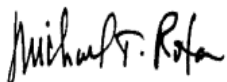
2017 Activities:

At its 2017 annual meeting the FSMCOM Board approved the following budget for the 2017 year:

2017-2018 Operating Budget
Friends of the College of Micronesia-FSM, Inc

Administrative Services:	\$2,000
Professional Services: (attorney; accountant, auditor, etc.)	\$27,000
Travel:	\$19,000
a. Annual Meeting (includes venue)	\$9,000
b. Pohnpei, FSM (2x)	\$10,000
Stationery and Mailing:	\$2,000
a. Logo Design	\$1,700
b. Mailing	\$300
Communications	\$7,000
a. Website Development	\$5,000
b. Fund Development Publications	\$2,000
Contract Services: (EWC - PIDP Support Services)	\$30,000
Organization Participation: (CASE Dues, travel, fees, etc.)	\$12,000
Entertainment:	<u>\$4,000</u>
Total:	\$103,000

When the funded activities are fully implemented, it is expected that the Friends will become a more transparent organization and be better prepared to undertake a more aggressive and focused fund raising effort.



Michael Rota, President
Friends of the College of Micronesia-FSM