IEQA Report to the Board of Regents
Reporting Period: March 14 - April 19, 2013

Vice President for Institutional Effectiveness and Quality Assurance (VPIEQA)/Accreditation Liaison Officer (ALO)

- [Combined Midterm and Follow Up Report](#) was transmitted to ACCJC/WASC and published to the college website on March 15, 2013.
- The accreditation visiting team was present March 23-March 27, 2013 to confirm accuracy of the *Combined Midterm and Follow Up Report.* The visiting team noted they were impressed with progress of the institution in several areas and especially in regard to work around student learning outcomes (SLOs). In particular the team was impressed with the positive attitude and sense of pride they encountered in college employees. The team was impressed with our students who were able to evidence via dialogue their understanding and awareness of SLOs. The team thanked the college for efforts to make them feel welcome and offered a special thanks to the IT Office for excellent support services during their stay. The team has generated their report to the Commission, and both the president and the ALO have reviewed the report for "errors of fact". The college is not able to address team interpretations and/or conclusions, but merely to note where any facts may have been recorded inaccurately. The team report must remain confidential, as the team report is merely used to inform the Commission and does not represent the final decision of the Commission. Once the Commission makes a final decision and issues an *Action Letter*, both the team report and the *Action Letter* will be published to the college website. The anticipated date of receipt will be early July 2013.
- VPIEQA will be presenting the revised strategic plan for endorsement.
- VPIEQA collected data via semi-structured interviews on the structural changes made to the institution last year with recommendations for continued improvements during the coming year. This report was provided to and will be presented by the vice president for instructional affairs.
- VPIEQA will be generating a *Supplemental Report* to ACCJC/WASC and transmitting the report by May 15, 2013. This report is not required, but the college will take advantage of policy allowing us to present evidence of work completed since the team visit.
- VPIEQA will assist the president in organization of key evidence and his presentation to ACCJC/WASC during the June 5-7, 2013 hearings. We will also engage the assistance of previous Commissioner, Mr. Floyd Takeuchi, in preparation, organization, and delivery of the presentation. The appearance before the Commission allows the college another opportunity to present work completed since the May 2013 *Supplemental Report* and the opportunity to directly answer questions the Commissioners may have. The president is the presenter and responsible for answering all questions posed by the Commission.
- The only key outstanding piece of work the college remains to complete is the *Space Utilization Study*, *Energy Audit*, and *Final Facilities Master Plan Report* as proposed with Beca consultants, to improve upon the *Facilities and Campus Environment Plan.*

Information Technology Office

Student Information System (SIS) Developments

The progress on work towards the goals of COM-FSM SIS current modification phase of the working database referred to as phase III contract continues. As mentioned in the accreditation report, the SIS is a step in the right direction and has allowed for many positives for COM-FSM, but they encourage us to continue the efforts. The Developer will be visiting on-site April 2013. The visit will be to implement major changes in software to the base Database code for the SIS.

As per the terms of the contract no. ct11-0459/enc11.0401 and as specified in the details of the SIS phase III contract, the following is an update of work begun:

1. The Migration of the MySQL database server to new, faster hardware is now 100% complete. The previous system has been switched off; the full migration was a big task and was successful.
2. Campus-managed announcement and news items for display in the COM-FSM myShark portal and other locations such as the COM-FSM web site and information panels is progressing on schedule and is 99% complete, but not in production yet.
3. Online Registration efforts continue.
   o implementation planning (procedural changes and policy development) 70%
   o software development 70%
4. E-Mail distribution by campus or other grouping work is 90% complete.
   o to be used for sending emergency notices or other high-priority messages
5. Course schedule planning and projection (work in progress)
6. Wait-listing capabilities (work in progress)
   o implementation planning (procedural change and policy development)
   o software development to follow

Other expected work scheduled during April 2013 regarding SIS:

Online Registration
- Finalize policy and procedure documents
  Fee payment
  Limits (credits, sections, etc)
  Advising cycle
- Design look and feel for software
- Implementation planning
  Trial group
  Full release

SIS Upgrade
  dev database update/testing
  Retraining for specific critical users
  production database update
  myShark portal update
  E-Mail list and alias management (new distinction)

Networks

Networks: IT is actively pursuing potential options to make existing networks faster and therefore services we offer more effective. Talks have concluded with our primary internet service provider

for changes to the National campus link speed, the Pohnpei campus link type, the Kosrae campus link type, the Chuuk campus link type and the Yap campus link type. President Daisy has signed the new contract and we await its implementation.

After implementation, Yap, Chuuk and Kosrae campuses will terminate usage of T1 lines and switch primary connections for internet services to DSL a type link at rates of 1537/768 kbps each. Pohnpei campus will also switch to a DSL link also at 1537/768 kbps but their T1 utilization will remain for overhead and local connection needs for e-mail and SIS. FMI campus will retain their T1 link to Yap campus as their primary internet service line. The link type change is to take advantage of DSL type technologies recently made available at these locations: DSL type technologies better handle noisy copper lines used by our service provider that may reduce link speed.

The second DSL type connection at a lower data rate for Yap, Chuuk and Kosrae campuses for VoIP traffic only, in order to separate it from other internet traffic for improved throughput of data over the connection. Current internet speeds for Yap, Chuuk and Kosrae campuses over T1 lines are at 1024 kbps asymmetric. In conjunction with changes and as necessary to implement changes, IT has purchased more smart switches to increase control capabilities on existing networks. Cost for changes are currently estimated to be approximately $2000 more per month compared to the current service contract with FSMTC.

Wireless expansion project

Wireless expansion project update: All pilot project sites are functioning satisfactorily. COM-FSM's wireless network community continues to grow. Our tracking data shows students and staff are increasingly utilizing our wireless option for their network needs. IT continues to focus on wireless network security and expansion of wireless network hotspots at all locations where this pilot project has been successfully implemented. COM-FSM's wireless network security currently in place allows us to limit maximum bandwidth usage per user, limitation of non-sanctioned bandwidth usage per user, authentication of authorized users, time limits for authorized users, and malicious code blockage (in case a users device has a virus trying to infect the rest of our network). Currently, explorations into more permanent industrial size antennas for mounting WiFi equipment are being considered for all sites. Meantime, the focus for expansion has been inside buildings at all campuses.

Electronic Information Panel Project

Electronic Information Panel Project: This effort included first steps on tasks identified in SIS Phase III. The units that are up and functional have received positive reviews and seem to be functioning well as an information sharing medium. The panel incorporates data from the Campus News forms sourced in the SIS backend database. Work done by IT has allowed for DCR as well as trained campus representatives at each campus to be able to supply news and information for dissemination to their students through the myShark website portal and these Information Panels. Kosrae now has a working Information Panel and Chuuk campus Panel is also operational as of April 2013. National and Pohnpei campus have had their panels working for over a year.

*The panels display class schedule, current time, and pictures and live COM-FSM news postings inclusive of emergency information.

WebSite

WebSite improvement efforts continue. IT continues collaboration efforts with different units to accommodate website updates and relevancy. The effort is to further improve the website by improving speed and accuracy of news content from our sites to their constituents and a broader audience. The website content management system (CMS) setup is functioning as designed and COM-FSM is currently running the website on drupal version 6. We still are not able to upgrade to version 7 because the PHP version used on the www server is at 5.1, and drupal 7 requires PHP 5.2 or higher. Upgrading to PHP 5.2 breaks our current webmail application, but we appear to have overcome that obstacle and will make changes to our hardware and software used for webmail in order to accommodate. Because of very effective research and testing, we are avoiding costly changes to our webmail client by making important changes to our existing setup.

Office of Development and Community Relations

For the month of March 14 - April 19, 2013 DCR has produced the following:
- 19 News Stories that was posted on the college's newsfeed
- 13 Announcements posted on the college's newsfeed
- 2 Publications
- Publicizing 1 All-Campus Meetings
- Submitted a Quarterly Report for January – March 2013

News Stories:

1. Australian Soccer Coach Conducts Clinic at National Campus
(http://www.comfsm.fm/myShark/news/item=469/mod=21:35:23)
2. Combined Midterm and Follow Up Report
(http://www.comfsm.fm/myShark/news/item=471/mod=21:35:23)
3. ACCJC WASC Visiting Team Adds Additional Member
(http://www.comfsm.fm/myShark/news/item=472/mod=21:35:23)
4. Integrated Educational Master Plan
(http://www.comfsm.fm/myShark/news/item=475/mod=21:35:23)
5. Free Health Screening Conducted at COM-FSM Yap and FMI Campus
(http://www.comfsm.fm/myShark/news/item=476/mod=21:35:23)
6. Olympic Weightlifter Manuel Minginfel Visits National Campus
(http://www.comfsm.fm/myShark/news/item=477/mod=21:35:23)
7. HR Director Meets with COM-FSM Alumni at UH Hilo
(http://www.comfsm.fm/myShark/news/item=478/mod=21:35:23)
8. Did You Know…
(http://www.comfsm.fm/myShark/news/item=482/mod=21:35:23)
9. ACCJC Visiting Team Concludes Visit at COM-FSM National
(http://www.comfsm.fm/myShark/news/item=484/mod=21:35:23)
10. Kosrae Campus Obtained 100% Completion for the Online Accreditation Basics Course
(http://www.comfsm.fm/myShark/news/item=465/mod=21:35:23)
11. College Celebrates 20th Founding Day
(http://www.comfsm.fm/myShark/news/item=487/mod=08:54:12)
12. COM-FSM Student Named 2013 Coca-Cola New Century Scholar
(http://www.comfsm.fm/myShark/news/item=488/mod=08:54:12)
13. National Campus Launches Non-Governmental Organizations (NGO) Class
(http://www.comfsm.fm/myShark/news/item=490/mod=08:54:12)
14. SDA Seniors from Ebeye Visit COM-FSM National Campus
(http://www.comfsm.fm/myShark/news/item=492/mod=08:54:12)

15. College of Micronesia Board of Regents Directives
(http://www.comfsm.fm/myShark/news/item=494/mod=08:54:12)
16. COM-FSM Kosrae Campus Participates in Kosrae Cultural Festival
(http://www.comfsm.fm/myShark/news/item=495/mod=08:54:12)
17. Kosrae Campus Celebrates 20th Anniversary
(http://www.comfsm.fm/myShark/news/item=496/mod=08:54:12)
18. LRC Director named Outstanding Student in LEAP Cohort 2012-2013
(http://www.comfsm.fm/myShark/news/item=497/mod=08:54:12)
19. Pohnpei Campus to Hold Programs Exhibit & Skills Expo 2013
(http://www.comfsm.fm/myShark/news/item=499/mod=08:54:12)

Announcements:
1. National Campus Students General Meeting on Accreditation
 (http://www.comfsm.fm/myShark/news/item=470/mod=21:35:23)
2. ACCJC WASC Visiting Team
 (http://www.comfsm.fm/myShark/news/item=473/mod=21:35:23)
3. Rotary Club Of Pohnpei Scholarship Application
 (http://www.comfsm.fm/myShark/news/item=474/mod=21:35:23)
4. [Scholarship Opportunity] CariPac Scholarship
 (http://www.comfsm.fm/myShark/news/item=480/mod=21:35:23)
5. Assessment of the ACCJC Rubrics at COM-FSM
 (http://www.comfsm.fm/myShark/news/item=481/mod=21:35:23)
6. [Internship Opportunity] CARIPAC and AHEC 2013 Summer Internship Program
 (http://www.comfsm.fm/myShark/news/item=483/mod=21:35:23)
7. President's Message to the Community
 (http://www.comfsm.fm/myShark/news/item=485/mod=21:35:23)
8. [Announcement] COM-FSM FMI & Yap Campus To Celebrate Founding Day on April 5th
 (http://www.comfsm.fm/myShark/news/item=486/mod=08:54:12)
9. [Announcement to all Students] Community College Survey of Student Engagement (CCSSE)
(http://www.comfsm.fm/myShark/news/item=489/mod=08:54:12)
10. Did you also know…
(http://www.comfsm.fm/myShark/news/item=491/mod=08:54:12)
11. [Announcement to All Students] Apply now - JENESYS 2.0 Project
(http://www.comfsm.fm/myShark/news/item=493/mod=08:54:12)
12. [Announcement to National Campus Faculty] Meeting with Jim Mulik
(http://www.comfsm.fm/myShark/news/item=498/mod=08:54:12)
13. [Announcement] All Campus Meeting for April 2013
(http://www.comfsm.fm/myShark/news/item=500/mod=03:31:31)

Publications:
1. Founding Day Program (PRINT)
2. All Campus Meeting Poster (PRINT)

All Campus Meetings:
1. [Announcement] All Campus Meeting for April 2013
(http://www.comfsm.fm/myShark/news/item=500/mod=03:31:31)

Institutional Research and Planning Office

Planning

- Strategic Plan Development
    - Developed alternative measures of success for the *College of Micronesia-FSM Strategic Plan* and presented to VPIEQA.

Research

- IPEDS
    - Spring Data Collection surveys completed and locked. Surveys focused on finance and graduation rates. Soon survey results will be provided

Assessment

- Community College Survey of Student Engagement(CCSSE) Survey administration
    - IRPO took part in the Community College Survey of Student Engagement (CCSSE), an initiative of the Center for Community College Student Engagement, is designed to provide information on learning-centered indicators of quality for community and technical colleges nationwide. IRPO Director provided trainings and materials to all selected Survey Administrators earlier in March 2013:
        - 4 at National Campus: Mr. Joey Oducado, Mrs. Karen Simion, Mr. Francis Alex, and Mr. William Haglelgam
        - 2 at Pohnpei Campus: Mr Jeffrey Arnold and Mrs. Maria Dison
        - 2 at Kosrae Campus: Mr. Arthur Jonas and Mr. Nena Mike
        - 2 at Yap Campus: Ms. Cecilia Dibay and Mr. Joy Guarin
        - and 2 at the Chuuk Campus: Mr. Mariano Marcus and Mr. Maika Tuala
    - 47 system wide surveys with materials had been distributed by hand-carry to Pohnpei Campus and via CTSI to the other State Campuses.
    - The survey administration is now in progress and most likely to be completed later this month(April 2013). All completed surveys are highly recommended to be sent and received at Austin, Texas no later than May 15, 2013.

    Note: CCSSE and Community College Community College Faculty Survey for Student Engagement(CCFSSE) are US national surveys of student engagement and will allow comparison of COM-FSM with community colleges across the US. Note: CCSSE and CCFSSE will provide the college with information on what is happening in the classroom, comparison of perceptions of students and faculty regarding what is happening, and 18 comparisons with other community colleges. Both CCSSE and CCFSSE will be administered in spring semester 2013. Results will be available in summer 2013.

Provided Course Master Data File (CMDF) to CCSSE as the basis for sampling by CCSSE of courses where the survey will be administered.

Note: CCSSE and CCFSSE will provide the college with information on what is happening in the classroom, comparison of perceptions of students and faculty regarding what is happening, and 18 comparisons with other community colleges.

- Tracdat

○ IRPO Director is working with representatives on creating tracdat user accounts and registering users are now in progress. Representatives are Karen Simion, Gorden Segal, Grilly Jack, and Joey Oducado.

○ Continuation on training will commence when all user accounts are established.

Data and Reporting
- Quarterly Report
  ○ FY2013 2nd Quarterly Performance Reports prepared and submitted the approved report to FSM President's Office and SBOC Office on Thursday, April 18, 2013. Reports are published on the [IRPO website](#).

- Data Files
  ○ Initial Data prepared and placed on college website and transmitted to appropriate staff and committees
    - [Semester Summary Data Reports](#)
    - [Trend Data](#)
    - [Factbook and Factsheets](#)
    - [Semester Data Files](#)
    - [Survey Data Reports](#)

  ○ Highlights posted on college website: http://www.comfsm.fm/?q=irpo

- IRPO Website
  ○ IPRO restructured and updated its website which is now operating. IRPO staff worked with COM-FSM Webmaster, Mr. Shaun Suliol, in upgrading and populating the IRPO website to a newer, friendlier version. The IRPO website is still under development and changes will occur on a daily basis until further notice. To visit our office website, go to: http://www.comfsm.fm/?q=irpo
- Accreditation
  ○ Meeting with the ACCJC Team meanwhile providing data to show evidence. All data provided can be found at our office website: http://www.comfsm.fm/?q=irpo