



Report to the Board of Regents

Administrative Services | Enrollment Management and Student Services | Instructional Affairs
Institutional Effectiveness and Quality Assurance

September 24, 2020, Zoom Meeting



Department for
INSTRUCTIONAL AFFAIRS

Academic Programs | CTEC | State Campuses | FSM Fisheries & Maritime Institute | Cooperative Research & Extension

Accreditation News: ACCJC accepted the March 2020 Mid-Term Report submitted by the college

ACCJC appointed Dr. Catherine Webb as the college's new liaison

At its June 10-12 meeting, the Accrediting Commission for Community and Junior Colleges (ACCJC) accepted the March 2020 Mid-Term Report submitted by the college (http://www.comfsm.fm/accreditation/archive/Action-Letter_Mid-term-Report-College-of-Micronesia-FSM.pdf). The next report due to ACCJC besides the annual academic and fiscal reports in April is the Institutional Self-Evaluation Report due spring of 2023.

The college has a new ACCJC liaison since Dr. Stephanie Droker became president for ACCJC. The college's liaison is Dr. Catherine Webb. Dr. Webb was the Senior Dean of College Planning & Institutional Effectiveness and Accreditation Liaison Officer at Grossmont College in California. She holds a B.A. in Music and English from Illinois Wesleyan University, an M.A. in the History and Theory of Music from the University of Chicago, an MLIS from Dominican University (River Forest, Illinois), and an Ed.D. in Organizational Leadership from Brandman University.



Dr. Catherine Webb
Senior Dean of College Planning & Institutional Effectiveness, and ALO,
Grossmont College, CA

TCE for admission to BSED offered online

Online study sessions to prepare students for the Teacher Competency Exam (TCE) were conducted via Zoom and the exam was administered online for the first time.

22 applicants to the Bachelor of Science in Elementary Education (BSED) program took the online test on August 18, 2020. 18 took the test for admissions while four took the test to be eligible for student teaching and/or internship. 13 out of the 18 students met the required score for admissions to the BSED program. Only one of the four students who took the test for student teaching and/or internship achieved the required score.

Virtual training for faculty

The college scheduled two virtual trainings for faculty prior to fall semester. These trainings were in response to requests from faculty members after the assessment/reflections of summer session were completed.

The trainings covered effective conferencing and online material development.

Accreditation

The College of Micronesia-FSM is accredited by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.



IQBE

Improving the Quality of Basic Education

The College of Micronesia-FSM (COM-FSM) is fulfilling its responsibilities as agreed upon in the Improving the Quality of Basic Education in FSM grant. COM-FSM has completed the following activities for year two.

Project activities

- ▶ Conducted Academic 2 to Pohnpei DOE
- ▶ Conducted QPF training to Teacher Corps at COM-FSM
- ▶ Conducted QPF training to in-service and pre-service students in the Language Arts Method course
- ▶ Conducted Academy 1 to Chuuk DOE
- ▶ Conducted QPF to Pohnpei Catholic School in collaboration with Pohnpei DOE
- ▶ Conducted TLC package for Kosrae DOE
- ▶ Conducted Academy 2 for Kosrae DOE
- ▶ Ongoing observation and mentoring by COM-FSM mentors in all states

Accomplishments

- ▶ Ongoing collaboration with NDOE and SDOE's
- ▶ Met Secretary Kephas to update QPF activities
- ▶ Submitted training schedule to NDOE
- ▶ Met with DSIC consultants to discuss and align QPF activities
- ▶ Submitted TLC package to NDOE for review and approval
- ▶ Submitted Academy 3 to NDOE for review and approval
- ▶ Submitted annual report of Year 2 activities to NDOE

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RIIA/NIFA Grant awarded

The College of Micronesia-FSM was awarded a \$170,965 National Institute of Food and Agriculture (NIFA) Grant for this fiscal year. The grant work will establish an Agriculture Corps for students very similar to the Teacher Corps program. Agriculture students will participate in job shadowing, seminars, tutoring, workshops, and science fairs. Students will receive assistance through stipends, registration fees, and summer tuition. Scholarships for achieving a bachelor or masters degree are also available.

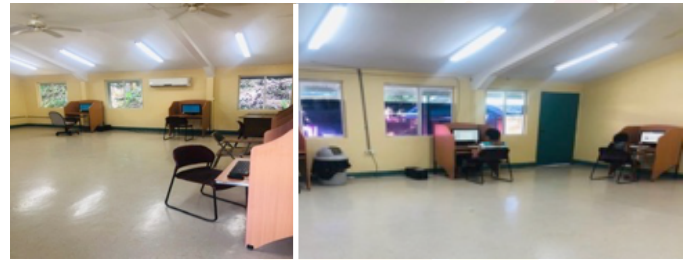
This work is supported by Resident Instruction (RIIA) Grants Program for Institutions of Higher Education in Insular Areas, Grant 13023705 from the USDA National Institute of Food and Agriculture.

Any opinions, findings, conclusions, or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the view of the U.S. Department of Agriculture.

Career & Technical Education Center

Need for additional computer labs

Additional classrooms have been transformed into computer lab space to accommodate the increased student population for fall 2020 semester. The students come to campus to connect to Wi-Fi or utilize college computers to complete distance learning coursework.



Hospitality and Tourism classroom renovation

Construction work has begun to renovate the Hospitality and Tourism Management (HTM) classrooms and training facilities. The redesigned teaching kitchen/restaurant will allow for a larger, safer space for students to learn in the food and beverage courses. Primarily, the kitchen will have multiple cooking stations rather than all students crowding in one area. HTM office space was moved last year to make room for this renovation work.



Donation received from PactVET-SPC

The college has a Memorandum of Agreement (MOA) with Pacific Technical and Vocational Education Training (PACTVET) sponsored by the European Union (EU) through the Secretariat of the Pacific (SPC). The MOA is on climate change and sustainable energy to upgrade the construction electrical program. The MOA has resulted in the modification of several electrical courses to qualify for the four different levels of EU PactVET certification in climate change and sustainable energy. Part of this grant provides the college with \$40,000 worth of tools. The first hand over of tools in the amount of \$34,000 was on September 3, 2020.

Chuuk Campus

Program updates

During Spring 2020, seven Chuuk High School seniors participated in the second cohort of the Dual Enrollment Program. Six of them enrolled during Summer Semester. We have five still enrolled at COM-FSM but now as full time students.

Six students from the first cohort for the BS in Elementary Education at Chuuk Campus are taking internship and student teaching to graduate in December 2020. These will be the first bachelor graduates at Chuuk Campus.

The second cohort of the Trial Counselor Program started fall 2020 with eight students.

Yap Campus

Program updates

The makeup of the student population is changing at the state campus due to the availability of online classes. There are more new and returning students at Yap campus compared to previous years. This is due to availability of degree programs at all campuses as a result of online instruction. Many of the returning students have families and are grateful for the opportunity to further their education without having to leave Yap.

Program challenges

With the new “normal” and ways of doing things, we have and will continue to encounter challenges which are opportunities for improvements in new and different ways. Some of these challenges are:

- ▶ Need for orientation for all students so that they can understand the importance/urgency of the precautionary measures against COVID-19. Students, faculty, staff, and campus visitors are mandated to wear masks while on campus. Majority are but not doing it properly.
- ▶ All our labs and classrooms adhere to social distancing rule of six feet apart. While in the classrooms and labs, they wear masks and social distance themselves but not outside.
- ▶ Consolidating class schedules from all campuses once submitted can be quite overwhelming. We would like to recommend if the final schedule can be worked on by all the IC's for all campuses. This would ensure a balanced class schedule for all full time faculty members across the system.
- ▶ Students are getting help in how to do zoom meetings for their classes using their own smartphones as our computers do not have cameras. For the few students without smartphones, we assist them with laptops with cameras. For zoom meetings, faculty members need to be mindful of the time difference between Yap/Chuuk and PNI/Kosrae. Our students come by bus and arrive on campus by 8:30 AM.
- ▶ Student advisement and POW WOWs – how can we do an effective virtual counseling to help students to successfully complete their courses?
- ▶ IT and other staff monitoring the labs and computer rooms are assisting students with use of schoology, etc. This is a first in a very long time that the LRC is busy at the start of the semester.
- ▶ Our LRC is now busy with students working on their online courses and getting assistance and guidance from the librarian.

FSM-Fisheris & Maritime Institute

First year (new cadets)

Total of eight new cadets enrolled for fall semester 2020, one from Pohnpei and seven from Yap (six from outer islands and one from main island).

The institute enrollment is 38 cadets (eight first year cadets, 19 navigation-fishing master class 5, and 11 eningeers, engineer class 5) plus 12 in the traditional navigation course for a total of 50.

Okeanos traditional navigation course

The Okeanos foundation traditional navigation course initiated in 2019 finally started in summer 2020. The course is fully funded by the College of Micronesia and taught by traditional Master navigator Ali Haleyalur from Yap.

A total of 12 participants enrolled in the course comprising of two females and ten males. The course is offered in the evening from 1800 to 2100 hrs from Monday to Friday. All participants commute to the school using provided FSM-FMI transportation and the school provides the dinner meal.

Acting Dean Tioti voluntarily assist (6 hours per week) with the course offering in the area of seamanship (Basic chart-work) and COLREGS “International Regulations for Preventing Collisions at Sea”. The course was supposed to be delivered by Okeanos Capt. Peia who is unable to come from New Zealand due to COVID-19 travel ban.

The first session of the course will be completed in one year.



COVID-19 response activities

Cadets wear masks from 0630 hours (after exercise) to 2200 hours (bedtime). The cadets also use the seamanship shelter as a classroom. This is an outdoor area that allows for good ventilation and space for cadets to social distance. The cadets constructed portable local huts to prevent rain spray and direct sunlight.

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Update: IQBE Continued from page 1

- ▶ Received approval of Year 3 activities from NDOE
- ▶ Participated in Service Workshop with NDOE and SDOEs
- ▶ Met NDOE Assessment Specialist to discuss NMCT and PILNA
- ▶ Met NDOE Teacher Certification Specialist and Math Specialist to discuss NSTT study guide module and testing schedule
- ▶ Visited classroom teachers who are part of Academy trainings
- ▶ Submitted quarter report 1 for Year 3

Kosrae Campus

Construction at Kosrae Campus

TE Construction continued with Kosrae Campus roofing project for faculty and Cooperative Research and Extension (CRE) buildings. With the arrival of galvalume roofing and other needed materials during the last week of August, the project is now well under way with installation of the new roofing and new ceiling for the two structures.



Boro Landscaping and Shiro Youngstrom have completed needed ground work and landscaping improvement/maintenance for the campus during this reporting period.



Kosrae Campus now connected to Kacific Broadband Satellite

Kosrae Campus was able to finally get locked and connected to Kacific1 Broadband Satellite during this reporting period. KC management, faculty, staff, and students wish to extend our sincere appreciation and gratitude to IT Director Shaun Suliol, KC IT System Specialist Renton Isaac, and system-wide IT staff members for your outstanding support and dedication in support of student success.



Kosrae Campus faculty and staff trainings/workshops/ meetings

- ▶ COVID-19 task force meetings
- ▶ Emergency Management Team meetings
- ▶ *How to successfully work at home* — Watson training sponsored by HRO
- ▶ Budget preparation meetings
- ▶ Material development for online courses
- ▶ Online conferencing
- ▶ Committee meetings

Honored faculty and staff

Kosrae Campus held its annual Incentive Day awards program on July 3, 2020. The following KC faculty and staff members were recognized in certain set Incentive Day program categories listed here:

- Kenye Killin, *Innovative Award*
- Renton Isaac, *Staff of the Year*
- Mary K. Sigah, *Faculty of the Year*
- Shirley S. Jackson, *Award of Recognition*

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FSM-FMI Continued from page 3

Shipboard training update

Cadets on shipboard training were stranded in Woleai atoll for more than two weeks when MV Hapilmohol 1 experienced auxiliary generator malfunction. The first leg of the trip to the Eastern islands was not completed but assistance was then rendered by MV Navigator, transporting MV Hapilmohol 1 passengers and cargo to the islands. Both vessels arrived in Yap port on August 24, 2020.

Acting Director Theophilus Thinnifel of Yap Department of Public Works and Transportation sent FMI the following email on August 26, 2020.

Good afternoon brother Teburea,

When I arrived onboard the H1 on Saturday 22nd I immediately called the Cadets leader over to find out how they were as I was equally worried about them after being out there all this time. I even offered them ramen,

biscuits and canned meat but he told me that they still have their supplies and that they were also eating from the galley and that they were ok. Through out the trip, I could see that they were always busy working in the engine room, decks and standing watch in the wheel house. I was very happy and proud of their attitude of choosing to remain on the crippled ship and help out. Yes, for further training on H1 they are always welcome on board even if the ship will remain along the dock for some time as we try to repair the broken engine. Tell them I am sending a big thank you to all of them for their hard work.

Kammagar,

*Theophilus Thinnifel
Acting Director
Department of Public Works and Transportation
Office of the Director
Phone No: 350-2175/76/77*

Cadets construct boat shed

The construction of boat shed started in Spring 2020 utilizing the engineering arc welding and Seamanship practical classes whereby cadets apply their practical training skills.

The newly constructed boat shed can safely house rowing boat “President Daisy”, Fishing boat “FMI Shark” and tender boat “FMI Marlin”



Learning Resources Center

Activity highlights

- Library staff assisted students with accessing and using their email and navigating Schoology effectively and shared data on computer usage to IT for reporting purposes.
- Online library guides were developed and shared with campus librarians and posted on the library webpage on assisting students with using Schoology and citing sources online. Links to library orientation were provided to admissions for use in the virtual orientation for fall 2020.
- Services are provided from 9AM – 4PM and staff are scheduled on rotation to meet social distancing requirements. Plexiglass were installed at service counters at National campus circulation desks and Yap campus library.
- Alipherta Benjamin turned in her resignation for retirement, effective on September 10, 2020. She has served the college for 41 years as of this reporting period.

Statistics: Programs and services

| Campus | Patron Usage | Reserves | Circulated Materials | Visitors | Computer Use | Tech Assists | Reference Assists | Volumes |
|--------------|--------------|-----------|----------------------|-----------|--------------|--------------|-------------------|----------------|
| Chuuk | 797 | - | 63 | - | 797 | 2 | 9 | 11,189 |
| CTEC | 481 | - | 23 | 19 | 382 | 13 | 4 | 4,511 |
| Kosrae | 1,152 | - | - | - | 257 | 45 | 45 | 4,473 |
| National | 1,911 | 50 | 187 | - | 752 | 104 | 32 | 72,692 |
| Yap | 54 | - | 29 | 5 | 24 | - | - | 11,477 |
| Total | 4,395 | 50 | 302 | 24 | 2,212 | 164 | 90 | 104,342 |

 Department for **INSTITUTIONAL EFFECTIVENESS & QUALITY ASSURANCE**
Information Technology | Office of Institutional Effectiveness

Institutional Effectiveness & Quality Assurance assesses and supports the capacity and extent to which the college fulfills and maintains its mission; while fostering and embedding a college culture of sustainable continuous quality improvement at all institutional levels. At the core of effectiveness and ongoing quality improvement is a focus on student learning and student success. Leadership and guidance are provided to the college community to ensure accountability as accreditation and regulatory standards are understood and met, and/or exceeded at all times.

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Strengthen resources to meet current and future needs through revenue diversification, efficient use, innovation, effective allocation, conservation, infrastructure upgrades, and investment in human capital (COM-FSM Strategic Plan 2018-2023).

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Kenye K. Killen, *Community Service Award Years of Service Awards*

- ▶ 10 years Shruie Miako A. Sahm & Tara Y. Tara
- ▶ 15 years Shirley S. Jackson
- ▶ 20 years Alik J. Phillip
- ▶ 30 plus years Kenye K. Killen



Summer 2020 and Fall 2020

Course offerings, full-time and part-time instructors

| Campus | Summer 2019 | Summer 2020 | Faculty | | |
|------------------|-------------|-------------|-----------|-----------|-----------|
| | | | Ful-Time | Part-Time | Total |
| National | 53 | 0 | 0 | 0 | 0 |
| CTEC | 35 | 0 | 0 | 0 | 0 |
| Chuuk | 28 | 0 | 0 | 0 | 0 |
| Kosrae | 13 | 0 | 0 | 0 | 0 |
| Yap | 14 | 0 | 0 | 0 | 0 |
| Online | 0 | 90 | 61 | 0 | 61 |
| Total (N) | 143 | 90 | 61 | 0 | 61 |

| Campus | Fall 2019 | Fall 2020 | Faculty | | |
|------------------|------------|------------|-----------|-----------|------------|
| | | | Ful-Time | Part-Time | Total |
| National | 191 | 26 | 3 | 0 | 3 |
| CTEC | 97 | 20 | 3 | 1 | 4 |
| Chuuk | 62 | 9 | 1 | 1 | 2 |
| Kosrae | 43 | 3 | ** | 0 | ** |
| Yap | 38 | 8 | ** | 4 | 4 |
| Online | 0 | 305 | 81 | 10 | 91 |
| Total (N) | 431 | 371 | 88 | 16 | 104 |

**Faculty included in 81 teaching online
Course offering during fall 2020, 18% in-person and 82% online. 56% of sections in fall 2020 reached maximum enrollment compared to 38% in fall 2019.

Cooperative Research and Extension (CRE)

Agriculture Extension Service

List of USDA approved health projects, as of August 12, 2020

- ▶ Dr. Murukesan Krishnapillai, Researcher, Yap.
 - Project Title: Field evaluation of open-pollinated seeds to enhance climate change resilience of smallholders
- ▶ Dr. Lolita Ragus, Researcher, Chuuk.
 - Characterization Characterization and Evaluation of the FSM-Local Taro (*Colocasia esculenta* L) Schott Varieties
 - Plant Spacing and Living Mulch Effects on Taro (*Colocasia esculenta* (L) Schott
 - Hatch-Approved Project: Crown Leaf Budding, Rooting and Growing Media for Pineapple (*Ananas comosus* (L) Merr
- ▶ Dr. Nat Tauivalagi, Researcher, Yap.
 - Improving indigenous coconut and breadfruit agroforestry in Pohnpei, Federated States of Micronesia

Publications

- ▶ Chuuk: 2 Nutritional Factsheets/Brochures – Tannia and Purple Yam
- ▶ Yap: Murukesan V. Krishnapillai, Murukesan Krishnapillai. 2020. *Guide for Measuring Extension Program Outcomes*. Yap Cooperative Research and Extension. pp. 38. <https://bit.ly/32uVD6h>

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