

COLLEGE OF MICRONESIA-FSM BOARD OF REGENTS
Minutes of the July 6, 2021, Meeting
Zoom Meeting

Present: Regent Suzanne Gallen from Pohnpei (chair); Regent Jesse Salalu from Yap (vice chairman); Regent Pelma J. Mingii representing the National Government (secretary/treasurer); Regent Tulensru Waguk, PhD, from Kosrae; and Interim President & CEO Karen Simion (*ex officio member*)

Absent: Regent Johannes Berdon from Chuuk

Resources: Vice President for Administrative Services Joseph Habuchmai; Vice President for Enrollment Management and Student Services Joey Oducado; Acting Vice President for Institutional Effectiveness and Quality Assurance Shaun Suliol; Vice President for Instructional Affairs Karen Simion; Dean of Chuuk Campus Kind Kanto; Dean of Kosrae Campus Nena Mike; Dean of Yap Campus Lourdes Roboman; Dean of Career & Technical Education Center Grilly Jack; Dean of FSM Fisheries and Maritime Institute Tioti Teburea; Director, Cooperative Research and Extension Steven Young-Uhk; Director, Yap Upward Bound Serphin Ilesiyalo; Comptroller Roselle Togonon, and Jesse Sigeyog, maintenance supervisor from Yap Campus

Guests: Dan Roland and Amanda Gima from Raymond James

1. CALL TO ORDER – 10:16 AM

Chair Gallen called the meeting to order then asked for a moment of silent prayer. Everyone recited the mission statement.

2. ROLL CALL

Roll was called and quorum declared. All members except Regent Berdon were present for the meeting.

3. REVIEW OF AGENDA

Salalu/Mingii

Moved to adopt the agenda as presented.

CARRIED

4. APPROVAL OF MINUTES – April 6, 2021

Gallen/Mingii

Moved to adopt the minutes of the April 6, 2021, meeting.

CARRIED

5. COMMUNICATIONS

- a. Letter to President Panuelo notifying him of expiring terms of the regents.

6. REGENTS' REPORTS

- a. **Regent Salalu** expressed his appreciation to all for their work at the college, and for the nation still being COVID free. Vaccination is ongoing, but not without its challenges; some vaccination are expiring soon. He also thanked the deans at Yap campus and FMI for following protocol and for the ongoing traditional navigation course at FMI.

- b. **Regent Mingii** extended her respects to all and, although we are still COVID-free, her thanks to the management for all they do and continue to do with the challenges we are facing, such as CIA not flying.
- c. **Regent Gallen** reported on the initial repatriation of citizens; Dr. Hancock, regional director of CDC, visit to provide pandemic advice and guidance; FSM Protection Plan, ongoing vaccinations; new speaker of Pohnpei legislature, new Australian ambassador and two new key staff hired at the embassy (safe space coordinator and women economic advisor), and upcoming food system dialog across the nation and possible impact on our agriculture programs.
- d. **Regent Waguk** reported on successful closing of the school year, training activities, Kosrae teachers' conference; submission of plans for multi-purpose building to IDP committee in Kosrae; and first repatriation flight on July 12

7. PRESIDENT'S REPORT

- a. **Interim President** Simion provided updates on Covid-19 at the college; interview with Dr. Hancock; third round of higher education relief funds; student aid programs; fall semester plans; accreditation institutional self-evaluation report (ISER); and fall summit with focus on quality essay.
- b. **VPAS Habuchmai** is back after a month's vacation and thanked Comptroller Togonon for acting on his behalf. He then reported on vaccination efforts at the college; ground breaking plans for the vocational building at CTEC; seeking proposals for IMF funded for at CTEC and Chuuk Campus; legal issue still pending for the new Chuuk Campus; general cleaning and servicing for fall; and HR gender data.
 - i. **Financial Status** – Comptroller Togonon reported a very liquid market with the 24% growth in our investments; over \$4 million in bank; spending lower by 12% compared to last year; enough funds to end the fiscal year; supplemental funding from national government; and summary of US DOE COVID funds.
 - ii. **Raymond James** – Dan Roland and Amanda Gima reported on June market outlook and our investments as of July 2, 2021. The market value for our endowment fund is \$10, 213,874 or a gain of 6.09% and our reserves fund at \$3,721,466 or a gain of 3.65%. A review of each investment manager's performance was provided. Clarkson Capital Partner has been on watch and a recommendation is forthcoming for the next meeting.
- c. **VPEMSS** Oducado reported summer 2021 student enrollment at the highest level in five years; an increase of headcounts and registered credits by 44% and 39% respectively; financial aid awards; drive-thru commencement for national campus and CTEC; 133 graduates last spring 2021 college-wide; and CFE executive director, Timothy Mamangon recognized as 2021 Pacific Island Small Business Development Center Network State Star Performer.
- d. **Acting VPIEQA** Suliol played a message from former VPIEQA Kocel who recently stepped down from the position. He then reported growth in social media use; program review; pilot of Canvas learning management system during the spring semester; program review status; and strategic measures assessment.
- e. **VPIA** Simion in addition to her report in the notebook, she reported updates on DDFT and IQBE grants and Jenny Helieisar appointed as the new Accreditation Liaison Officer.
 - i. **CTEC** Dean Jack reported on progress of the HTM building; push for more face-to-face classes and need for increase in computers; groundbreaking for the new vocational building; certification effort for vocational students; and

- agriculture program up and running with new agriculture instructor.
- ii. **Chuuk Campus** Dean Kanto highlighted their training effort for students in computer and schoology and its success;
- iii. **Kosrae Campus** Dean Nena highlighted Dr. Nick Zoa continuous weekly special science seminars and two graduates with magna cum laude from the BA elementary education program.
- iv. **Yap Campus** Dean Roboman highlighted their vaccination effort (90% vaccinated); planning graduation ceremony July 22 with special recognition of bachelor's degree graduates.
- v. **FSM-FMI** Dean Tebuera reported continuing face-to-face classes with strict adherence to pandemic guidelines; 29 graduates on May 21 and all off island graduates safely repatriated; incentive awards; faculty workshops; receipt of new fiber glass boat; ten Okeanos students completed traditional navigation program; and Okeanos program to be incorporated into regular program.
- vi. **CRE** Director Young-Uhk reported their POW approved by USDA; collaboration between Yap and Chuuk CRE on giant clam farming; Pohnpei and Yap CRE on swine production program; and Kosare CRE resuming its agriculture programs and activities,

8. OLD BUSINESS

a. Update on President Search

The board announce that the presidential search will be re-announced.

9. NEW BUSINESS

a. Turning Points: Evaluation of Strategic Plan, Mission & Values (Part I)

This report serves as a mid-term review of the Strategic Plan and consists of two parts. At the last board meeting, the board reviewed Part II and endorsed the recommendation presented. Part I was presented with some changes to the wording of the measures to make them easier to understand and use. These recommended changes do not lessen the standard but make the language better to understand.

Waguk/Mingii

Moved to approve the proposed changes in language in the report.

CARRIED

b. Review of Policies

- i. **Conversion of BP 1100 to BP 2002 Mission, Vision, Strategic Directions, Institutional Student Learning Outcomes, and Core Values** – Conversion reflects that this policy should refer to Chapter 2 General Institution rather than Chapter 1 Board of Regents. Revisions update the mission, vision, and strategic directions to the latest board approved statements.

Salalu/Waguk

Moved to approve the conversion of BP 1100 to BP 2002 Mission, Vision, Strategic Directions, Institutional Student Learning Outcomes, and Core Values and the revisions to the policy.

CARRIED

- ii. **Conversion of BP 1101 to BP 2003 Institutional Planning and Integrated Educational Master Plan** – The conversion reflects that this policy should refer to Chapter 2 General Institution rather than Chapter 1 Board of Regents. The proposed title change better reflects the policy content. Revisions include changing wording to reflect current terminology.

Salalu/Waguk

Moved to approve the conversion of BP 1101 Strategies, Measures, and

Benchmarks to BP 2003 Institutional Planning and Integrated Educational Master Plan and proposed modifications. CARRIED

iii. **IT Policies**

- iv. Per the master plan for policy review, the Information, Communications, and Technology Committee reviewed BP 8010 Intellectual Property, BP 8500 Violations of Responsibility, and BP 8600 Computer Hardware Procurement. No changes were recommended by the committee for these policies.

Mingii/Waguk

Moved that the review of BP 8010 Intellectual Property, BP 8500 Violations of Responsibility, and BP 8600 Computer Hardware Procurement be endorsed. CARRIED

v. **New Policies**

In preparation for the fall semester, the administration proposed two new policies: BP 2300 Mandatory Vaccinations – Employee and BP 2301 Mandatory Vaccination – Students to provide emergency powers in the event of an epidemic and allow the college to mandate vaccination if available. The policies are general and applicable to any pandemic and based on FSM policy on vaccination for K-12. Discussion followed on the governments’ stance on mandatory vaccination for the COVID -19 pandemic.

The board tabled the proposed policies for consideration at the next meeting.

vi. **Fund Balance Request**

Program reviews from the Telecommunications and Electronic Technology programs recommended updating the software and equipment which have been in use since inception of the programs eighteen years ago. Since the request is critical to the programs, CARES Act funds were requested. However, since the recommendations were dated prior to the pandemic, the request was denied. Therefore, comptroller recommended requesting use of the fund balance. The request is valid use of the funding and supported by program assessment and program review.

Waguk/Salalu

Moved to approve the use of fund balance in the amount of \$122,076 to purchase updated NIDA software and equipment for Telecommunications and Electronics Technology programs. CARRIED

10. NEXT MEETING

The next meeting is scheduled for the first week in September.

11. ADJOURNMENT – July 6, 2021

The meeting adjourned at 1:00 PM.

Minutes of the COM-FSM Board of Regents July 6, 2021, meeting was approved this 17th day of September 2021.