

COLLEGE OF MICRONESIA-FSM BOARD OF REGENTS
Minutes of the December 3, 2020, Meeting
Zoom Meeting

Present: Regent Tulensru Waguk, PhD, from Kosrae (chair-outgoing); Regent Pelma J. Mingii representing the National Government (secretary/treasurer); Regent Johannes Berdon from Chuuk; Regent Suzanne Gallen from Pohnpei (chair-elect); and Interim President Karen Simion (*ex officio member*)

Absent: Regent Jesse Salalu from Yap (vice chairman)

Resources: Vice President for Administrative Services Joseph Habuchmai; Vice President for Enrollment Management and Student Services Joey Oducado; Vice President for Institutional Effectiveness and Quality Assurance Caroline Kocel; Vice President for Instructional Affairs Karen Simion; Dean of Chuuk Campus Kind Kanto; Dean of Kosrae Campus Nena Mike; Dean of Career and Technical Education Center Grilly Jack; Dean of Yap Campus Lourdes Roboman; Acting Dean of FSM FMI Tioti Teburea; Director of Cooperative Research and Extension Steven Young-Uhk; Comptroller Roselle Togonon; and Director of IT Shaun Suliol

1. CALL TO ORDER – 10:15 AM

Chairman Waguk called the meeting to order and requested a moment of silence.

2. READING OF MISSION STATEMENT

Everyone recited the mission statement.

3. ROLL CALL

Roll was called with Regents Waguk, Berdon, Mingii, and Gallen present; a quorum was declared. Regent Salalu had a hearing to attend.

4. ELECTION OF OFFICERS

The following were elected as officers for the upcoming year.

Chair	Suzanne L. Gallen
Vice Chair	Jesse Salalu
Secretary/Treasurer	Pelma J. Mingii

Outgoing Chair Waguk thanked all for their support while he was chair saying there were challenges, especially this past year, and also successes. He pledged his support to the new chair and asked all for the same.

Regent Gallen then took over the meeting. On behalf of others, she thanked Regent Waguk for his outstanding dedicated service guiding the board with his leadership and will seek his guidance, advice, and assistance.

5. REVIEW OF AGENDA

Mingii/Berdon

Moved to accept the agenda as presented.

CARRIED

6. APPROVAL OF MINUTES – September 24, 2020

Berdon/Mingii

Moved to adopt of the minutes of the September 24, 2020, meeting as presented.

CARRIED

7. COMMUNICATIONS - none

8. REGENTS' REPORTS

- a. **Regent Waguk** congratulated the new officers and thanked everyone for the years working together. He reported things quiet in Kosrae with work continuing on covid-19 preparation/prevention and continuation of in-person schooling. He thanked IP Simion for taking care of the college.
- b. **Regent Mingii** paid respects to the new chair, and then reported the cancellation of the repatriation flight, retirement of the Secretary of Education for health reasons, and no response yet to expiration of her term. She thanked IP Simion for her excellent job guiding the college through the covid-19 crisis and everyone at the college for their work.
- c. **Regent Berdon** reported his major concern is still the new Chuuk campus. During the recent Chuuk Leadership Conference, the focus was on covid-19 and also the college campus, especially since they provided funding for it. His term is up in three months and he has been advocating for the campus since he came on board.
- d. **Regent Gallen** reported the first repatriation flight for citizens and diplomats aborted; Pohnpei state needs to bolster its response measures; schools loosening up; college leading preventive measures while public more complacent; continue to be hopeful for vaccine, but not answer to all. She is now wearing another hat working with agencies.

9. PRESIDENT'S REPORT

- a. **Interim President** Simion reported the college's emergency management team continues to meet regularly; work on self-evaluation started with gap analysis; logo to keep us on path launched for this process; busy with budget development, planning cycle, IMP review; all campuses meeting held virtually; technology enhanced for on-line learning funded by CARES Act funding; public transparency on CARES Act funding on home page; and status of Chuuk campus.
- b. **VPAS Habuchmai** reported on FSM Congress pledge of \$285,000 for the endowment passed last week; covid supplies received from FSM for all campuses; FY 19 audit completed with unmodified opinion and low risk status; FY 22 budget development completed; status of building projects (Chuuk campus, teaching clinic, multi-purpose building for Kosrae, CTEC renovation, Kosrae renovation of land grant facility); hiring update; motion sensor faucets received; and mail responsibility moved to procurement. Comptroller Togonon presented the financial status report and reported total investments increased by \$1.09M for FY 20, \$930K for endowment and \$161K for cash reserves; and audit completed with no material weakness and no-risk status.
- c. **VPIEQA Kocel** presented the *Governance Report*, results from the self-evaluation

surveys on the participatory governance structure; and reported on the on-line external community stakeholders' mini-summits - review the college mission statement, extent we are achieving it, and recommendations for improvement; Help Desk introduced to college community; and Survey of Entering Students Engagement (SENSE) administered.

- d. **VPIA** Simion highlighted activities from the campuses: at FSM-FMI fish safety workshop held, all cadets returned from shipboard training and on campus, and JICA/FSM-FMI master-engineer Class 4 project in final stage; at Chuuk campus on-line training for faculty continues; at CTEC, on-going collaboration with FSM ECCEM to pursue industry certification with first FSM certification in air conditioning; at Yap campus, mini-summit held via Zoom, long time employee Gerturde Mangarwen retired, and 100% Pell awarded; at Kosrae campus, CRE/faculty office roof replacement project delayed due to lack of supplies, and teacher competency test rescheduled; and for CRE, a new five-year plan with six priorities.
- e. **VPEMSS** Oducado highlighted 90% Pell awarded to eligible students as of November 26; 468 early registered for spring 2021, 26% of spring target; and IPEDS 2020-2021 fall survey and annual campus safety and security survey completed.

9. OLD BUSINESS

- a. **Presidential Search.** Regent Gallen, chair of the search committee, reported finalists determined and to be contacted; working on details for virtual tour, and other next steps; and extension of interim president contract.

10. NEW BUSINESS

- a. **FY 2022 Operations Budget.** A FY 2022 operations budget of \$11,879,723 was presented which is 11% lower than FY 2021 budget. The process used for budget development and breakdown of the budget were explained.
Waguk/Berdon
Moved to approve the FY 2022 operations budget of \$11,879,723 with a \$3,000,000 request to the FSM. CARRIED
- b. **FY 2022 FSM FMI Budget.** FSM FMI is solely subsidized by the National Government. A FY 2022 budget of \$919,392 was presented which is 5% higher than the approved budget for FY 2021 and needed for replacement of equipment for instruction and operation of the campus.
Berdon/Mingii
Moved to approve the FY 2022 FSM FMI budget for \$919,392 for submission to the National Government. CARRIED
- c. **FY 2022 Auxiliary Enterprise Budgets.** Bookstore and dining hall are the auxiliary enterprises at the college. The FY 2022 budget for the bookstore is at \$147,872 which is lower by 10.31% from the previous year due to cancellation of international travel and reduction of bookstore activities. The FY 2022 budget for the dining hall is at \$235,087 which is decreased by 6% due to reduction in operating supplies.
Mingii/Berdon
Moved to approve the FY 2022 auxiliary enterprise budgets as follows: Bookstore at \$147,872 and dining hall at \$235,087. CARRIED

- d. **FY 2022 Board of Regents Budget.** The proposed FY 2022 budget for the board is at \$120,000 which is at the same level as the previous year.
Berdon/Mingii
Moved to approve the FY 2022 board budget at \$120,000 for submission to the National Government. CARRIED
- e. **FY 2022 SEG Budget.** The proposed FY 2022 SEG budget is at \$689,948 for teacher corps, work study program, and student assistance.
Berdon/Waguk
Moved to approve the FY 2022 SEG budget at \$689,948 for submission to the National Government. CARRIED
- f. **Distance Learning Proposal.** The board endorsed at the September 24, 2020, board meeting the idea of preparing a substantive change proposal for distance education when the waiver from US DOE expires. The pandemic enabled the college to pilot study distance education. A proposal was presented that provided the necessary planning, resources, structure, and policies needed to implement distance education at the college.
Waguk/Mingii
Moved to endorse preparing a distance education proposal for substantive change to ACCJC. CARRIED
- g. **Review of Instructional Affairs Policies.** Instructional Affairs reviewed seven policies of which four (BP 3001, BP 3002, BP 3102, and BP 3103) had no changes recommended; BP 3107 added academic honors for baccalaureate level; BP 3003 added “except in special circumstances” for summer session.
Waguk/Mingii
Moved to approve the review/revisions to BP 3001 Catalog Limitations, BP 3002 Academic Year, BP 3002 Summer Session, BP 3102 Major Subject Area, BP 3103 Course Substitution, and BP 3107 Academic Honors. CARRIED
- After further discussion on BP 3101, agreement reached by removing the modifying proposal of (minimum passing grade for 4th year courses is “B”).
Waguk/Berdon
Moved to approve the revision to BP 3101 Academic Program Requirements as further amended. CARRIED
- h. **Review of Human Resources Policy.** Only one of the policies scheduled for review passed the review process. Revisions to BP 6002 were in formatting to make it more consistent with previously approved policies.
Waguk/Berdon
Moved to approve revisions to BP 6002 Academic Freedom. CARRIED
- i. **Governance Report.** VP Kocel presented the report during her report earlier.
- j. **FSM Resolution.** The board discussed the Resolution from FSM Congress requesting the Board of Regents of the College of Micronesia-FSM to consider naming the main administration building on the national campus the John S McCain Center. While the purpose of the resolution is to gain leverage to have FSM included in the P.L for Pell eligibility, the college already has a policy on naming buildings which does not align with the request. Other optional ideas were discussed to show how Pell is put to good use at the college. IP Simion will draft a response to Congress
- k. **Bank Signatories.** A resolution is needed from the board to update the signatories on our bank account. A draft will be sent around for signatures.

11. NEXT MEETING

The next board meeting is tentatively scheduled for April 6, 2021

12. ADJOURNMENT – December 3, 2020,

After words of appreciation for the successful meeting, the meeting adjourned at 2:26 PM.

Minutes of the COM-FSM Board of Regents meeting of December 3, 2020, approved this 6th of April 2021.