



COM-FSM: February 2014 Proposal for Accreditation Funding from COM-Land Grant

ACCJC Standard	COM-FSM Outcome	Estimated Cost
<p>Standard I: Institutional Effectiveness. <i>The institution demonstrates a conscious effort to produce and support student learning, measures that learning, assesses how well learning is occurring, and makes changes to improve student learning. The institution demonstrates its effectiveness by providing 1) evidence of the achievement of student learning outcomes and 2) evidence of institution and program performance. The institution uses ongoing and systematic evaluation and planning to refine its key processes and improve student learning (I.B). The institution maintains ongoing, collegial dialogue about the continuous improvement of student learning and institutional processes (I.B.1).</i></p>	<ul style="list-style-type: none"> • Through college-wide training, faculty will demonstrate an understanding of the value of student learning outcomes (SLOs) assessment. • Through college-wide training, faculty will evidence a shift from focusing on the instrumentalities of SLO assessment to instead a focus on the value of SLO assessment and improvements to student learning such assessment can bring (ACCJC, "Feedback on College Status Report on SLO Implementation; July 22, 2013, p. 6). • Through the use of case studies and examples, during college-wide training, faculty will evidence how to use data analyses to develop more effective improvement plans and affect increased student learning and success. • College-wide training for faculty on strategies for enhancing student learning. • College-wide training to enhance the quality of program assessment plans entered into TracDat and Program Assessment Summaries presented to the public on the COM-FSM website http://www.comfsm.fm/?q=program-assessment 	<ul style="list-style-type: none"> • College-wide training materials & supplies \$3500 • Access to online training resources for faculty \$1500 <p style="text-align: center;">Sub-Total: \$5,000</p>
<p>Standard III:C. Technology Resources. <i>Technology resources are used to support student learning programs and services and to improve institutional effectiveness. Technology planning is integrated with institutional planning.</i></p>	<ul style="list-style-type: none"> • Upgraded COM-FSM student information system (SIS) to meet National Student Clearinghouse (NSC) reporting formats. • Ability to report and track our students through the NSC. http://www.studentclearinghouse.org/ • College-wide training for office personnel on the use of the SIS allowing for improved usage, better efficiency and accuracy of student data. 	<ul style="list-style-type: none"> • Contract SIS programmer \$22,000 • College-wide training \$3000 <p style="text-align: center;">Sub-Total: \$25,000</p>
<p><i>The institution assures that any technology support it provides is designed to meet the needs of learning,</i></p>		



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teaching, college-wide communications, research, and operational systems (III.C.1).

The institution provides quality training in the effective application of its information technology to students and personnel (III.C.1.b).

Standard IV: Board and Administrative Organization

In addition to the leadership of individuals and constituencies, institutions recognize the designated responsibilities of the governing board for setting policies and of the chief administrator for the effective operation of the institution.

The governing board establishes policies consistent with the mission statement to ensure the quality, integrity, and improvement of student learning programs and services and the resources necessary to support them (IV.B.1.b).

The governing board acts in a manner consistent with its policies and bylaws. The board regularly evaluates its policies and practices and revises them as necessary (IV.B.1.e).

- The Board of Regents (BOR) will evaluate and determine an appropriate cycle for regularly evaluating its policies and practices.
 - COM-FSM will evaluate all policies and submit recommendations to the BOR in accordance with the [Communications Policy](#) deadline of 2016 and the timeline generated and endorsed by the Executive Committee. http://www.comfsm.fm/accreditation/2013/midterm-report/Communications_Policy_06FEB13.pdf
 - The BOR will review all existing policies by 2016 in accordance with the BOR approved [Communications Policy](#).
 - COM-FSM will ensure all policies are placed in a standardized format, with the COM-FSM logo and requisite components as stipulated in the [Communications Policy](#) and the *Strengthening Purposeful Dialogue: A Handbook of Guiding Principles, Protocols, and Strategies*.
 - COM-FSM will ensure all policies are organized and located in a central location on the college website, accessible to all stakeholders to whom they apply, in accordance with the [Communications Policy](#) goals.
- Administrative assistant to coordinate all tasks associated with the review of all 531 COM-FSM policies, transcription of all policies into currently required publication format and conversion of files into web publishable format (2014-2016). = \$25,000
- Sub-Total: \$ 25,000



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Standard IV: Leadership and Governance.

The institution recognizes that ethical and effective leadership throughout the organization enables the institution to identify institutional values, set and achieve goals, learn, and improves (IV.A.).

Institutional leaders create an environment for empowerment, innovation, and institutional excellence. They encourage staff, faculty, administrators and students, no matter what their official titles, to take initiative in improving the practices, programs and services in which they are involved. When ideas for improvement have policy or significant institution-wide implications, systematic participative processes are used to assure effective discussion, planning, and implementation (IV.A.1).

- Complete assessment of capacity building needs.
- Train organizational supervisors in transformational leadership and systems thinking.
- Higher Education Resource Services (HERS)
- Tuition (\$6,900)
- Institute for Educational Management at the Harvard Graduate School of Education Tuition 1 X \$8,695
- Institute for Management and Leadership in Education
- Tuition 1 X \$7,240
- Management Development Program Tuition 1 X \$6,610

Sub-Total: \$29,449

Total: \$84,449