



COM-FSM: Accreditation Funding from COM-Land Grant: Brief Progress Report

ACCJC Standard	COM-FSM Outcome	Estimated Cost
<p>Standard IV: Leadership and Governance. <i>The governing board has a program for board development and new member orientation. It has a mechanism for providing for continuity of board membership and staggered terms of office. (IV.B.1.f).</i></p>	<ul style="list-style-type: none"> • Develop a specific plan that addresses unique COM-FSM governance needs. • BOR Chairman and COM-FSM President learn new and better ways to collaborate and lead COM-FSM. • Strengthen partnership between the COM-FSM President and the BOR. • Foster cooperation among all education stakeholders. • Provide guidance to BOR and COM-FSM President in their governance-related roles. <hr style="width: 20%; margin-left: 0;"/> <ul style="list-style-type: none"> ○ The president and the chairman of the Board of Regents have registered for the training. ○ This training and work will occur during the month of June 2014. 	<ul style="list-style-type: none"> • Institute for Board Chair and President's registration fee - \$7,850 <p>Allocated: \$7,850</p> <p>Total spent to date = \$0</p> <p>Remaining expenditure by June '14 = \$7,850</p>
<p>Standard I: Institutional Effectiveness. <i>The institution sets goals to improve its effectiveness consistent with its stated purposes. The institution articulates its goals and states the objectives derived from them in measurable terms so that the degree to which they are achieved can be determined and widely discussed. The institutional members understand these goals and work collaboratively toward their achievement. (I.B.2).</i></p> <hr style="width: 20%; margin-left: 0;"/> <p><i>The institution assesses progress toward achieving its stated goals and makes decisions regarding the improvement of institutional effectiveness in an ongoing, systematic cycle of evaluation, integrated planning, resource allocation, implementations, and re-evaluation. Evaluation is based on analyses of both quantitative and qualitative data (I.B.3)</i></p>	<ul style="list-style-type: none"> • College personnel across all six campuses attend TracDat software training. <ul style="list-style-type: none"> ✓ This outcome was met. The Assessment Coordinator and Assistant ALO conducted college-wide training August-November of 2013, including an evaluation of the training. • College personnel demonstrate capacity to enter assessment plans and assessment results into TracDat. <ul style="list-style-type: none"> ✓ This outcome was met. All academic programs and non-academic programs/offices have successfully entered assessment plans for AY 2012-2013 & 2013-2014 & FY2014 & FY 	<ul style="list-style-type: none"> • Contract Sandy Pond Associates. = \$28,350 • College-wide training: TracDat and improving assessment plan quality: (6 sites x \$500) = \$3,000 • Leadership Academy tuition (2 x \$4450) = \$8,900 • Leadership Academy textbooks (2 x \$400) = \$800 <p>Allocated: \$41,050</p> <p>Total spent to date = -\$25,000 Sandy Pond Associated-\$3,000 college-wide training, -\$800 textbooks = \$28,800</p> <p>Remaining expenditure by March '14 = \$8,900</p>



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- 2015.
 - ✓ Additionally all data from AY 2012-2013 & FY 2014 have been entered.
- Program coordinators and supervisors demonstrate capacity to generate assessment reports utilizing TracDat software.
 - ✓ This outcome has been met. Coordinators & supervisors can readily generate assessment reports using TracDat.
- College units demonstrate genuine, purposeful dialogue utilizing TracDat and other assessment data to identify gaps and generate continuous quality improvement plans.
- College programs demonstrate increased quality of assessment plans and assessment reports.
 - This outcome has been partially met. IEQA has been working one-on-one with supervisors and program coordinators to improve the quality of assessment.
 - A faculty training was conducted for National and Pohnpei Campuses on January 6, 2014 to improve quality. The training is being repeated in the other 3 states during the month of February 2014. Training emphasizes data analysis, program assessment summaries, and continuous quality improvement (not just collection of data).
 - Added to the COM-FSM website is an area on *Public Transparency & Accountability*. <http://www.comfsm.fm> *Assessment of Student Learning with Program Assessment Summaries* has



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	<p>been added and will be fully populated by mid-February. http://www.comfsm.fm/?q=program-assessment</p> <ul style="list-style-type: none"> ○ We will aim to evidence improvements in the quality of the next Program Assessment Summaries due May 2014. ● The assessment coordinator and the Dean of Academic Programs will apply for and complete the WASC Assessment Leadership Academy. http://www.wascsenior.org/ala/faq#Costs <ul style="list-style-type: none"> ○ This outcome has been partially met. Both individuals have applied to the academy and await notification of acceptance. This notification is scheduled to occur by March 1, 2014. Both individuals have already ordered and begun reading and using the texts associated with the academy. 	
<p>Standard IV: Leadership and Governance. <i>The institution recognizes that ethical and effective leadership throughout the organization enables the institution to identify institutional values, set and achieve goals, learn, and improve.</i></p>	<ul style="list-style-type: none"> ● Complete assessment of capacity building needs. <ul style="list-style-type: none"> ○ This outcome has been partially met. One VP has applied to the HERS Institute, which is conducted the last two weeks in July 2014. ○ A campus dean is currently undergoing the application process for the Harvard Graduate School of Education. ○ Sandy Ponds Associates is assisting with identification of capacity building needs. ● Train organizational supervisors in transformational leadership and systems 	<ul style="list-style-type: none"> ● Higher Education Resource Services (HERS) Tuition (\$6900 tuition/housing) ● Institute for Educational Management at the Harvard Graduate School of Education Tuition 1 X \$8695
<p><i>Institutional leaders create an environment for empowerment, innovation, and institutional excellence. They encourage staff, faculty, administrators, and students, no matter what their official titles, to take initiative in improving practices, programs, and services in which they are involved. When ideas for improvement have policy or significant institution-wide implications, systematic participative processes are used to assure effective discussion, planning,</i></p>	<ul style="list-style-type: none"> ○ A campus dean is currently undergoing the application process for the Harvard Graduate School of Education. ○ Sandy Ponds Associates is assisting with identification of capacity building needs. 	<p>Allocated: \$15,595</p> <p>Total spent to date = \$0</p> <p>Remaining expenditure by April '14 = \$15,595 (upon official acceptance of applicants)</p>



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<p>and implementation (IV.A.1).</p>	<p>thinking.</p> <ul style="list-style-type: none"> • Reward excellence. 	
<p>Standard IV: Leadership and Governance. <i>The institution advocates and demonstrates honesty and integrity in its relationships with external agencies. It agrees to comply with Accrediting Commission Standards, policies, and guidelines, and Commission requirements for public disclosure, self study and other reports, team visits, and prior approval of substantive changes. The institution moves expeditiously to respond to recommendations made by the Commission (IV.A.4).</i></p>	<ul style="list-style-type: none"> • At least four members of the institution serve on a visiting team in AY 2013-2014. <ul style="list-style-type: none"> ○ This outcome has been partially met. Four members of the institution have been officially approved and transmitted to the ACCJC for consideration for service on visiting teams. ○ The VP/IEQA/ALO Frankie Harriss participated on a visiting team to Sierra College, CA, 21-24 October 2014. ○ The president was invited to participate on a visiting team March 2014, but was unable to accept the invitation due to a conflict with a scheduled PPEC meeting. Additionally: <ul style="list-style-type: none"> ○ Faculty Sue Moses is serving as a panelist to the ACCJC 2013-2015 Appeals Hearing Panel. http://www.accjc.org/presidents-desk ○ VP/IEQA/ALO Frankie Harriss served as a member to the ACCJC ad hoc task force on Monitoring Student Achievement and Student Learning to inform the data collected in the upcoming ACCJC Annual Report. 	<ul style="list-style-type: none"> • Travel to California for ACCJC visiting team training (2 X \$3,000) = \$6,000 • Travel for Accreditation Liaison Officer (ALO) to conduct college-wide accreditation training (Chuuk, Kosrae, Yap) = \$3,500 • Accreditation training materials & supplies= \$1,000 <p>Allocated: \$10,500</p>
<p><i>"The team encourages the College staff, especially representatives in key positions, to become active in serving on the evaluation teams of other institutions as a way of increasing their knowledge of accrediting standards" (Follow-Up Evaluation Report, 2012, p. 4).</i></p>	<ul style="list-style-type: none"> • At least four members of the institution complete the ACCJC required visiting team training session prior to serving on a visiting team. <ul style="list-style-type: none"> ○ VP/IEQA/ALO Frankie Harriss attended and completed visiting team training on 13 September 2013 in Los Angeles, CA. • Continue college-wide accreditation 	<p>Total spent to date = -\$3,000 visiting team training, -\$3,500 college-wide training, -\$1,000 training materials & supplies = \$7,500</p> <p>Remaining expenditure of \$3,000 when president participates in ACCJC visiting team training.</p> <p>Allocated: \$74,995</p> <p>Total spent to date = \$36,300</p> <p>Remaining expenditure = \$38,695 by identified dates.</p>



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training/"Accreditation Boot-camp".

- This outcome has been partially met. The VPIEQA/ALO conducted training with National Campus and Pohnpei Campus faculty on 06 January 2014.
- The VPIEQA/ALO and assessment coordinator/assistant ALO conducted training for all offices at National and Pohnpei Campuses during the month of January 2014.
- The VPIEQA/ALO will repeat both the faculty and staff training sessions conducted on Pohnpei for Yap Campus, FMI Campus, Kosrae Campus, and Chuuk Campus during during February 2014.