

REVISIONS TO BOARD OFFICERS

Officer	Current (By-laws)	Proposed Change
Chairperson	<p>The chairperson shall, if present, preside at all meetings of the Board of Regents. ADD 1 [The chairperson shall also] exercise and perform such other powers and duties as may be from time to time assigned by the Board of Regents or prescribed law or these by-laws,</p> <p>ADD 2</p>	<p>ADD 1: In addition, the chairperson is responsible for: 1) setting the agenda of board meetings in accordance with priorities adopted by the board; 2) determining the information to be provided in the agenda materials; 3) overseeing the board’s policy-development process; and 4) coordinating the board-president relationship.</p> <p>ADD 2: As with all regents, the board chair does not have any authority over or responsibility for specific operational decisions within the college on business or academic matters – those all fall under the responsibility of the college president.</p>
Vice Chairperson	<p>In the absence or disability of the chairperson, the vice chairperson shall perform the duties of the chairperson, and when so acting shall have all the powers of and be subject to all the restrictions upon the chairperson. ADD The vice chairperson shall have such other powers and perform such other duties from time to time as prescribed these bylaws or applicable law.</p>	<p>ADD: In addition, the vice chairperson is responsible for coordinating the community linkage activities of the board.</p>
Secretary/Treasurer	<p><i>The secretary/ treasurer of the Board shall keep or cause to be kept, a book of minutes of all Board meetings with the time and place of holding, whether regular or special, and if special, how authorized the notice thereof given, the names those Regents present, and the proceedings thereof. The secretary/treasurer shall give, or cause to be through the President, notice of all the meetings of the Board as required by the by-laws to be given. The secretary/ treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions associated with the operations of the Board of Regents and the</i></p>	<p>REPLACE Italics: The secretary/treasurer shall, through the administrative assistant to the board, be responsible for overseeing the records of the Board. This includes certifying the Minutes of Board and determining how the decisions and activities of the Board are presented by the college, including such things as the college web site. The secretary is also responsible for overseeing board-level activity in monitoring compliances by their administration with board policy and directives.</p> <p>DELETE</p>

	<p>administrative officer and staff of the College. The secretary/treasurer may delegate to the President, or personally exercise, the following responsibilities: to deposit all moneys and other valuables in the name and to the credit of the Board of Regents; to disburse funds as may be ordered by the Board; and to make available to any Regent and the independent auditors the books of account for their inspection at all reasonable times.</p>	
--	---	--