## **Charge of the Steering Committee**

The Steering Committee's Role & Scope is to facilitate the search process on behalf of the Board, including. . .

- Establishing a Budget
- Considering the necessity of appointing an Executive Search Administrator (ESA) and making such an appointment
- Drafting Job Announcement language
- Reviewing Search Options
  - Considering at least four reputable presidential search firms along with descriptions of their methods, costs, and contact information
  - Considering search options without a search consultant
  - Considering appointing an acting or interim president
- Selecting search firm or other search option
- · Appointing the Search Committee
- A Regent shall be designated by the Steering Committee as its chair.
- Designing Search Committee composition, protocols for candidate interviews, and rubrics for credential review and finalist selection
- Interviewing Semi-Finalist Candidates recommended from Search Committee List
- Selecting one or more finalist candidate to be brought to FSM for in-person interviews with BOR and campus community and forwarding preferred candidate (or rank-ordered list of finalist candidates) to the Board for action.
  - Facilitating the transition process for August 1 start