

COLLEGE OF MICRONESIA-FSM

BOARD POLICY No. 4708

Appeal of Financial Aid Suspension

Date Adopted: 1 April 1993

Date Revised: 28 September 2011, 27 November 2019

Date Reviewed: 22-24 March 2014, **November 27, 2019**

References:

You Students may appeal determination of ineligibility by submitting an appeal in writing to the chairman of the financial aid committee within **five ten** working days of receipt of **you** **their** **financial aid** suspension notice. The appeal must include the following:

1. **You** **Reasons** for not achieving the minimum academic (qualitative and/or quantitative) requirements and/or for not completing **you** education objective within the time frame allowed; and/or
2. A non-academic reason why **you** **financial aid** should not be terminated (**i.e.**, illness or death in the family, personal injury or illness, or other special circumstances) with supporting documents from a doctor, counselor, and/or academic advisor.

Submission of an appeal does not guarantee reinstatement of eligibility. Each appeal will be reviewed by the financial aid committee on a case by case basis to determine whether or not the appeal is valid and contains sufficient reasons for reinstatement. All appeal decisions are final. **You** Students will be notified in writing of the **Committee's** decision within ten working days after the receipt of **you** **the** **appeal** letter of appeal to the committee.

Appeal letter forms are available at the Financial Aid Offices at all COM-FSM campuses.

Reinstatement

If **you** **the students'** financial aid eligibility has been suspended due to lack of satisfactory academic progress, it may be reinstated when **you** **they** have made up ALL prior credit deficiencies and/or have achieved the required grade point average at **you** **their** own expense.

Treatment of Incomplete and Withdrawal

Courses with the following grades will not be considered as successfully completed:

"F" (failure),
"I" (incomplete), and
"W" (withdrawal)

Credits will not be awarded for the course.

Repeated Courses

Courses that are repeated will count in the calculation of hours attempted and completed hours earned for the time frame. A student may attempt a course a second time and still be eligible for

financial aid. However, a student will not receive financial aid after the second attempt of the same course.