

## INSTRUCTIONAL AFFAIRS

Policy Number	Polilcy Title	Policy Description	Comments on change
3309	Course Syllabus	Faculty must prepare a course syllabus that includes learning outcomes from officially approved course outline for each course taught. The syllabus is to be distributed to students during the first day of class and a copy submitted to the dean.	Included language "that includes learning outcomes from officially approved course outline" to meet accreditation Standard II.A.3.
1500	Roles of Campuses	Policy describes the degrees and certificates offered at the National Campus and each of the state campuses.	Updated list to include new degrees and certificates. Also deleted degrees and certificates that are no longer offered. Standard I.C.1; II.A.1.
1510	Associate Degree Programs	List of degree programs currently offered at COM-FSM.	Updated list to be consistent with what is actually offered and included accurate names of programs. Standard I.C.1; II.A.1.
1520	Certificates of Achievement and Programs	List of certificates and other programs currently offered at COM-FSM.	Updated list to be consistent with what is actually offered and included accurate names of programs. Standard I.C.1; II.A.1.
1530	Short Term Training	The college offers short term customized trainings when requested...Pohnpei Campus handles requests through the Pohnpei Campus Training Institute.	Delete. The Pohnpei Campus Training Institute no longer exists and policy 1500 already indentifies the state campus as the location for short term trainings.
1560	Small Business Development Center	ADB loaned money to build small business development centers in Pohnpei, Kosrae and Chuuk. The remaining information describes the role of the center in Pohnpei.	Delete. Policy is not stated as a policy, but provides information on the establishment of the centers and the mission.