BOARD POLICY No. 4320

Adding and Dropping Courses

Date Adopted: 01 April 1993

Date Revised:

Date Reviewed: 24 March 2014, 04 December 2018

References:

Courses may be added or dropped by students through the first three days of instruction during the semester and the first day of instruction during summer by completing the add/drop form that is available from the Office of Admissions, Records and Retention (OARR). Printable add/drop form may also be downloaded from the college's website.

Student who fails to officially add a course will not receive credit for the course. Students who fail to officially drop a course will be charged the full amount of the course