

Agenda Item 10 f.

Emergency Management Plan

Discussion: In the Summer of 2018, the Vice President for Administrative Services, Vice President for Enrollment Management & Student Services, Director of IT, Director of Maintenance, and Campus Security Supervisor were assigned to review the college's Emergency Management Plan and revise it to reflect updated information and to include procedures for additional emergencies that are not yet addressed. The group held a series of teleconferences with consultant David Adams during the task.

The plan was reformatted to make it easier to find information during emergencies. This included use of tables and forms to easier filing of reports during and post emergency period. Additional types of emergencies added to the plan include active shooter, students' field trip incidents, and chemical spills. Clearance by Security Office was also included for processing students' field trip requests.

The plan was shared with the Cabinet for their input. VPAS presented the plan to the Emergency Management Teams in Chuuk Campus, Yap Campus, and FMI for their information and input. The Executive Committee endorsed the plan at its March 7, 2019, meeting.

The next steps will be to prepare signage in buildings for directing people during emergencies such as tsunami alert, active shooter on campus, natural disasters, and maps of fall out areas in case of fire for each building.