

AGENDA ITEM 10.e

New Board Policy No. 6034 *Professional Dress Guidelines*

RECOMMENDED DIRECTIVE: The board hereby approves the new Board Policy No. 6034 *Professional Dress Guidelines*

DISCUSSION:

Reason for the creation of this policy

There is no current policy that addresses professional dress guidelines. An educational institution such as COM-FSM that employs diverse personnel from the Pacific Region and beyond with very different cultural backgrounds and expectations, such a policy is need to guide employees toward a positive image of the college and to ensure supervisors and subordinates understand their roles and expectations in regards to acceptable work attire.

Desired outcome of the recommendation

This policy will help guide personnel, current and new to understanding and complying with the college’s expectation regarding acceptable attire that advances the college and enable supervisors to manage misconduct in this area when a policy exists. Specifically, this policy will:

1. Promote a more serious work atmosphere which emphasizes success and promote good behavior.
2. Provide guidelines for employees to understand expectations and their role in advancing the college in the community.
3. Provide basis for supervisors to manage misconduct in this area.
4. Communicate college’s expectation for a professional business image to present to the students, visitors, vendors and the general public.

Approval process followed

The policy was reviewed by the legal counsel. It was revised and endorsed by Human Resources Committee and Staff Senate fall 2018. The final version was reviewed and endorsed by Executive Committee on March 7, 2019.

Proposed implementation date

It is recommended that the effective date shall be the date the board approves the policy.

ACTION TAKEN:

- _____ Approved as presented
- _____Approved w/ modifications
- _____Disapproved
- _____Deferred to a later meeting

VOTE:

_____aye _____nay _____abstain

DATE: _____