

AGENDA ITEM 10.d.iv

Revision to Board Policy No. 6023 Outside *Employment and Activities*

RECOMMENDED DIRECTIVE: The board hereby approves the revision to the *Board Policy No. 6023 Outside Employment and Activities*.

DISCUSSION:

Reason for the revision of the policy

The changes are made to improve the general appearance of the policy, provides clarity and definitions for necessary sections. Page one lists the standards that employee and supervisor will use to determine if an activity or outside employment is allowable. Page two explains conflict of interest clearly in a paragraph making the policy stronger and better understood. As well the same page defines the limitation of use of college resources when employees are engaged in outside employment and activities. The rest of the changes are numbering of the sections and capitalization of the headings to improve the general look of the policy and make it easier to cite and reference.

Desired outcome of the recommendation

The changes discussed above will make the policy stronger, improve clarity and understanding, and the general look of the policy. The changes are necessary to improve compliance and the policy over all.

Approval process followed

The policy was reviewed by the legal counsel, then Human Resources Committee and Staff/Faculty Senate during the spring 2017 semester. The final version was reviewed and endorsed by Executive Committee on August 29, 2017.

Proposed implementation date

It is recommended that the effective date shall be the date the board approves the policy.

ACTION TAKEN:

- _____ Approved as presented
- _____ Approved w/ modifications
- _____ Disapproved
- _____ Deferred to a later meeting

VOTE:

_____aye _____nay _____abstain

DATE: _____