## **COLLEGE OF MICRONESIA-FSM**

## BOARD POLICY No. 3309

## Course Syllabus

Date Adopted: 1 April 1993

Date Revised: SEP 15 December 2015

Date Reviewed: 15 December 2015

References: COM-FSM Manual Administrative Policies and Procedures. Instructional Affairs, Vol.

5, July 2002. (2.5.1.5); Faculty Handbook, 2014. (p14); ACCJC Standard HA.3

Faculty must prepare a course syllabus that includes learning outcomes from officially approved and published course outline for each course taught. The syllabus is to be distributed to students during the first day of class and a copy submitted to the dean instructional coordinator.

See Administrative Procedure No. 3309